



*County of Nevada ~
Office of the Treasurer & Tax Collector*

Tina M. Vernon
Treasurer & Tax Collector
tina.vernon@co.nevada.ca.us

950 Maidu Avenue
PO Box 128
Nevada City, CA 95959-0128
(530) 265-1285

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 25, 2019

TO: Honorable Board of Supervisors

FROM: **Tina M. Vernon, Treasurer & Tax Collector**

SUBJECT: Approval of contract amendment #1 with LexisNexis VitalChek for electronic payment services

RECOMMENDATION: Approve the Resolution to amend the contract with VitalChek for countywide electronic payment services

FUNDING: N/A.

BACKGROUND:

In 2017, the Board of Supervisors approved a three year contract with VitalChek to provide the public with electronic payment options, to include online and over-the-phone, over-the-counter, and electronic check payments for various county departments. In July, 2018 the County Tax Collector's office implemented a new property tax system. The current VitalChek systems does not integrate with the new tax system, causing staff in the Tax Collector's office to manually process these payments. At peak tax time, these payments are in excess of \$1.5M. In addition the current system is a blind system, meaning that it does not have knowledge of what the taxpayer is required to pay which results in numerous short and over payments. This contract amendment specifies language that the County is not required to use VitalChek as its sole provider thus allowing the Tax Collector's office to pursue another payment processing system that is fully integrated with our current tax system that will allow for more efficiency and help better serve the taxpayer.

Item Initiated and Approved by: Tina M. Vernon
Submittal Date: June 13, 2019