

2020-2021 Community Action Plan

California Department of Community Services and Development

Community Services Block Grant



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Purpose

The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (CSBG) agencies plan to deliver CSBG services. The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency. Community Action Plans must comply with Organizational Standards and state and federal laws, as outlined below.

Compliance with CSBG Organizational Standards

As described in the Office of Community Services (OCS) [Information Memorandum \(IM\) #138 dated January 26, 2015](#), CSBG agencies will comply with implementation of the Organizational Standards. CSD has identified the Organizational Standards that provide guidance for the development of a comprehensive Community Needs Assessment. The following is a list of Organizational Standards that will be met upon completion of the CAP and CNA. This section is informational only, and narrative responses are not required in this section. Agencies are encouraged to utilize this list as a resource when completing Organizational Standards annually (Appendix A).

State Assurances

As required by the CSBG Act, Public Law 105-285, states are required to submit a state plan as a condition to receive funding. Information provided in the CAP by agencies is included in California's State Plan. Alongside Organizational Standards, the state will be reporting on [State Accountability Measures](#) in order to ensure accountability and improve program performance. The following is a list of state assurances that will be met upon completion of the CAP. This section is informational only, and narrative responses are not required in this section (Appendix B).

Federal Assurances and Certification

Public Law 105-285, s. 676(b) establishes federal assurances agencies are to comply with. CSD, in its state plan submission, provides a narrative describing how the agencies in California will comply with the assurances. By completing and submitting this Community Action Plan, your agency certifies that it will comply with all Federal Assurances and any other laws, rules, and statutes in the performance of the activities funded through this grant. [\(Federal Assurances can be found in the CSBG Act Section 676\)](#)

The following is a list of federal assurances that will be met upon completion of the CAP. This section is informational only, and narrative responses are not required in this section (Appendix C).

2020/2021 Community Action Plan Checklist

The following is a check list of the components to be included in the CAP. The CAP is to be received by CSD no later than June 30, 2019:

- ☒ **Cover Page and Certification**
- ☒ **Vision Statement**
- ☒ **Mission Statement**
- ☒ **Tripartite Board of Directors**
- ☒ **Documentation of Public Hearing(s)**
- ☒ **Community Needs Assessment**
- ☒ **Community Needs Assessment Process**
- ☒ **Community Needs Assessment Results**
- ☒ **Service Delivery System**
- ☒ **Linkages and Funding Coordination**
- ☒ **Monitoring**
- ☒ **Data Analysis and Evaluation**
- ☒ **Appendices (Optional)**

**COMMUNITY SERVICES BLOCK GRANT (CSBG)
2020/2021 Program Year Community Action Plan
Cover Page and Certification**

Submission Date: June 14, 2019

Agency Contact Person Regarding the Community Action Plan:

Name:	Rob Choate
Title:	Administrative Services Associate
Phone:	530-265-1645
Email:	Rob.choate@co.nevada.ca.us

Certification of Community Action Plan and Assurances

The undersigned hereby certify that this agency complies with the Assurances and Requirements of this FFY 2020/2021 Community Action Plan (CAP) and the information in this CAP is correct and has been authorized by the governing body of this organization.

Douglass Fleming
Board Chair (printed name)

Board Chair (signature)

Date

Mike Dent
Executive Director (printed name)

Executive Director (signature)

Date

Certification of ROMA Trainer
(If applicable)

The undersigned hereby certifies that this organization's Community Action plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle or comparable system (assessment, planning, implementation, achievement of results, and evaluation).

Starryne Lefdal
NCRT/NCRI (printed name)

NCRT/NCRI (signature)

Date

CSD Use Only:

Date CAP Received:	Date Accepted:	Accepted By:

Vision Statement

Provide your agency's Vision Statement below:

The Nevada County Adult and Family Services Commission envisions communities where all residents have access to quality education, affordable housing, healthcare transportation, healthy food and a living wage.

- Through partnerships, people with low-income find resources, support, relationships and opportunities that aid them in overcoming economic and cultural barriers to establishing and maintaining self-sufficient lives
- Commitment to empowering those seeking assistance to achieve and sustain self-sufficiency
- Organizational excellence and continued improvement working with employees, the community and partners

Mission Statement

Provide your agency's Mission Statement below:

It is the mission of the Nevada County Adult and Family Services Commission to engage and empower our community to eliminate poverty, to create equity and prosperity, and to assist people in achieving self-sufficiency through direct services, advocacy and community partnerships.

Tripartite Board of Directors

(Organizational Standards 5.1, 5.2, CSBG Act Section 676(b)(10))

Section 676B of the Community Services Block Grant Reauthorization Act of 1998 requires that, as a condition of designation, private nonprofit entities and public organizations administer their CSBG program through tripartite boards that *"fully participate in the development, planning, implementation, and evaluation of the program to serve low-income communities."*

1. Describe your agency's procedures for establishing adequate board representation under which a low-income individual(s), community organization, religious organizations, or representative of low-income individuals that considers its organization or low-income individuals to be inadequately represented on the board (or other mechanism) of the agency to petition for adequate representation. Please place emphasis on the *low-income individuals* on your board. (Organizational Standards 5.2, CSBG Act Section 676(b)(10))

The Adult and Family Services Commission of Nevada County is a tripartite body, with equal representation from low-income communities, and in compliance with federal statute and the California Government Code governing community action agencies. The Commission members represent three sectors:

- The private sector, represented by members of community-based organizations that have an interest in or is an asset to the Commission
- The economically disadvantaged community, represented by residents by citizens of the service areas of Nevada County
- The public sector, represented by appointees of the Nevada County Board of Supervisors

If any low-income individual, community or religious organization or representative believes that they are inadequately represented on the Nevada Commission, they may meet with the Commission Chair and the Executive Director to discuss their concerns and review the bylaws. They will be given information about commission composition, membership and term of office of the current Commission, as well as information about applying for membership when vacancies occur.

2. **Please describe how the individuals on your Advisory or Governing Board are involved in the decision-making process and participate in the development, planning, implementation and evaluation of programs funded under CSBG to meet the requirements listed above.**
(Organizational Standard 5.1)

The Adult and Family Services Commission, the Community Action Governing Board, reviews, edits and approves the RFP process that CAP staff prepares, as well as reviews the proposal responses to determine the programs to fund to meet gaps identified in the Community Needs Assessment process. CAP Nevada uses benchmarks to determine appropriate performance targets for its funded programs. CAP staff then evaluates its programs/services through contractor performance monitoring which provides information on whether goals, objectives and outcomes are being met. This process allows staff to bring forward to the Commission, any identified barriers, problems or systemic factors that service providers may be encountering in serving the low-income population. By monitoring contractor performance quarterly through desk audits and, annually through site visits, staff can determine if program design is having the intended impacts on low-income families served. Through performance monitoring, the Commission is able to quickly determine if alterations to strategic direction, goals or objectives must be made.

Documentation of Public Hearing(s)

[California Government Code 12747\(b\)-\(d\)](#) requires all agencies to conduct a public hearing in conjunction with their CAP. In pursuant with this Article, **agencies must prepare and present the completed CAP for public review and comment.** The public hearing process must be documented to include how the hearing was advertised and all testimony presented by the low-income and identify whether the concerns expressed by that testimony are addressed in the CAP.

The agency shall conduct at least one public hearing and provide for a public comment period.

Note: Public hearing(s) shall not be held outside of the service area(s)

1. The agency has made (or will make) the plan available for review using the following process:

☒ **Public Hearing**

Date: May 14, 2019

Location: Rood Center, 950 Maidu Avenue, Nevada City, CA

☒ **Public Comment Period**

Inclusive Dates for Comment: May 14-24, 2019

2. When and where was/will be the Public Hearing Notice(s) published or posted? List the dates and where below:

Date	Where (name of newspaper, website, or public place posted)
May 3, 2019	The Union Newspaper, Grass Valley
May 3, 2019	The Sierra Sun Newspaper, Truckee
April 29-May 14, 2019	Nevada County Health & Human Services Agency Adult and Family Services Commission page

***Submit a copy of published notice(s) with the CAP Application for documentation purposes.**

Community Needs Assessment

Public law 105-285 requires the state to secure from each agency, as a condition to receive funding, a CAP which includes a Community Needs Assessment (CNA) for the community served. Additionally, state law requires each CSBG agency to develop a CAP that assess poverty-related needs, available resources, feasible goals and strategies, and that yields program priorities consistent with standards of effectiveness established for the program (*California Government Code 12747(a)*).

As part of the CNA process, each organization will analyze both qualitative and quantitative data to provide a comprehensive "picture" of their service area. To assist the collection of quantitative data, CSD has provided a link to a dashboard with the latest Census data with easily available indicators at the county level.

https://public.tableau.com/profile/benjamin.yeager#!/vizhome/Cap_Assessment/CAPData

The link gives agencies access to the five-year American Community Survey (ACS) data for every county in the state. By clicking on a county, the user will have access to quantitative data such as the poverty rate, median income information, and unemployment rate.

Helpful Resources		
United States Census Bureau Poverty Data click here	State of California Department of Justice Statistics by City and County click here	U.S. Department of Housing and Urban Development Homelessness Assistance click here
Employment Development Department Unemployment Insurance Information by County click here	California Department of Education Facts about California Schools Using Dataquest click here	California Department of Public Health Statistical Data click here
Bureau of Labor Statistics Labor Data click here	California Department of Finance Various Projections/ Estimates click here	Community Action Partnership Community Action guide to develop a CNA click here
A Comprehensive Community Needs Assessment (CCNA) Tool Statistical Data to assist CNA development click here		

Community Needs Assessment Process

(Organizational Standards 1.1, 1.2, 1.3, 2.2, 3.2, 3.3, 3.4, 3.5)

The CNA captures the problems and conditions of poverty in the agency's service area based on objective, verifiable data and information gathered through various sources. Identified problems and conditions must be substantiated by corroboration through public forums, customer questionnaires, surveys, statistical data, evaluation studies, key informants, and/or other reliable sources. The CNA should be comprehensive and serve as the basis for the agency's goals, and program delivery strategies as reported on the CSBG Annual Report. The CNA should describe local poverty-related needs and be used to prioritize eligible activities offered to low-income community members over the next two (2) years.

Please indicate which combination of activities were used in completing the CNA, including when and how these activities occurred in the spaces below. If the activity was not used, please type N/A or Not Used.

Focus Groups	The AFSC facilitated two sessions in varied settings in order to reach a diverse group of respondents. The sessions included opportunities for focus group engagement related to 1) housing and homelessness and 2) transportation and 3) children's services and after-school programs. Participants in the sessions included community and faith-based organizations, school districts, early childhood education providers, public
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	agencies, senior centers, recovery centers, food service providers, as well as local leaders.
Asset Mapping	Information about existing programs and services in the community was utilized in the development of the CAN.
Surveys	Surveys were released countywide between November 2018-February 2019 via regional service providers, stakeholders and partners who have demonstrated expertise working with low-income populations. Community Action program participants, providers, county staff, board members and volunteers also participated in the surveys. Results of the surveys were analyzed by SiLK Consulting Group and provided to the AFSC for discussion/review/approval.
Community Dialogue	N/A
Interviews	Key interviews were conducted by SiLK Consulting Group for identified stakeholders and other individuals that experienced travel/participation issues and were unable to participate in the focus group sessions. Health and Human Services staff conduct interviews with key informants from a range of sectors throughout the year to understand community needs, resources and gaps.
Public Records	Public records data was utilized to evaluate specific community indicators identified as being relevant to the conditions of poverty in Nevada County. Data was primarily accessed through the U.S. Census Bureau, U.S. Department of Health & Human Services and Community Commons. Secondary data included local community assessments, reports and data.

Date of most recent completed CNA: April 2019

Date CNA approved by Tripartite Board (most recent): May 14, 2019
(Organizational Standard 3.5.)

Your responses to the questions below should describe how the agency ensures that the CNA reflects the current priorities of the low-income population in the service area, beyond the legal requirements for a local public hearing of the CAP.

- For each key sector of the community listed below, summarize the information gathered from each sector and how it was used to assess needs and resources during the needs assessment process (or other planning process throughout the year). These sectors should include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.
(Organizational Standard 2.2)**

In preparation for the 2020-21 CAP Plan, the Adult & Family Services Commission (AFSC) completed a Community Needs Assessment process in the fall of 2018/winter of 2019 that included analysis of community indicators and feedback from the community. Through this process, several different community and countywide priority needs were identified than in prior years, including, affordable housing, medical/dental insurance, access to living wage jobs, transportation, access to mental health services, substance abuse treatment, household income amongst others.

Nevada County AFSC identified and analyzed key community indicators that were important to the description of the service area factors related to poverty. Then, working through a contractor, SiLK Consulting Group, the AFSC sought community input on the ongoing priorities for services/programs and which service strategies would best meet the needs of low-income communities in the County. Community Based Organizations were chosen to assist with the process due to their engagement with the community and their overall interest in helping to identify needs in low-income communities.

CAP Nevada relied on several methods and strategies to collect qualitative and quantitative data. Identified problems and conditions were substantiated through a variety of verifiable primary and secondary data. This data was gathered through community member surveys, county staff and board surveys, low-income and key stakeholder interviews and reliable secondary statistical data and community reports. In addition to the countywide survey, the needs assessment process incorporated regional focus groups/public forums held in communities with high concentrations of poverty on opposite sides of the county. CAP Nevada utilized technology, Survey Monkey, for completion of surveys and a call to action to help distribute the survey to all faith-based organizations, local educational entities, public agencies and private partners. The survey provided a countywide perspective, while the public forums provided a direct look at specific service area considerations and what resources are available in the County to address the needs. The survey results were then compiled into a spreadsheet and analyzed to determine which scored the highest in terms of community needs. The poverty level (125% FPL) was determined for each respondent based on household size and declared annual income.

A small group of stakeholder interviews were held with community-based organizations and faith-based organizations who had more information to share with CAP about the needs of the low-income population in Nevada County and for those that could not participate in the public forums. Interviews took place at the service locations of the organization, via email or telephone. Participants were asked to share what issues their participants struggle with regard to self-sufficiency. The findings from these interviews were compiled by topic for use as anecdotal data in the need's assessment.

**2. Describe the causes and conditions that contribute to poverty affecting the community in your service area
(Organizational Standard 3.4)**

Factors driving the causes and conditions of poverty across the County range from community level to individual/family level and are most often interconnected. Persistent poverty and financial instability and low-wage stagnation among people is a deeply entrenched and complex social problem that no single funding source, policy, government department or program can solve alone. The qualitative feedback provided by stakeholders through the Community Action Needs Assessment Process and analysis of quantitative community indicator data identified the following as key types of factors impacting poverty and self-sufficiency in Nevada County's economically disadvantaged communities:

Individual Factors: Individual factors, like those related to health, disabilities, culture of poverty, education and intelligence can have a significant impact on someone's ability to move to self-sufficiency from poverty.

Social and Community Inequity Factors: Social and community networks have a significant impact on employment opportunities and long-term income potential. Poverty is the economic and social exclusion of people. Social capital is indicative of relationships and the value of those relationships whether they are tangible or intangible. Persons with this valuable “social capital” typically have greater access to educational opportunities, jobs and other resources than persons without social capital. In Nevada County the community needs assessment confirmed that persons in low-income households have less economic opportunity as a result of less social capital.

Aggregate Socio-Economic Factors: Due to the supply and demand for affordable housing, Nevada County residents have a moderately high cost of living with the annual income for self-sufficiency equaling more than two and a half times the federal poverty threshold in households with 2 working parents and two children. Environmental factors, like low housing vacancy rates, lack of housing stock, limited transportation access to get one from affordable housing to better paying job opportunities, nettle the income disparity issue, with low-income individuals and families residing in communities with limited job opportunities for living wage positions. The Nevada County community needs assessment confirmed that access to living wage jobs/income as a result of limited education was a driving factor that resulted in poor health and the inability to meet household basic needs.

- 3. Describe your agency’s approach or system for collecting, analyzing, and reporting customer satisfaction data to the governing board.
(Organizational Standard 1.3)**

The Community Action Agency/Nevada County Health & Human Services and all CSBG funded programs regularly survey customers on their experience interacting with staff and about the quality of services they received-results of those surveys are collected and analyzed at various levels, including at the Adult & Family Services Commission meetings and at the countywide level where it is reported out in the biannual review of outcomes and annual report data to the County Board of Supervisors for approval.

- 4. Describe how your agency collected and included current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for your service area.
(Organizational Standard 3.2)**

The AFSC identified and included key community indicators related to poverty in its 2018 Community Needs Assessment. Many data points were collected from national publications such as the living wage study by M.I.T., benefit information from low-income public programs, and local health rankings. Additional data specific to poverty rates, including its prevalence to gender, age and race/ethnicity was included from the U.S. Census Bureau, American Community Survey 5-year estimates during 2011-2015 and American Fact Finder 2009-2013. Data was included at the county level and comparison data for California and the U.S was also provided.

- 5. Briefly summarize the type of both qualitative and quantitative data collected and analyzed as part of the need’s assessment process.
(Organizational Standard 3.3)**

In preparation for the 2020/21 Community Action Plan, the AFSC completed a community needs assessment between November 2018 and February 2019 designed to identify service needs and refresh local service priorities. The County contracted with consulting firm of Silk Consulting Group who orchestrated the coordination of community-based organizations as local subject matter experts to deliver a multi-tiered approach that included these strategies:

- Identification and analysis of key community indicators important to the description of the service area factors related to poverty
- Outreach to low-income residents, program participants and other key stakeholders in the two regions of the county to provide direct input regarding the needs and priorities of low-income individuals and families within the community. Input was solicited through Survey Monkey Surveys and paper surveys, community focus groups and smaller collaborative meetings
- Analysis of both quantitative and qualitative data collected as part of the need's assessment by the consulting staff and approval of findings by the Adult & Family Services Commission

**6. Describe how the agency analyzes information collected from low-income individuals as part of the community needs assessment process.
(Organizational Standard 1.1, 1.2)**

The process of collecting information from low-income persons for the 2018 Nevada County Needs Assessment consisted of surveys (in both electronic and paper formats), community focus groups and smaller collaborative meetings, with each strategy placing emphasis on targeting low-income household participation. Nevada County Health & Human Services contracted with SiLK Consulting Group who initiated efforts with local service providers who have proven experience working with low-income households and the programs that could assist with community engagement efforts with respect to data gathering. The goals of working with the non-governmental organizations to assist with data collection for the need's assessment included:

- Identify service gaps and the subsequent service priorities for Nevada County's low-income individuals and families
- Build community capacity through engagement efforts

Through the Community Needs Assessment process, the AFSC engaged 212 low-income persons and stakeholders. The feedback and information collected through the process was analyzed and compared to federal and state data to help identify the top service priorities and gaps in low-income Nevada communities. The compilation of data and priorities will assist the AFSC in funding local programs that are able to meet the needs of low-income households.

Community Needs Assessment Results

(Organizational Standard 3.4, 4.2, 4.3, CSBG Act Section 5.76(b)(12))

Utilize the table below to list the needs identified in your Community Needs Assessment. If additional space is needed, insert a new row.

Needs Table

Needs Identified	Integral to Agency Mission (Yes/No)	Currently Addressing (Yes/No)	Agency Priority (Yes/No)
Income-not enough household income to meet basic needs	YES	YES	YES
Housing-obtaining and maintaining housing that is affordable	YES	YES	YES
Mental Health and Addiction Treatment-counseling and treatment services/programs	YES	YES	YES
Transportation-assistance with accessing and affordability of transportation services	YES	YES	YES
Health & Dental Insurance-assistance accessing services and coverage	YES	YES	YES

Needs Identified: list the needs identified in your most recent Needs Assessment.

Integral to Agency Mission: indicate yes/no if the identified need aligns with your agency mission.

Currently Addressing: indicate yes/no if your agency is already addressing the identified need.

Agency Priority: indicate yes/no if the identified need will be addressed either directly or indirectly.

For needs marked "no" in "Agency Priority", please describe how the gap was identified, (CNA, surveys, focus groups, etc.) and why the gap exists (Federal rules, state rules, lack of funding/resources, etc.) Explain how your agency plans to coordinate services and funding with other organizations to address these service gaps. Include how you ensure that funds are not used to duplicate services. If you will not be coordinating services to address the service gaps, please explain why.

(CSBG Act Section 676b(3)(B), (5), State Assurance 12760)

Refer to Needs Table. For needs marked "yes" in "Agency Priority", please stack rank according to priority, and complete the table below. If additional space is needed, insert a new row.

Priority Ranking Table

Agency Priorities	Description of programs/services /activities	Agency/Community /Family & Individual	Indicator/Service Category (CNPI, FNPI, SRV)
1. Increase household income	Welfare to Work; on the job and other work experience; financial education <i>Estimate during calendar year 2019: 450 adults will obtain employment; 45 adults will increase their savings; 35 will increase their financial capacity through skills training</i>	Individual & Family	FNPI 1b-f; FNPI 3a; SRV 1; SRV 3
2. Housing-obtaining and maintaining housing that is affordable	Emergency shelter and financial assistance to support obtaining housing; referrals to homeless rapid rehousing and permanent supportive housing projects; subsidies; stabilization and relocation services; housing navigation; outreach and engagement; 2-1-1 Connecting Point assessment and referrals; utility payments; food bank Continuum of Care Services-cold weather shelter; case management; subsidies; referrals to supportive services; rapid and permanent supportive housing; Homeless Resource Council of the Sierras <i>Estimate during calendar year 2019: 475 households experiencing homelessness will obtain shelter; 45 households will obtain safe and affordable housing; 10 households will receive emergency rental assistance and 50 households will receive emergency utility assistance</i>	Individual & Family	FNPI 4b; SRV 4
3. Mental Health and Substance Addiction Treatment Services	Warm referrals to providers, including health and dental care, behavioral health and treatment center services	Individual & Family	(Supported with other local funding sources, not directly supported by CSBG funding) SRV 7d
4. Transportation	Car repair services when related to housing stability; referrals to community programs; bus vouchers and passes; routes and services from Nevada County Transit, Gold Country Stage, and Yuba Bus	Individual & Family	

	<i>Estimate during calendar year 2019: 75 households will receive transportation services in the form of bus passes/vouchers; vehicle repair, including emergency services)</i>		
5. Health & Dental Insurance	Warm referrals to providers, including healthcare and to Health & Human Services for service eligibility	Individual & Family	(Supported with other local funding sources, not directly supported by CSBG funding)

Agency Priorities: Stack rank your agency priorities with the top priority ranking #1.

Description of programs/services/activities: Briefly describe the program, service or activity that your agency will directly provide to address the need. Identify the number of clients to be served or the number of units offered, including timeframes for each.

Agency/Community/Family & Individual: Identify if the need is agency, community, or family/individual level.

Indicator/Service Category (CNPI, FNPI, SRV): Indicate which indicator or service will be reported in annual report.

Reporting Strategies Table

Utilize the table below to identify the reporting strategies for each Indicator/Service Category as identified in the Priority Ranking Table. If additional space is needed, insert a new row.

Indicator/Service Category (CNPI, FNPI, SRV)	Measurement Tool	Data Source, Collection Procedure, Personnel	Frequency of Data Collection and Reporting
FNPIs	Outcomes and objectives to be met by each service provider as outlined in the service agreement's scope of work; each contract has a corresponding reporting tool which is used to report, track and measure outcomes as outlined in the evaluation plan at specified intervals	Dependent on the service provider and outcomes a variety of databases, tools and collection mechanisms are utilized. Examples include case file notes, applications, enrollment forms, attendance sheets, HMIS reports; software system reports, etc.	Data is collected on an ongoing basis by service providers and are submitted to the Health and Human Services Department and the AFSC Board quarterly per contract requirements. The data collection within the monthly reports is linked to the monthly invoice as contracts are pay for performance based

CNPIs	Outcomes for the community level data is generated through many open data portals that compiles varieties of community and county level outcomes and reports.	Primary data sources include American Community Survey from the U.S. Census Bureau; American Housing Survey; Department of Labor; U.S. Department of Health & Human Services; Department of Health Care Services	Data is collected and reported via the County of Nevada on an annual basis
Data SRVs	Outcomes and objectives to be met by each service provider as outlined in the service agreement's scope of work; each contract has a corresponding reporting tool which is used to report, track and measure outcomes as outlined in the evaluation plan at specified intervals	Dependent on the service provider and outcomes a variety of databases, tools and collection mechanisms are utilized. Examples include: case file notes, applications, enrollment forms, attendance sheets, HMIS reports; software system reports, etc.	Data is collected on an ongoing basis by service providers and are submitted to the Health and Human Services Department and the AFSC Board quarterly per contract requirements. The data collection within the monthly reports is linked to the monthly invoice as contracts are pay for performance based

Indicator/Service Category: Refer to Indicator/Service Category in last column of the Priority Ranking Table.

Measurement Tool: Identify the type of tool used to collect or measure the outcome.

Data Source, Collection Procedure, Personnel: Describe the source of data, how it is collected, and staff assigned to the task(s). Be specific and provide detail for activity both internal and external to the agency.

Frequency of Data Collection and Reporting: Describe how often data is collected and reported internally and externally. Include documentation available.

Service Delivery System

(CSBG Act Section 676(b)(3)(A))

Describe the overall Service Delivery System for services provided with CSBG funds and describe your agency's services enhance and/or differ from those offered by other providers, i.e. bundled services—please include specific examples.

- 1. Please describe the agency's service delivery system. Include a description of your client intake process or system. Also specify whether services are delivered via direct services or subcontractors, or a combination of both.**

The Nevada County Service Delivery System offers targeted programs that focus on individual, family and community needs associated with the causes and conditions of poverty. All services by Nevada County are delivered via contractors who are monitored in accordance with the terms of their agreement with the Nevada County Health & Human Services Department. The Nevada County Health & Human Services Department ensures effective use of CSBG resources by utilizing CSBG funding to meet specific needs related to low-income county residents, as there are many other resources and programs that provide safety net services. This structure of safety net services enhances service provision by having a collaborative network of providers that work together to address gaps with programs and systems. Health & Human Services, other public agencies and community-based organizations provide a wide-array of safety net services that includes food, emergency shelter and housing resources, homelessness prevention, energy assistance and referrals to client-centered services.

At the individual and family level, services help to remove barriers to self-sufficiency. Historically, persons accessing CAP services fall into one of two tiers: *At-risk* or *In-crisis*. Participants may access services at any level. Those accessing individual-level services must go through the intake process that identifies family's strength and opportunities, as well as to connect them to supportive services.

The CSBG funded services in Nevada County are operated by local service providers and can be accessed via Connecting Point 211, which serves as the point of entry into safety net and homeless services throughout the County, or via the service provider directly. Connecting Point and service providers provide assistance in English and Spanish and strive to provide welcoming environments with staff who provide equal access to services and are culturally competent and knowledgeable about community resources in order to best serve their clients.

At Risk Tier: Individuals and families might require assistance in locating permanent, long-term solutions to barriers that prevent self-sufficiency. CSBG funding supports at-risk individuals and families in programs such as financial education; food bank services and transportation to mainstream resources. Service providers support at-risk individuals and families in CSBG funded programs by providing warm hand offs to income and asset building services to help them increase their financial skills, employment skills and work readiness.

In Crisis Tier: Individuals and families have immediate needs that require attention to ensure their safety. Typically, food and emergency shelter needs are most common, but may also include health care or behavioral health needs. Individuals and families in crisis may access CSBG funded programs to obtain emergency stabilization services for food and shelter and warm hand-offs to other local programs that can meet their most pressing safety needs. The services provided by Interfaith Food Ministries, Hospitality

House and FREED are crisis response providers for food and shelter, while the Nevada County Behavioral Health Department responds to health care needs for persons in crisis.

2. **Please list your agency's programs/services/activities funded by CSBG, including a brief description, why these were chosen, how they relate to the CNA, and indicate the specific type of costs that CSBG dollars will support (examples: staff salary, program support, case mgmt., T/TA, etc.)**

CSBG funding is utilized to provide urgently needed services as they relate to housing stabilization, which included direct and indirect services such as financial education, food bank services and transportation to mainstream resources for low-income individuals and families. This activity directly removes barriers to self-sufficiency by ensuring that low income persons have access to basic needs. By connecting program participants with basic needs and warm hand-offs to the continuum's housing providers for rental assistance, security deposits, utility assistance and car repair/transportation assistance we ensure that persons have housing stability which is also a basic need. The top two priorities within the community needs assessment were identified as income to meet basic needs and housing stability.

The Nevada County Health & Human Services Agency releases approximately \$111,000 annually to community-based providers through a competitive procurement process to provide services to low-income households that are in crisis or at-risk. Providers that submit competitive proposals meeting the needs of the community based on the most recent community needs assessment are identified for direct program support. Project MANA, Hospitality House and FREED administer the CSBG funded programs via contracts with the County Health & Human Services Agency and works closely with Connecting Point 211 to ensure that residents throughout the County can access CSBG-funded services.

While CSBG funds are not sufficient enough to provide employment-related services or health care services, Connecting Point and the service providers make regular referrals to community-based and public services programs that include employment and training programs, housing supports, counseling and treatment services, CalWORKs, vocational rehabilitation, disabilities advocacy and many other services.

By providing CSBG assistance to help individuals and families stabilize their basic needs, the service providers will work through Connecting Point 211 to assist low-income community members to locate and maintain housing, which allows them to be stably housed while addressing other barriers to self-sufficiency. Connecting Point 211 will refer community members to needed financial education, budgeting, money management, training and other services.

CSBG funded Program/Service/Activity	Relation to the CNA	Type of Cost Paid by CSBG
Food Distribution	Provides a food distribution services and access to healthy food for individuals and families that do not have enough household income to meet basic needs (CNA Not enough income to meet basis needs Priority)	Administrative Costs

Access to Affordable Housing	Provides access to safe and affordable housing (CNA priority of affordable housing)	Administrative and Contracted Costs
Homeless Access Transport	Provides transportation to access mainstream resources and benefits (CNA Transportation Priority)	Administrative and Programmatic Costs

Linkages and Funding Coordination

(Organizational Standards 2.1-2.4)

(CSBG Act Section 676b(1)(B), (1)(C), (3)(C), (3)(D), (4), (5), (6), (9))

(State Assurance 12747, 12760, 12768)

- 1. Describe how your agency coordinates funding with other providers in your service area. If there is a formalized coalition of social service providers in your service area, please list the coalitions by name, who participates, and methods used by the coalition to coordinate services/funding. (Organizational Standard 2.1, CSBG Act Section 676(b)(1)(C), (3)(C))**

In addition to Connecting Point 211 Nevada County's data base of over 1,500 service providers, Nevada County maintains both formal and informal relationships with over 100 community service agencies, partners, collaboratives and other organizations from all sectors of the community, including faith-based organizations, housing collaboratives, private sector, community-based organizations, health care organizations and educational institutions.

Nevada County Health & Human Services (HHS) is an active member of the regional homeless continuum of care, aka Homeless Resource Council of the Sierras, as well as the local continuum of care, the Nevada County Coordinating Council; both entities work on collaborative and coordinated solutions to poverty, homelessness and improved health outcomes. These entities include partners from both private and public service organizations with a shared vision and mission and target service population.

Health & Human Services itself is an integrated health and social services agency which allows for coordination of varied revenue streams among the different divisions and departments to most efficiently maximize services. CSBG funding resides in the Health & Human Services Adult & Family Services Commission, which allows for a unique opportunity to leverage resources through collaborative partnerships.

In addition to the internal coordination of HHS funds, AFSC also seeks out opportunities to coordinate/leverage funding with external partners in the region that provide services to very low-income households in Nevada County.

- 2. Provide information on any memorandums of understanding and/or service agreements your agency has with other entities regarding coordination of services/funding. (Organizational Standard 2.1).**

The Nevada County AFSC does not provide direct services, but rather contracts with two local providers to administer CSBG programs/services. Contracts are executed in accordance with the County's procurement policies and Board of Supervisors approval.

HHS contracts with core service providers to provide safety net services such as food, housing, 211 services, veterans services (specific), emergency housing assistance, homelessness prevention, rental subsidies, energy assistance, health care services, childcare, CalFresh and CalWORKs amongst many other community-based services.

Although no formal agreement is established, the HHS works to collaboratively coordinate efforts towards housing solutions through the Homeless Resource Council of the Sierras, the local homeless continuum of care.

3. Describe how your agency utilizes information gathered from key sectors of the community:

- a. Community-Based**
- b. Faith-Based**
- c. Private sector (local utility companies, charitable organizations, local food banks)**
- d. Public Sector (social services departments, state agencies)**
- e. Educational Institutions (local school districts, colleges)**

Describe how your agency will coordinate and partner with other organizations in your service area. (Organizational Standard 2.2, CSBG Act Section 676(b)(3)(C), (9))

The Nevada County AFSC is committed to coordination of services with internal and external partners to provide the most comprehensive list of resources available to help empower low-income households and communities. Coordination of Nevada County's services is facilitated by several mechanisms:

- The Nevada County Health Collaborative has brought together a network of stakeholders-county government, healthcare, hospitals, community-based organizations and faith-based community with the vision of creating a healthier, safer and more resilient county
- The HHS Executive Team, which includes AFSC staff, sits on along with all the other department heads, including Eligibility, Public Health, Social Services, Child Welfare, Behavioral Health, Adult Protective Services
- The Adult and Family Services Commission consists of representatives from three community sectors, including the economically disadvantaged, the private sector and the public sector, and meets monthly to discuss the causes and conditions related to economically disadvantaged communities and the most efficient use of Nevada County's resources to meet the needs of those communities
- FREED, a local non-profit provides targeted services to people with disabilities and older adults included independent- living, transition services assistive technology and advocacy, amongst others
- The Homeless Resource Council of the Sierras, a non-profit community-based organization which serves as the region's homeless continuum of care working to alleviate the homeless situation by providing housing and removing barriers to stable housing

In addition, the Agency uses information gathered from key sectors of the community to improve current programs and develop services to better serve the community-reference response to Question 1 on page 11.

- 4. Describe how services are targeted to low income individuals and families and indicate how staff is involved, i.e. attend community meetings, I&R, etc. Include how you ensure that funds are not used to duplicate services.**

(CSBG Act Section 676(b)(3)(C), 676(b)(9), State Assurance 12760)

The Connecting Point 211 network has been designed to serve as the primary point of entry in to the county's service system for low-income households to avoid duplicative intake and assessment processes and for efficiency reasons. Individual and families seeking supportive services, emergency housing assistance, homelessness prevention and other safety net services are directed to contact 211.

The Agency uses data to target its services to low-income individuals and families, by using federal poverty data, community indicator data and feedback collected from low-income households and other key stakeholders to identify priority needs for the target population.

The Agency strives to be a support partner in all aspects of service delivery to include filling service gaps and ensuring non-duplication of services. As a public agency, HHS participates in dozens of collaboratives, steering committees, planning committees, and community groups that focus on a specific targeted need or on improvements for county-wide endeavors. One such example is the Nevada Health Collaborative where a shared framework for collaboration and identification of mutually reinforcing activities and measurement of outcomes is centered on improved health outcomes and social determinants of health. This collaboration occurs regularly and requires functional layering across County departments and divisions. Through these types of collaborative opportunities, Nevada County AFSC is better able to find the best use of CSBG funding to meet the collective needs of the county's residents while opposing duplication of services.

- 5. If your agency is a Migrant and Seasonal Farmworker (MSFW) agency, describe how you will coordinate plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries. If your agency is not a MSFW, please mark N/A.
(State Assurance 12768)**

Not Applicable

- 6. Describe how your agency will leverage other funding sources and increase programmatic and/or organizational capacity. Describe your agency's contingency plan for potential funding reductions.
(State Assurance 12747)**

The Agency is committed to sustaining programs and services that empower low-income communities and support low-income individuals and families to achieve their highest level of self-sufficiency, as well we are committed to sustaining programs/services that support inclusive economic growth. The Agency leverages funding by utilizing an array of funding sources to support safety net services and by requesting that grantees identify and obtain additional funding to support programs and services for low-income persons. The Agency is also fully engaged as cooperative and collaborative partners in local service networks, identifying public and private partnerships with shared goals so that efforts can work collectively to improve outcomes in the community, as well as to increase coordination and cooperation in the implementation of services. In addition, Agency staff look for opportunities to help strengthen other social and health organizations serving the low-income communities, so that they are better able to provide services.

The Agency has a clear sense of its current strategy, operations and key drivers of success which includes a variety of community needs assessments for identification of priority community needs and programs. The Agency's contingency plan includes measures take to be operationally and fiscally viable and to be cognizant of all threats to our resources. The Agency monitors all expenditures and prioritizes costs and grantee investments, tackles promising opportunities, establishes/strengthens partnerships and allows leadership to make adjustments along the way to ensure preparedness for worst-case scenarios.

A reduction in CSBG funding would have a significant impact on the lives of the low-income population in the Nevada County service area. The overall fiscal impact of eliminating CSBG would far outweigh its annual funding level, due to the agency's ability to leverage additional resources through its sub-grantee awards.

In the event of reduced federal funding, the Agency will examine current and potential funding sources to identify opportunities to fill gaps in revenue and will work with the local network of service providers to identify other options for delivering important services to low-income Nevada County communities.

**7. Describe how your agency communicates its activities and its results to the community, including how the number of volunteers and hours are documented.
(Organizational Standard 2.3, 2.4)**

The Nevada County AFSC communicates its activities and results to the community through multiple venues:

- Monthly AFSC meetings, which are Brown Act meetings open to public participation and documented through Agendas and Meeting Minutes posted to the Nevada County AFSC website;
- The Agency communicates its activities and results to the community through outreach efforts and reports to governing bodies, such as presentations at the Continuum of Care Board, Area on Aging, Health Collaboratives, Board of Supervisors, etc.;
- The Nevada County Health & Human Services Agency website, which in addition to the AFSC meeting materials also includes a listing of all mainstream resources, links to provider webpages for additional information and performance reports including the Annual Report, Strategic Plan and Community Needs Assessment.

The Agency tracks board member participation for inclusion in documentation of volunteer hours provided; contracts track volunteer hours donated on behalf of CSBG funded programs and report those hours as part of their programmatic reporting requirements.

**8. Describe how your agency will address the needs of youth in low-income communities through youth development programs and promote increased community coordination and collaboration in meeting the needs of youth. Describe how your agency will contribute to the expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as: programs for the establishment of violence-free zones that would involve youth development and intervention models like youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs.
(CSBG Act Section 676(b)(1)(B))**

Big Brothers/Big Sisters of Nevada County and North Lake Tahoe, The Friendship Club, Child Advocates of Nevada County, Victor Community Support Services Family Resource Centers and the New Events & Opportunities (NEO) program, through the Nevada County Office of Education, provide mentoring programs, leadership skills and entrepreneurship programs. Programs support the development of youth through nurturing relationships and prepare them to become contributing members of the community. NEO is committed to inspiring the community to create and support more youth friendly areas and drug free activities. They provide fun alternatives to drug use, provide opportunities for youth to perform and take on leadership roles within the community and support local artists and musicians in Nevada County. WRAP service providers and the court system work together to provide mediation and mentoring for youth involved in the probation and foster care systems. Transitional Age Youth Services includes mentoring, life skills and employment readiness. The One-Stop Business and Career Center offers career exploration, training and educational opportunities for youth.

School-based Family Support Services (FSS), which are provided to students and their parents through partnerships with local schools, is designed to assist students achieve academic success with services closely coordinated with school staff to best meet the needs of the children and their family. Interventions are designed to help students resolve problems that interfere with academic success and include positive parenting conflict resolution, gang intervention, drug use prevention and mentoring.

A limited number of Nevada County school districts offer after school childcare. Nevada County childcare providers offer an array of choices for families who need after school childcare. Parents become educated about quality child care and the choices they have available through Sierra Nevada Children's Services. Childcare payment assistance is available to low income families.

- 9. Describe how your agency will provide employment and training activities. If your agency uses CSBG funding to provide employment and training services, describe the coordination of employment and training activities as defined in Section 3 of the Workforce and Innovation and Opportunity Act [29 U.S.C. 3102].
(CSBG Act Section 676(b)(5))**

Although the Agency does not utilize CSBG funding for employment and training services or programs, the County is responsible for operating the CalWORKs program that contracts with the Alliance for Workforce Development to provide Workforce Investment Opportunity Act (WIOA) services. WIOA Services are co-located with County staff to coordinate daily services. Welfare-to-Work services are provided by the IHSS Public Authority. The county is one of the smaller counties and as such employment services are only offered through one entity, the county, although strong linkages and collaboration are coordinated to ensure effective services are being delivered. Case managers who establish the linkages and make referrals for clients accessing services track progress on the referrals and coordinate those efforts with partners to ensure non-duplicative services.

- 10. Describe how your agency will provide emergency supplies and services, nutritious foods, and related services to counteract conditions of starvation and malnutrition among low-income individuals.
(CSBG Act Section 676(b)(4))**

Nevada County works with a large array of community partners that serve to provide nutritious foods to counteract conditions of starvation and malnutrition among low income individuals. Interfaith Food

Ministry of Nevada County serves approximately 10,000 individuals yearly. Gold Country Community Council, Inc., and Sierra Senior Services offer congregate and home delivered meals to low-income seniors. Hospitality House provides daily meals to the homeless population. A Farmer's Market has relocated to the Nevada County Government Center and provides nutrition education, demonstrations and accepts Electronic Benefit Transfer so that low-income residents may use their CalFresh (SNAP) benefits to provide fresh and healthy food for their families. The Family Resource Centers and the Nevada County Food Bank provide emergency food pantries and food distribution.

When possible, case managers and family advocates (through multiple county programs) provide commodities as needed and educate clients about available food resources in the community, including free community meal programs, free & reduced school meal programs, meals on wheels, food bank coalition programs, and enrollment in CalFresh.

The Nevada County Women Infants and Children (WIC) Supplemental Nutrition Program provides eligible families (including pregnant or breast-feeding women) with supplemental food assistance, health and nutrition education and breastfeeding education and support. Connecting Point 211 call center offers 24/7 operator assistance to connect callers to emergency supplies, services and supports. Additionally, the Agency is part of the Nevada County Coordinating Council, the Homeless Resource Council of the Sierras and other cooperative projects and activities that address emergent needs and gaps in services for vulnerable, marginalized and low-income populations.

**11. Describe how your agency will ensure coordination between antipoverty programs in each community in the State, and ensure where appropriate, that the emergency energy crisis intervention programs under title XVI (relating to low-income home energy assistance) are conducted in the community.
(CSBG Act Section 676(b)(6))**

The Nevada County AFSC is the primary Community Service Block Grant funded agency in the County. The Agency coordinated activities for CSBG and the Home Emergency Assistance Program (HEAP), Low-Income Home Energy Assistance Program (LiHEAP) and the Department of Energy (DOE) contracts with the regional provider, ProjectGO, Inc. To increase participation in the emergency energy programs within the County, the Agency solicits assistance from collaborative partners that work with low-income populations to disseminate information and make referrals to the service provider, ProjectGO.

The Agency actively participates in collaboratives and community coalitions to assist in coordinating services in communities served. Agency staff are uniquely engaged in numerous community groups, collaboratives, collaborations, both formal and informal partnerships, all aimed at providing quality services that meet the needs of low-income individuals and families.

**12. Describe how your agency will use funds to support innovative community and neighborhood-based initiatives, which may include fatherhood and other initiatives, with the goal of strengthening families and encouraging effective parenting.
(CSBG Act Section 676(b)(3)(D))**

The Family Resource Centers offer parenting classes throughout the Nevada County communities to low income residents. The parenting classes target different age groups. The Power of Positive Parenting program is for parents of children aged 2-12. The Second Step Family Guide is for parents with children aged 4-12. The Circle of Security is for parents with children aged 0-3. Fatherhood groups have been established and are operational. Fatherhood groups meet biweekly and provide information on how to

utilize community resources, ideas on activities to do with children and parenting classes. The Family Resource Centers (FRCs) also offer one-on-one parental coaching.

Monitoring

(CSBG Act Section 678D(a)(1)(B))

- 1. Describe your agency's specific monitoring activities and how they are related to establishing and maintaining the integrity of the CSBG program, including your process for maintaining high standards of program and fiscal performance.**

The Nevada County AFSC monitors its programs and services through contractor performance monitoring which provides data on whether goals, objectives and outcomes are being met as established in the Evaluation Plan. The Evaluation Plan includes National Performance Indicators, performance measurement standards, scope of work and budget; each program has its own method of collecting data, as required by the grant to document achievements and compare with stated program goals. This process also allows the AFSC staff to identify problems, barriers and systemic factors that service providers may be encountering in serving the low-income target population. Monitoring and evaluation are focused in two areas, programmatic and fiscal. AFSC staff conduct desk audits, annual site visits and review information to evaluate a contractor's performance, as well as to determine if the program is having the intended impact on the target population served using CSBG funds. Additionally, as part of contract monitoring, AFSC staff ensures fiscal integrity by aligning expenditures against program outcomes and ensuring that quarterly claims are accurate and support the mission of the Agency and of CSBG funds. The Agency Director and program coordinator monitor at the program level to ensure contract compliance and fidelity to established performance standards.

- 2. If your agency utilizes subcontractors, please describe your process for monitoring the subcontractors. Include the frequency and type (i.e., onsite, desk review, or both)**

The Agency develops and follows an Evaluation Plan for all grantee contracts to ensure compliance with contract provisions and integrity to the national performance indicators, goals and outcomes related to CSBG through the following review practices: Desk Reviews-quarterly progress reports; invoice Validation; Site Visits and Grantee Meetings. Technical assistance is offered when performance is substandard.

- 3. Describe how your agency ensures that cost and accounting standards of the Office of Management and Budget (OMB) are maintained.**

(CSBG Act Section 678D(a)(1)(B))

The Finance Department maintains budgetary control procedures, accounting systems, and reports in accordance with generally accepted accounting principles and pertinent federal and state rules and regulations, including relevant Office of Management and Budget circulars and amendments. These practices ensure integrity, accountability and proper stewardship of local, state, federal, and private foundation funds. A separation of financial functions is implemented at every level to safeguard assets. All systems are flow charted, documented in a County board-approved Finance Policy/Procedure manual, and reviewed internally for strong preventive and detective controls. Financial reports are generated and reviewed by agency management and the AFSC Board of Directors. Ongoing monitoring

occurs through annual self-assessment; two independent annual audits in accordance with the Single Audit Act of 1984; various reviews and monitoring by local, state, and federal agencies; monthly meetings with the Board's finance committee; and annual in-depth budget reviews of all County programs. The County also has an audit committee which provides oversight of the annual audit and other relevant issues. Finance staff are trained in OMB and knowledgeable about federal regulatory and grant requirements.

Data Analysis and Evaluation

(Organizational Standards 4.3, 4.4)

(CSBG Act Section 676(b)(12))

- 1. Describe your methods for evaluating the effectiveness of programs and services, including the frequency of evaluations.**
(Organizational Standard 4.3)

The AFSC does not provide direct services, but the Agency does work very closely with contracted grantees to ensure that the programs/services and business operations are efficient and effective. Grantees provide an array of programs/services and the tools to collect data are as diverse as the programs. Many programs report on several different indicators using a variety of reporting tools, so Agency staff collects and monitors all outcome data to determine if achievements are made towards the program goals and whether there are barriers that need to be mitigated. The Agency engages professional evaluation services, when appropriate, to better gauge if services are having the intended impact on the target population that they are serving.

- 2. Describe how your agency ensures that updates on the progress of strategies included in your CAP are communicated to your board annually.**
(Organizational Standard 4.4)

The AFSC Board receives regular updates on program progress. Additional updates for specific strategies are reported to the Board on an annual basis following the completion of the CSBG Annual Report. The report is reviewed by Agency staff and the AFSC Board and identifies strategies in the current CAP in alignment to the goals in the Strategic Plan. Grantees are often invited to share presentations about program successes and achievements to the AFSC Board.

- 3. Provide 2-3 examples of changes made by your agency to improve service delivery to enhance the impact for individuals, families, and communities with low incomes based on an in-depth analysis of performance data.**
(CSBG Act Section 676(b)(12))

The AFSC recently engaged in the services of a consultant to develop an Evaluation Plan, evaluation tools and conduct training to the Board on the role that data analysis plays on the ROMA Cycle; identify key data analysis techniques and how analysis can be used for improvement and how to incorporate ROMA principles and practices into performance management moving forward.

As a partner in the Homeless Continuum of Care, the Agency and its partners are utilizing Connecting Point 211 as the main access point of entry for programs and services serving the target population. Utilizing one coordinated entry point provides the County with consistent referrals that are client-centered, as well as reliable data.

Appendix A

Organizational Standards

MAXIMUM FEASIBLE PARTICIPATION

CATEGORY ONE: CONSUMER INPUT AND INVOLVEMENT

Standard 1.1 The organization/department demonstrates low-income individuals' participation in its activities.

Standard 1.2 The organization/department analyzes information collected directly from low-income individuals as part of the community assessment.

Standard 1.3 The organization/department has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the governing board.

CATEGORY TWO: COMMUNITY ENGAGEMENT

Standard 2.1 The organization/department has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

Standard 2.2 The organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

Standard 2.3 The organization/department communicates its activities and its results to the community.

Standard 2.4 The organization/department documents the number of volunteers and hours mobilized in support of its activities.

CATEGORY THREE: COMMUNITY ASSESSMENT

Private Agency - Standard 3.1: Organization conducted a community assessment and issued a report within the past 3-year period.

Public Agency - Standard 3.1: The organization/department conducted a community assessment and issued a report within the past 3-year period, if no other report exists.

Standard 3.2: As part of the community assessment the organization/department collects and analyzes both current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

Standard 3.3: The organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.

Standard 3.4: The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.

Standard 3.5: The governing board or tripartite board/advisory body formally accepts the completed community assessment.

VISION AND DIRECTION

CATEGORY FOUR: ORGANIZATIONAL LEADERSHIP

Standard 4.2: The organization's/department's Community Action Plan is outcome-based, anti-poverty focused, and ties directly to the community assessment.

Standard 4.3: The organization's/department's Community Action Plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle. In addition, the organization documents having used the services of a ROMA-certified trainer (or equivalent) to assist in implementation.

Standard 4.4: The tripartite board/advisory body receives an annual update on the success of specific strategies included in the Community Action Plan.

CATEGORY FIVE: BOARD GOVERNANCE

Standard 5.1: The organization's/department's tripartite board/advisory body is structured in compliance with the CSBG Act

Standard 5.2: The organization's/department's tripartite board/advisory body either has:

1. Written procedures that document a democratic selection process for low-income board members adequate to assure that they are representative of the low-income community, or
2. Another mechanism specified by the State to assure decision-making and participation by low-income individuals in the development, planning, implementation, and evaluation of programs.

Appendix B

State Assurances

[California Government Code 12747](#) (a): Community action plans shall provide for the contingency of reduced federal funding.

[California Government Code § 12760](#): CSBG agencies funded under this article shall coordinate their plans and activities with other agencies funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

[California Government Code §12768](#): Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries.

Appendix C

Federal Assurances and Certification

CSBG Services

676(b)(1)(A) *The State will assure “that funds made available through grant or allotment will be used –*

(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—

- (i) to remove obstacles and solve problems that block the achievement of self-sufficiency, (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);*
- (ii) secure and retain meaningful employment;*
- (iii) attain an adequate education, with attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;*
- (iv) make better use of available income;*
- (v) obtain and maintain adequate housing and a suitable environment;*
- (vi) obtain emergency assistance through loans, grants or other means to meet immediate and urgent family individual needs; and*
- (vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;*

- (I) document best practices based on successful grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;*
- (II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;*

Needs of Youth

676(b)(1)(B) *The State will assure “that funds made available through grant or allotment will be used-*

(B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as--

- (i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and*
- (ii) after-school child care programs;*

Coordination of Other Programs

676(b)(1)(C) *The State will assure “that funds made available through grant or allotment will be used to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including State welfare reform efforts*

Eligible Entity Service Delivery System

676(b)(3)(A) *a description of the service delivery system, for services provided or coordinated with funds made available through grants made under section 675C9(a), targeted to low-income individuals and families in communities within the State*

Eligible Entity Linkages – Approach to Filling Service Gaps

676(b)(3)(B) *a description of “how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow up consultations.”*

Coordination of Eligible Entity Allocation 90 Percent Funds with Public/Private Resources

676(b)(3)(C) a description of “how funds made available through grants made under 675C(a) will be coordinated with other public and private resources.”

Eligible Entity Innovative Community and Neighborhood Initiatives, Including Fatherhood/Parental Responsibility

676(b)(3)(D) a description of “how the local entity will use the funds [made available under 675C(a)] to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging parenting.”

Eligible Entity Emergency Food and Nutrition Services

676(b)(4) “An assurance that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.”

State and Eligible Entity Coordination/linkages and Workforce Innovation and Opportunity Act Employment and Training Activities

676(b)(5) “An assurance that the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services, and [describe] how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 3 of the Workforce Innovation and Opportunity Act, in the State and in communities with entities providing activities through statewide and local workforce development systems under such Act.”

State Coordination/Linkages and Low-income Home Energy Assistance

676(b)(6) “An assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community.”

Coordination with Faith-based Organizations, Charitable Groups, Community Organizations

676(b)(9) *"An assurance that the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations."*

Eligible Entity Tripartite Board Representation

676(b)(10) *"An assurance that "the State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation."*

Eligible Entity Community Action Plans and Community Needs Assessments

676(b)(11) *"An assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community services block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs."*

State and Eligible Entity Performance Measurement: ROMA or Alternate system

676(b)(12) *"An assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and [describe] outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization."*



Community Needs Assessment

Issued March 2019

Approved & Accepted by the Adult & Family Services Commission
May 14, 2019

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Nevada County Adult & Family Services Commission

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Executive Summary

In 1964, Congress passed the Economic Opportunity Act to begin America's War on Poverty. This act created a special funding stream for communities to address poverty on the local level. Community Actions developed across the nation to support low-income individuals in improving the quality of their lives. Community Action Agencies administer Community Services Block Grant Funding and are overseen by the California Department of Community Services and Development, and at a federal level by the Office of Community Services, an office of the Administration for Children and Families, a unit of the U.S. Department of Health & Human Services.

Through the Nevada County Social Services Department, a public agency, Community Services Block Grant funding is dedicated to bringing resources together to reduce poverty. The Adult and Family Services Commission, the advising tri-partite board, works to ensure that funds dispersed in support of community programs focus in five key focus areas: (1) Food and Nutrition, (2) Safe and Stable Housing, (3) Transportation and Core Service Connectivity, (4) Education Attainment, (5) and Specialty Health Care.

Every three years, Community Services Block Grant funding requires grantees to complete a comprehensive community needs assessment and internal evaluation, basing our two-year plan on the information that we unveil during the process. The resulting Community Action Plan (CAP) provides a base line for the county as they move the funding forward. The most recent community needs assessment incorporates the input of hundreds of community members and low-income residents, community-based organizations, partner agencies and staff. It is the only document of its kind geared solely at no or low-income individuals and families, providing a local source of information about what it is like to live in Nevada County and how difficult it is to make ends meet. The agency, and many service providers, both public and private, struggle with chronic underfunding for many of

their programs.

As part of an ongoing assessment of community need, the Nevada County Adult and Family Services Commission, engaged in a comprehensive process of community focus groups, surveys, data gathering and analysis to identify the root causes and conditions of poverty in Nevada County. Surveys and focus groups were facilitated in a variety of settings in order to reach a diverse group of respondents. Additionally, data was included from a variety of reputable publications to draw a comparison between the results for the data collected and existing data on the target population's needs.

While the priority of each specific need may vary by location, the primary needs of housing, employment, sustainable income, transportation, child care and mental health were identified by a broad cross-section of community organizations, partners, the general public, staff and Commission members.

Nevada County has less than the state or nation average rates of unemployment and poverty but has a high level of cost-burdened renters and home owners. In addition, access to transportation and safe and sanitary housing are significant issues.

Lack of income makes meeting basic household needs, accessing childcare, affording safe housing and treating mental health and addiction issues even more difficult. The assessment also identifies some communities in our county with indicators of additional challenges that may relate to poverty and low average household income rate, and in cases, low average wage and education rates which are significant indicators of poverty.

At the most simplistic level, the best way to increase household income is through employment. However, low-income families in our County lack career paths. Instead, the focus is on getting someone in the house a job, but the ongoing supports to allow for moving up in that job are lacking.

Recommendations for combating the causes and conditions of poverty include prioritizing cradle to career pathways; finding creative solutions to transportation; integrating direct services with community development; and focusing on priority areas which are showing indicators of other challenges faced by low-income families. In addition, understanding the significant gaps in affordable housing more clearly, and understanding the unique challenges faced by families with cultural and/or language differences are identified as less significant needs and require further analysis.

The 2018 Nevada County Community Needs Assessment (CNA) was designed to meet the federal funding requirement and to provide the county with an in-depth understanding of low-income household needs in the communities that they serve. This assessment was developed through a collaborative multi-tiered approach and is based on qualitative and quantitative data; including demographic, social, economic, and environmental factors that impact the lives of low-income persons. The CNA, as well as the subsequent Community Action Plan, is based on publicly available data and information gathered through the survey tool and assessment process, as well as with information available through local published reports, program outcomes and the U.S. Census Bureau. Input was captured through a web-based survey tool; community focus groups and smaller collaborative interviews/meetings.

This summary report provides the key findings from the needs assessment that was conducted by SiLK Consulting Group, on behalf of the Adult and Family Services Commission and Nevada County, in the fall of 2018. The Community Needs Assessment was approved and accepted by the Adult and Family Services Commission on April 9, 2019.

Background

The Adult and Family Services Commission (hereinafter Commission) of Nevada County serves as the local

Community Action governing board. The purpose of the Community Action Commission is:

- To study poverty in Nevada County
- To form strategies that reduce the causes of poverty
- To incorporate input of citizen and others in the resolution of community needs
- To facilitate the delivery of programs, services and resources
- To evaluate programs and alter them as needs/conditions warrant innovative approached

Historically, the Commission mobilizes funding and establishes an array of programs and services within the community to address its stated mission, and to create and maximize the resources necessary to address and eliminate barriers that individuals and families face in achieving self-sufficiency. The funds from the federal government go to the California State Department of Housing and Community Development and is then granted to Nevada County through its Health & Human Services Agency and is governed by Adult and Family Services Commission.

In 2017/18, the Nevada County Adult and Family Services Commission served 8,670 persons representing 8.8% of the population of the County. These families received at least one of the following services and programs available through the Nevada County Community Action Agency. These programs include:

- Homeless Programs
 - Rental subsidies
 - Financial Education
 - Food Bank
 - Transportation to mainstream resources

During that same time period, 60 community members were mobilized, participating in community and anti-poverty initiatives-donating over 14,800 hours towards our collective efforts.

Every three years, all Community Action Agencies must conduct a community needs assessment to inform the strategies of its strategic plan and community action plan. This needs assessment describes community needs, service delivery strategies based on those needs, and directions for building the capacity of the agency and community to meet local needs. This needs assessment's focus is on Nevada County, California and will provide input for calendar years of 2019/2020, and 2020/2021. The Community Needs Assessment (CNA) must meet the following organizational standards:

- 1.1 - Low income individuals participate in the CNA.
- 1.2 - The organization analyzes information collected directly from low-income individuals as a part of the community needs assessment.
- 1.3 - The organization has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the tripartite governing board.
- 3.1 - Conduct an assessment and issue a report within the past three years.
- 3.2 - Collection of data specific to poverty and its prevalence related to gender, age, and race/ethnicity for the service area.
- 3.3 - Include both quantitative and qualitative data.
- 3.4 - Include key findings on the causes and conditions of poverty in the community.
- 3.5 - Have the CNA approved by the tripartite governing board.

Enclosed in this community needs assessment report you will find that the AFSC met these standards as evidenced by:

- 1.1 – Low income individuals participated in community focus groups, completed community needs assessment and customer satisfaction surveys.
- 1.2 – An analysis is included in the CNA in the Community Profile and Analysis sections.
- 1.3 – The agency's process for reporting customer satisfaction can be found in the Customer Satisfaction process section of this assessment.
- 3.1 – This report was completed in March 2019 and submitted to the governing board for review, as evidenced by the backup document in the appendices. Approval was obtained on April 9, 2019.
- 3.2 – See the needs assessment data and the Poverty Profile for Nevada County.
- 3.3 – Both community focus groups and surveys were utilized.
- 3.4 – See the Causes and Conditions of Poverty section.
- 3.5 – See the signed board approval in the appendices.

Poverty

Federal poverty thresholds were originally developed in the 1960's by the Social Security Administration to determine the level of hardship families were facing in purchasing food. Using a "three times the cost of food" methodology, poverty thresholds were developed for families of all sizes. Over time, updates have been made in relation to the Consumer Price Index (CPI) alone. Each year, the updated Federal Poverty Guidelines are issued by the Department of Health and Human Services.

The 2019 poverty guidelines are as follows:

Family Size	100% of Poverty	125% of Poverty	200% of Poverty	250% of Poverty	300% of Poverty
1	\$12,490	\$15,613	\$24,980	\$31,225	\$37,470
2	\$16,910	\$21,138	\$33,820	\$42,275	\$50,730
3	\$21,330	\$26,663	\$42,660	\$53,325	\$63,990
4	\$25,750	\$32,188	\$51,500	\$64,375	\$77,250
5	\$30,170	\$37,713	\$60,340	\$75,425	\$90,510
6	\$34,590	\$43,238	\$69,180	\$86,475	\$103,770
7	\$39,010	\$48,763	\$78,080	\$97,525	\$117,030
8	\$43,430	\$54,288	\$86,860	\$108,575	\$130,290

Community Action Agencies receive federal Community Services Block Grant (CSBG) dollars, designed to reduce poverty, revitalize low-income communities and to empower low-income families to become self-sufficient. This funding supports agency operations and administration, and direct service programming impacting those individuals and families at, or below, 125% of the federal poverty limit.

Poverty Wage vs. Living Wage vs. Minimum Wage

Poverty wage is calculated by dividing the income amount per the Federal Poverty Guidelines by a full-time schedule at 2,080 hours annually.

The chart below reflects the differences in living wage, poverty wage and minimum wage for Nevada County. In 2 adult households, the presumption is that one adult is working.

Wages								
Hourly Wages	1 Adult	1 Adult, 1 Child	1 Adult, 2 Children	1 Adult, 3 Children	2 Adults	2 Adults, 1 Child	2 Adults, 2 Children	2 Adults, 3 Children
Living Wage	\$12.32	\$27.12	\$32.93	\$43.12	\$19.91	\$24.78	\$27.58	\$32.51
Poverty Wage	\$5.84	\$7.91	\$9.99	\$12.07	\$7.91	\$9.99	\$12.07	\$14.14
Minimum Wage	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00

Living wage, although more difficult to calculate, is more reflective of the minimum amount of money a family must earn and still be considered self-sufficient in Nevada County. Living wage varies based on family composition and specific needs of the family. Living wage takes fair market rent/mortgage, child care costs, transportation costs, food costs and other daily and monthly expenses into consideration, along with the receipt of tax credits available. However, living wage assumes that families are properly budgeting for those tax credits and are including them in their annual household income, and not using them for payment on credit card bills or other major expenses that been deferred over time. Living wage also does not consider the “extras”, such as costs of emergencies, holidays and gifts, travel or vacations, and other regular expenses.

Assessment & Planning Process

This Community Needs Assessment (CNA) was developed utilizing the tools discussed below and included in the appendices of this CNA.

- Compilation of data specific to poverty and its prevalence related to gender, age, and race/ethnicity for the service area obtained from Community Commons on 2/2/19 at www.communitycommons.com.
- Community Needs Assessment Surveys created on 10/23/18 and available at <https://www.mynvadacounty.com/1434/Adults-Family-Services-Commission>
https://www.surveymonkey.com/r/ConsumerSurvey2020_21
<https://www.surveymonkey.com/r/PartnerSurvey2020-21>
This survey was developed and posted on the agency’s website, on Facebook and featured in the local paper.
- 2 community focus groups were held. These focus groups were chaired by the following staff and consultants: Rob Choate, Mike Dent and Suzi Kochems.

Discussion of Low-Income Involvement

The AFSC engaged low income individuals in the following ways to participate in the need’s assessment:

- Conducted community focus groups an opposite sides of the county in areas with the highest concentration of potential participants; these focus groups were held in November and December 2018. Their feedback is discussed in the analysis section. 50 low income individuals participated in the focus groups.
- Conducted outreach to program participants to fill out Customer Satisfaction Needs Assessment Surveys and the Needs Assessment Survey face to face at time of service, online (via Survey Monkey or on the County website), and in the local newspaper.
- 102 Customer Satisfaction Surveys were submitted, and 170 Needs Assessment Surveys were completed by low income individuals/consumers and 42 Partner Agency Surveys were completed.
- The results of the surveys below. The top six community-level needs identified through the survey

process are noted in section F below.

Family, Community & Agency Level Needs

Using Community Action's ROMA (Results Oriented Management and Accountability) practices, needs identified in this assessment have been categorized as one of three levels: Family, Community and Agency.

Family level need is what human service agencies are most familiar with. These needs impact an individual or family, because a person has a challenge, deficiency or barrier that they are unable to resolve on their own.

When individuals in the community have adequate skills, but there aren't enough employers for the available workforce, then that is a community level need.

An Agency level need is the ability of the community organizations/partners to come together to resolve either a family level or community level need.

Many needs can be at least partially categorized on each level. By defining the need by level, we are better able to see the difference between a cause and a condition and can implement appropriate interventions and ultimately achieve better outcomes.

Community Action Agencies are tasked with not only understanding the conditions of poverty in their communities, but also the causes; and then, provide the types of services and supports that eradicate those root causes.

Methodology

Survey Design: Nevada County Health & Human Services/Adult & Family Service Commission staff and the consulting firm, SiLK Consulting Group, worked together in the early fall of 2018 to review surveys and focus group questions from prior Community Needs Assessments. Based on the review, they clarified and expanded existing questions and categories. Surveys were then re-drafted and distributed to the Commission for review and feedback until the final version was approved by consensus.

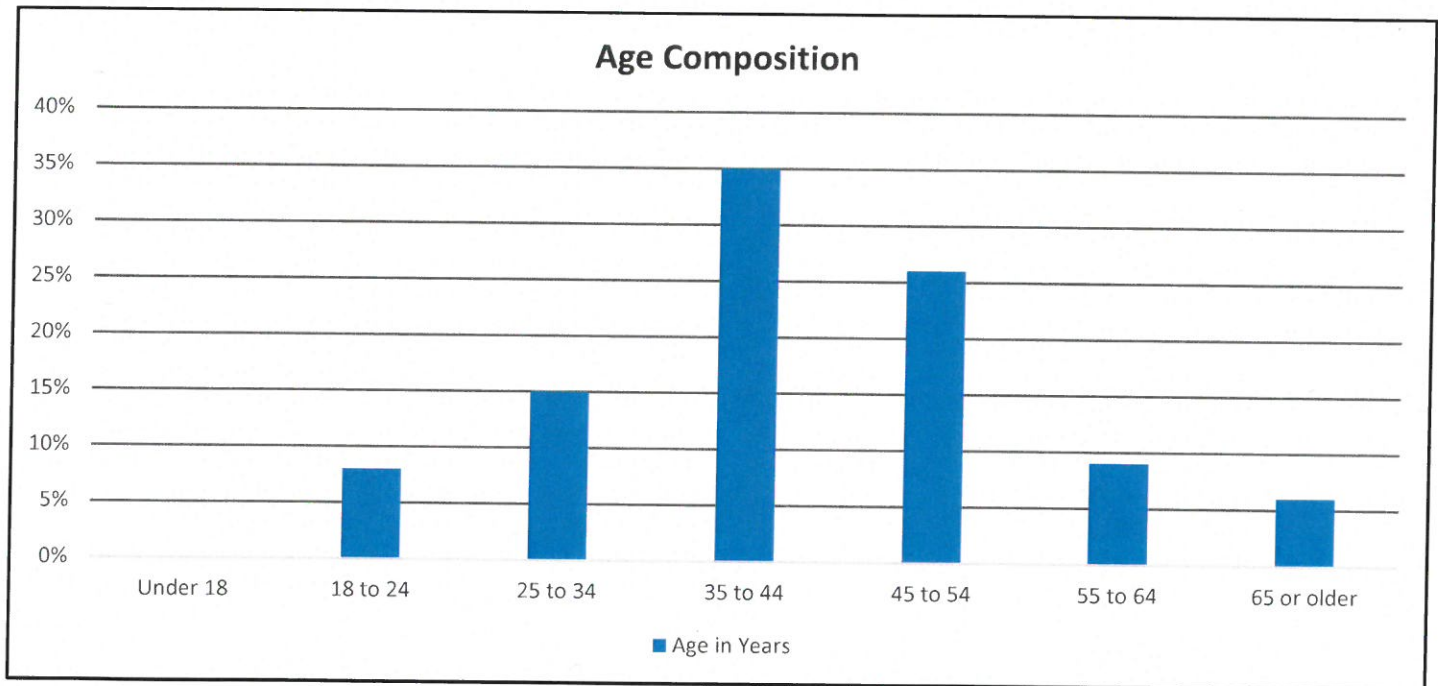
Survey Administration: Two different surveys were administered to collect data from a variety of individuals and stakeholders in the community. The first survey was for consumers and the general public. The second was for partner agencies, community stakeholders and providers. Surveys were available online via Survey Monkey and were available at many provider offices and community meetings. Community members were informed about the survey through postings on the Nevada County Health & Human Services website and social media; announcements at provider programs and events; agency meetings and word of mouth. Copies of blank surveys can be viewed in the Appendices. The surveys were administered both in-person and via the online tool. Physical surveys were then manually entered in Survey Monkey. All data was analyzed using the online descriptive analysis tools. Filters were created to sort data by questions and answers, depending on the variable of interest, illuminating trends in the data. Reports were created based on demographic categories. See the chart below for respondent demographics, obtained from the surveys completed by consumers and providers.

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A. Characteristics	N	%
All Respondents	212	100%
Male	66	31%
Female	146	69%
B. Race/Ethnicity (N=212)		
White	192	91%
Hispanic/Latino (Ethnicity)	(14)	
American Indian/Native American	7	3%
Asian/Asian American/Pacific Islander	8	4%
Other-Mixed Races	3	1%
African or Black	2	1%
C. Age of Respondent (N=212)		
Under 18	2	<1%
18 to 24	17	8%
25 to 34	31	15%
35 to 44	74	35%
45 to 54	56	26%
55 to 64	22	10%
65 or older	10	5%
D. Marital Status of Respondents (N=212)		
Single, never married	21	10%
Living with a partner	18	8%
Married	133	63%
Separated	6	3%
Divorced	30	14%
Widowed	4	2%
E. Individual & Family Needs (N=212)		
Not enough household income to meet basic needs	116	56%
Inability to afford safe and/or quality housing	109	51%
Untreated Mental Health Needs	68	32%
Lack of reliable and/or affordable transportation	51	24%
Drug/alcohol use or addiction issues	70	33%
F. Community Needs (N=212)		
Lack of living wage jobs	137	65%
Lack of job availability	80	38%
Lack of affordable/safe housing	140	66%
Inadequate and unaffordable public transportation	55	26%
Lack of substance use treatment programs and facilities	43	20%
G. Agency Needs (N=209)		
Inexperienced or unskilled staff	48	23%
Lack of funding for services and supports, including affordable housing	122	58%
Inability/inefficiency to let those in need know about resources	65	31%
Complicated system for addressing needs	68	32%
Agencies being limited to geographic regions for services	72	34%

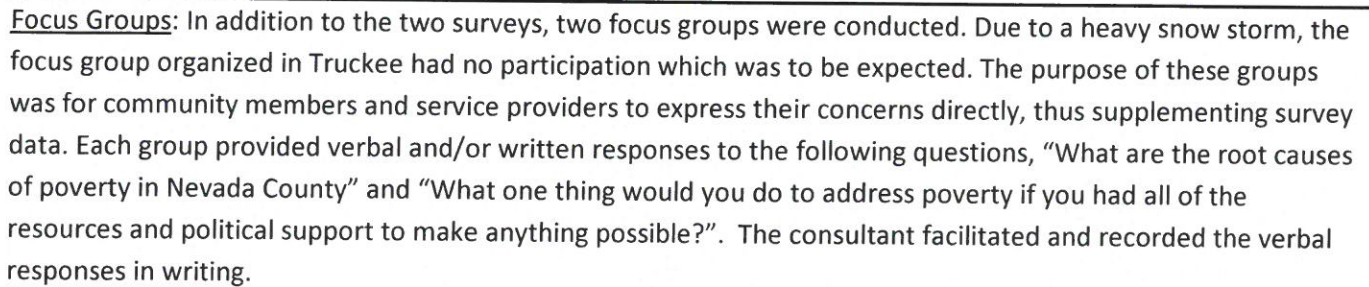
H. Household Type (N=212)		
No children	99	47%
One-two children	85	40%
Three or more children	28	13%
I. Poverty Status (approximated) (N=212)		
Less than 100% of FPL	117	55%
100% to less than 130%	36	17%
Above 130%-250% of FPL	59	28%
J. County Participant Residence (N=212)		
Grass Valley	87	41%
Nevada City	57	27%
Truckee	13	6%
Penn Valley	19	9%
Rough & Ready	12	6%
Alta Sierra	12	6%
Lake of the Pines	9	4%
North San Juan	3	2%
Lake Wildwood	0	0%
Donner	0	0%
K. Veteran Status (N=210)		
Has served on active duty	28	13%
Has not served on active duty	182	87%



The chart above demonstrates the age composition and the chart below marks the racial composition of all survey respondents

A pie chart showing the distribution of responses for the question 'How often do you use the Internet?'. The chart is divided into five segments: a large blue segment representing 91%, a green segment representing 4%, a purple segment representing 3%, a red segment representing 1%, and a small white segment representing 1%.

Response	Percentage
Always	91%
Often	4%
Sometimes	3%
Rarely	1%
Never	1%



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Core Areas

Core areas of identified need overlapped whether general public/consumer or community organization/provider responded. They are:

- Housing
 - Lack of housing availability
 - Lack of affordable and safe housing
 - Inability to afford quality/safe housing
- Income
 - Not enough income to meet household needs
- Transportation
 - Inadequate public transportation
 - Inability to pay for bus passes
- Employment
 - Lack of livable wage jobs
 - Lack of job availability
 - Lack of skills for available or higher wage jobs
- Mental Health or Addiction issues in the home
 - Lack of treatment centers/programs
- Insurance
 - Lack of medical providers that accept public insurance (Medi-Cal)
 - Lack of specialty providers
 - Lack of access to dental and vision insurance

Mission, Vision, and Approach

Mission Statement

It is the mission of the Nevada County Adult and Family Services commission to engage and empower our community to eliminate poverty, to create equity and prosperity, and to assist people in achieving self-sufficiency through direct services, advocacy and community partnerships.

Vision Statement

The Nevada County Adult and Family Services Commission envisions communities where all residents have access to quality education, affordable housing, healthcare transportation, healthy food and a living wage.

- Through partnerships, people with low-income find resources, support, relationships and opportunities that aid them in overcoming economic and cultural barriers to establishing and maintaining self-sufficient lives
- Commitment to empowering those seeking assistance to achieve and sustain self-sufficiency
- Organizational excellence and continued improvement working with employees, the community and partners.

Our Promise

The Promise of Community Action, is to change people's lives, embody the spirit of home, improve communities, and make America a better place to live. We care about the entire community, and we are dedicated to help people help themselves and each other.

Community Action uses a results-oriented and outcome focused approach to promote self-sufficiency, family stability and community revitalization to eradicate poverty, through empowerment and help people help themselves.

Approach

- Offering support services and providing basic needs to which all people have a right.
- Developing opportunities for people with low incomes. Increasing public awareness about the challenges that many persons with low incomes face.
- Ensuring that people with low incomes provide the leadership in the decisions that affect their lives.
- Engaging many voices in promoting human rights and economic justice.
- Advocating for policies that help and taking a stand against policies that hurt those living with low incomes.

Community Profile

The Adult and Family Services Commission (AFSC) of Nevada County is the designated Community Action Agency for Nevada County, California. In total, the CSBG service area includes the cities of Grass Valley, Nevada City and Truckee and unincorporated areas of Alta Sierra Lake of the Pines, Lake Wildwood, Penn Valley, Washington and North San Juan. Nevada City serves as the county seat and rests approximately 60 miles northeast of the state capital of Sacramento. With an area of 957.77 square miles and a population density of 102.99 per square mile, Nevada County is less dense than the state average and slightly more-dense than the national average. Population in Nevada County has been on a slow incline for some time as older individuals are retiring in our communities. The largest segment of its population is over the age of 55.

Compared to the rest of the state and nation, AFSC's service area has relatively low levels of racial and ethnic diversity. The vast majority (84.3%) of the survey respondents identify as white, while 9% identified as Hispanic. Nevada County's poverty rate is approximately 4% lower than the state and national averages at 10.4%. The disabled population is 13.4%, greater than both the nation and state averages. Individuals that report as multi-racial were also identified as disabled at greater rates than whites, with 24.4. Most notably, almost half of Native American/Alaska Natives were disabled. Only 3.8% of the population has limited English proficiency.

Within the report area 5,963 public school students or 48.5% are eligible for the Free/Reduced Priced Meal Program out of 12,295 total students enrolled. 21% of the total population is identified as experiencing food insecurity at some point during the year. 24% of children were identified as food insecure. 11% of these food insecure children are not eligible for any assistance. There are free meals available in the community every day of the week and several highly successful faith-based organizations operating food pantries. During the summer months when students are not enrolled in classes, the summer lunch program provides nutritious lunches in specified areas of the county.

Nevada County is home to nine public school districts and eleven charter schools. 50% of all students in the 2017-2018 school year received their diploma. While most school districts are showing a decrease in chronic school absences, according to the California School's Dashboard, standards for English Language arts, Mathematics and parent engagement fall in the needs improvement or standards not met category. This is relevant because research suggests that education is one of the strongest indicators of health.

In terms of education, Nevada County has approximately 4% of its students who do not graduate from high school with a diploma; the state average is 10%. Approximately 73% of the county's residents have attended college, pursued or attained a degree compared to the state average of 61%. 42% of the Hispanic population does not have a high school diploma.

Transportation is a challenge for many low-income families in Nevada County. While only 2% of all household's report having no motor vehicle, the local transit system is often overwhelmed and has limited stops/routes for ease of getting to work or school. Nevada County Transportation provided over 25,697 trips in the late six months of 2018 alone. Many of these trips were for employment (almost 16,000) with medical following (around 4,000).

The housing market in Nevada County is very challenging as it is across the state and the West coast. 49.3% of all households pay more than 30% of their income towards their housing and approximately 62.1% of all renters and 45% of all owner households in the County overpay. In the unincorporated area of the county, approximately 82% of all extremely low-income owner-occupied housing units and approximately 92% of extremely low-income renter occupied housing units were overpaying for housing. The housing stock, as projected by the census, is around 40,587 units and approximately 4,426 of those household are extremely low-income which represents 11% of the total households. Approximately 72% of those units are owner occupied. Focus groups with low-income individuals indicated that rental housing that will pass inspection is difficult to find and that many individuals have had to move outside of their school district or the county at times when unable to locate affordable, quality housing. This is supported by the fact that the county has 6.7% of its housing units being occupied with one or more substandard conditions.

Community Commons' county profile indicates that 1.8% of the county's housing units are vacant. 64% of the housing stock was built before the 1980's. The greatest percentage of homes/property are valued between \$200,000 and \$750,00 with the median property value in Nevada County at \$355,900. Nevada County does not fare well in comparison to the state and nation in terms of access to HUD-Assisted units with 456 units in the county.

The median household income in the community is \$60,501, well below the state median of \$67,715 and slightly above the national median income of \$57,617. Married couples, singles, and single fathers far out earn single females with children. Single father's median income is \$31,071 and single mother's median income is \$18,761. While no data is available for most minority groups, Asian's median income is shown to be \$13,912, followed by unknown (multi-racial) at \$61,173, and white at \$54,400. Individuals reporting as Hispanic/Latino make the lowest median income of \$24,853. Overall, Nevada County reports 3-7,000 less in per capita income than the state and nation. 55% of survey respondents reporting having an income above \$30,000 and a family size of 4 or more.

Nevada County has a lower usage rate for public supports than the state and nation. <1% of residents receive General Assistance. 215 households receive about \$110 in public assistance. 201 of the 215 households, or 95%, receive Medicaid. These individuals are more frequently between 50 and 59; although the average age of a Nevada County resident on General Assistance is 42.

According to the State Primary Care Office, the county is both a mental health professional shortage area and a medically underserved community. Currently, Nevada County has four substance abuse treatment providers, Community Recovery Resources maintains two sites and Common Goals maintains two locations. There is a total of 5 mental and 14 primary healthcare provider organizations in the entire county. A total of 14.6% of the entire population is uninsured while 33.4% of the county's residents are on some form of public insurance.

The area also has fewer families on SNAP than the state and national averages, with 4.2% of the population receiving SNAP. These benefits are also disproportionately depended upon by White (86%), Black (<1%), Asian (<1%), American Indian (1%), Undetermined race/other (5.4%), and multi-racial (3.5%) families. The county has 31 Authorized SNAP retailers, allowing higher access than the state and national average.

Poverty in the community also follows these trends. While many people are earning living wages, more than one in ten (12%) people in the County live below the federal poverty level (FPL). Significant to this statistic is the number of working residents who work in tourist-related industries where work is season and may be affected by weather. 41% of the county's residents are under the 130% Federal Poverty Level compared to the states 58.1%. 19% of residents earned between 130% and 185% of the poverty level and were income-eligible for programs such as WIC and reduced school meals. On the CalFresh Program Access Index, Nevada County ranked 35th out of 58 counties (2016).

The current unemployment rate for the county is 3.2%. Over the course of May 2016-May 2017 rates ranged from as low at 3.4% to 5.4%. The county's rate is slightly less than the United States and the state's averages.

Due to many health-related factors and access to clinical care, the county ranks 14 out of 57 in terms of health outcomes. Most notable are its teen pregnancy rates (14%) and high quality of life factors being greater than other California Counties, according to the County Health Rankings produced by the Robert Wood Johnson Foundation. The county also has a high tobacco consumption rate of 12%, 1% under the state and 3% under the national average.

Individual/Family Level Needs Identified

The general public and consumers surveyed in the County identified their top five family-level needs as:

1. Not enough household income to meet basic needs
2. Inability to afford quality and/or safe housing
3. Mental health, drug/alcohol or addiction issues in the home
4. Lack of reliable and/or affordable transportation
5. Lack of health or dental insurance

Community Level Needs Identified

The general public and consumers surveyed in the County identified their top five community-level needs as:

1. Lack of living wage jobs
2. Lack of job availability
3. Lack of affordable/safe housing
4. Inadequate and unaffordable public transportation
5. Lack of substance use treatment programs and facilities

Agency Level Needs Identified

The general public and consumers surveyed in the County identified their top five agency-level needs as:

1. Lack of funding to support building affordable housing
2. Lack of funding for services/supports
3. Inability/inefficiency to let those in need know about resources available
4. Complicated system for addressing needs
5. Agencies being limited to geographic regions for services

Poverty Profile for Nevada County

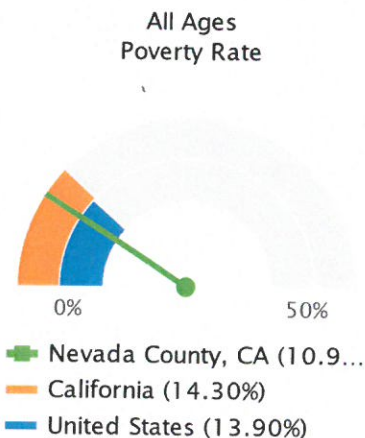
Working with the most current Census data and demographics from the American Community Survey, core demographic-data in identified key need areas was mapped.

Household Income

Below is an excerpt on poverty from the full Community Needs Assessment accessed from Community Commons on 2/12/19.

Poverty - Population Below 100% FPL

Poverty is considered a *key driver* of health status.



Within the report area 10.9% or 10,662 individuals are living in households with income below the Federal Poverty Level (FPL). This indicator is relevant because poverty creates barriers to access including health services, healthy food, and other necessities that contribute to poor health status.

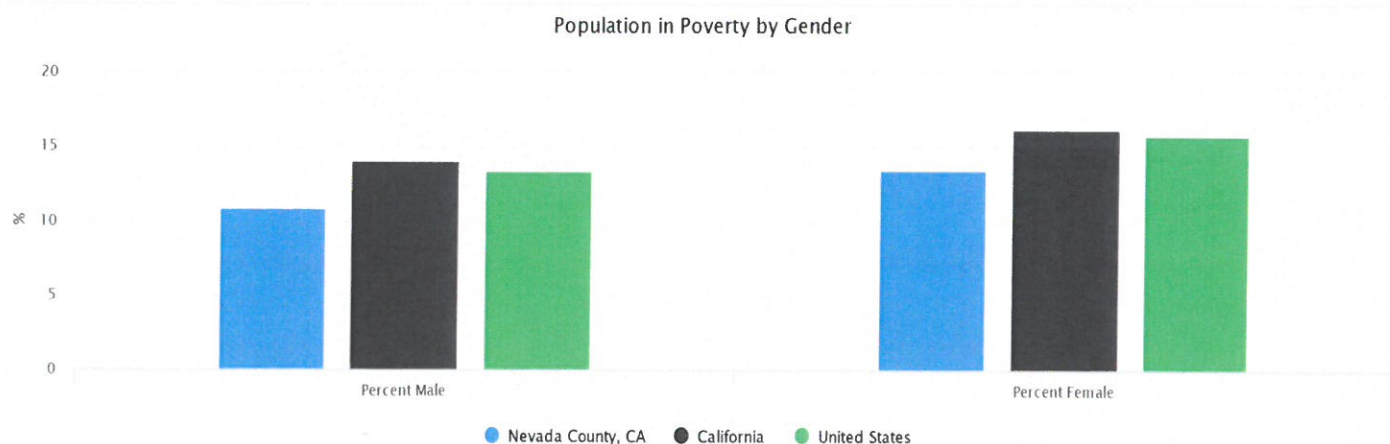
Report Area	Total Population	Population in Poverty	Percent Population in Poverty
Nevada County, CA	98,838	10,662	10.9%
California	38,242,946	11,055,243	14.3%
United States	313,048,563	44,115,713	13.9%

Population in Poverty-Percent By Age/Composition

Report Area	Age 0-4	Age 5-17	Age 65+	Households	Female Householder
Nevada County, CA	13.5%	15.6%	7.1%	10.3%	48.9%
California	21.5%	20.5%	10.2%	13.8%	45.2%
United States	22.5%	19.5%	9.3%	13.8%	52.7%

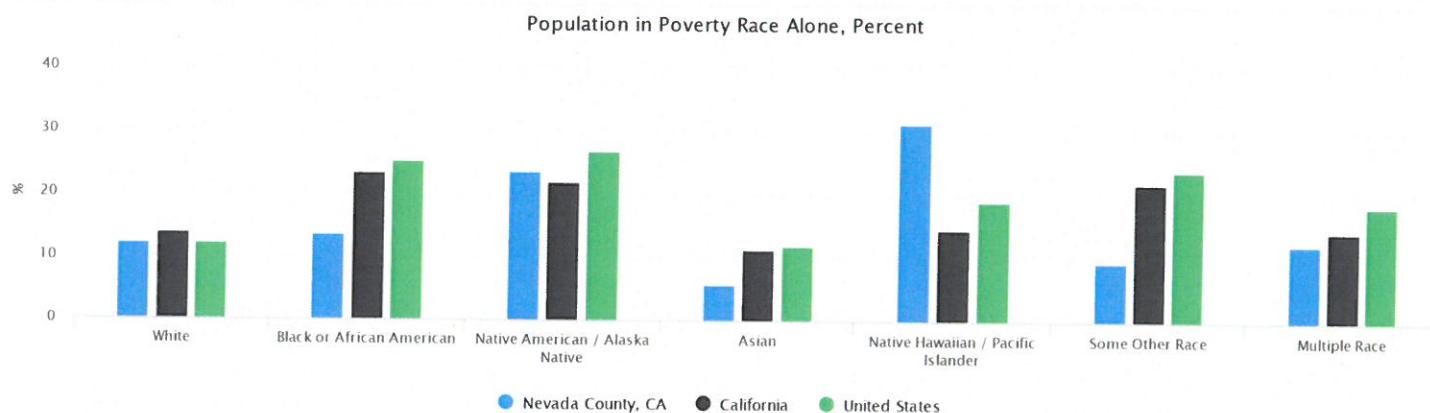
Population in Poverty-By Gender

Report Area	Total Male	Total Female	Percent Male	Percent Female
Nevada County, CA	5,917	6,66	10.8%	13.41%
California	2,664,246	3,129,162	13.99%	16.17%
United States	20,408,626	25,241,719	13.31%	15.8%



Population in Poverty by Race Alone, Percent

Report Area	White	Black or African American	Native American / Alaska Native	Asian	Native Hawaiian / Pacific Islander	Some Other Race	Multiple Races
Nevada County, CA	12.1%	13.43%	23.43%	5.76%	31.31%	9.44%	12.28%
California	13.7%	23.21%	21.89%	11.21%	14.49%	21.8%	14.26%
United States	12%	25.19%	26.78%	11.93%	19.01%	23.85%	18.43%



Income Levels

Report Area	Median Household Income	Per Capita Income
Nevada County, CA	\$60,610	\$35,581
California	\$67,169	\$33,128
United States	\$57,652	\$31,177

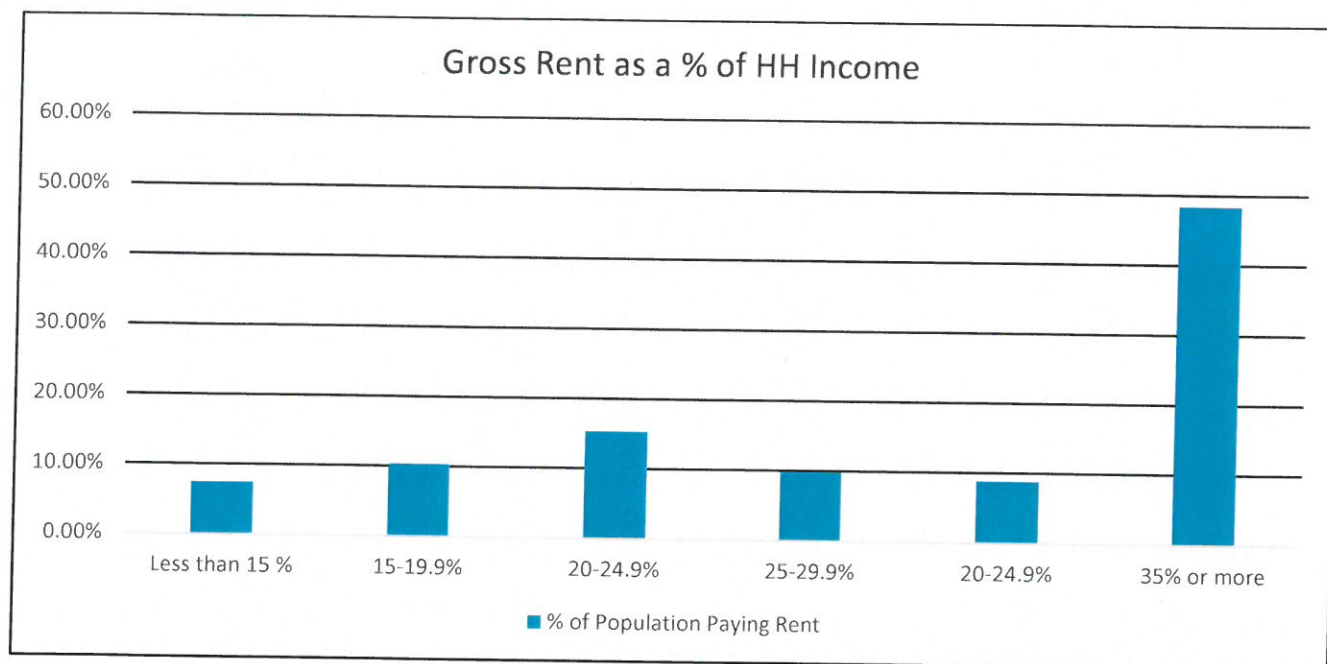
Housing

Cost-burdened status is a key indicator of family stability and financial success. A household that spends more than 30% of its gross income on maintaining their housing, including taxes, rent or mortgage, insurance, and basic utilities is considered cost burdened and leaves the household with less income available to meet other basic needs. Cost burdened status speaks to many of the needs identified in the survey process, including not having enough income to meet household needs, lack of affordable and/or quality/safe housing and inability to afford quality/safe housing and was even more significant for the senior population.

Housing Burden

Nearly half of households in the County (owned and rented) spend more than 30% of household income on housing. These households are considered to cost-burdened and tend to be the households with the lowest

income. Some households may have a more difficult time finding and sustaining affordable and safe housing. These include, but are not limited to persons in poverty, single-head of households with children, seniors and persons with disabilities.



Housing - Vacancy Rate

This indicator reports the number and percentage of housing units that are vacant. A housing unit is considered vacant by the American Community Survey if no one is living in it at the time of interview. Units occupied at the time of interview entirely by persons who are staying two months or less and who have a more permanent residence elsewhere are temporarily occupied and are classified as "vacant."

Report Area	Total Housing Units	Vacant Housing Units	Vacant Housing Units, Percent
Nevada County, CA	56,193	1,022	1.8%
California	14,981,683	177,543	1.2%
United States	146,832,025	3,825,190	2.6%%

Lack of Insurance

Insurance - Uninsured Adults

The lack of health insurance is considered a *key driver* of health status.

This indicator reports the percentage of adults age 18 to 64 without health insurance coverage. This indicator is relevant because lack of insurance is a primary barrier to healthcare access including regular primary care, specialty care, and other health services that contributes to poor health status.

Report Area	Total Population Age 19- 64	Population with Medical Insurance	Percent Population With Medical Insurance	Population Without Medical Insurance	Percent Population Without Medical Insurance
Nevada County, CA	55,791	47,561	85.2%	8,230	14.8%
California	6,947,227	6,323,870	91.03%	623,357	8.97%
United States	194,584,952	168,884,012	86.79%	25,700,940	13.21%

Insurance - Uninsured Children

This indicator reports the percentage of children under age 19 without health insurance coverage. This indicator is relevant because lack of insurance is a primary barrier to healthcare access including regular primary care, specialty care, and other health services that contributes to poor health status.

Report Area	Total Population Under Age 19	Population with Medical Insurance	Percent Population With Medical Insurance	Population Without Medical Insurance	Percent Population Without Medical Insurance
Nevada County, CA	18,396	17,188	93.4%	1,208	6.6%
California	3,831,448	3,690,816	96.3%	140,632	3.7%
United States	76,217,025	72,369,595	94.95%	3,847,430	5.05%

Insurance - Uninsured Population

This indicator reports the percentage of the total civilian non-institutionalized population without health insurance coverage. This indicator is relevant because lack of insurance is a primary barrier to healthcare access including regular primary care, specialty care, and other health services that contributes to poor health status.

Report Area	Total Population (For Whom Insurance Status is Determined)	Total Uninsured Population	Percent Uninsured Population
Nevada County, CA	98,838	9,513	9.6%
California	11,402,897	1,108,605	9.72%

United States	311,516,332	40,446,231	12.9%
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Public Benefits

Population Receiving SNAP Benefits (SAIPE)

This indicator reports the average percentage of the population receiving the Supplemental Nutrition Assistance Program (SNAP) benefits during 2017. This indicator is relevant because it assesses vulnerable populations which are more likely to have multiple health access, health status, and social support needs; when combined with poverty data, providers can use this measure to identify gaps in eligibility and enrollment.

Report Area	Total Population	Population Receiving SNAP Benefits	Percent Population Receiving SNAP Benefits
Nevada County, CA	98,838	26,393	27%
California	39,56,094	12,598,740	33%
United States	310,899,910	46,412,427	14.9%

Households Receiving SNAP Benefits by Race/Ethnicity, Percent

Report Area	Total Population	Non-Hispanic White	Black	Asian	American Indian / Alaska Native	Other Race	Multiple Race	Hispanic / Latino
Nevada County, CA	27%	81.8%	0%	.9%	1.4%	1.0%	0%	12.6%
California	33%	25%	7.2%	9.7%	.5%	.3%	1.7%	55.3%
United States	13.17%	8.06%	28.31	7.59%	26.64%	24.32%	20.21%	22.48%

Higher Education

Population with Associate's Level Degree or Higher

52.6% of the population aged 25 and older, or 46,058, have obtained an Associate's level degree or higher. This indicator is relevant because educational attainment has been linked to positive health outcomes.

Report Area	Total Population over Age 25	Population over Age 25 with associate degree	Population over Age 25 with bachelor's degree or Higher
Nevada County, CA	75,012	8,101	26,854

California	25,950,818	2,024,164	8,459,967
United States	216,271,644	17,950,546	66,827,937

Population with No High School Diploma

Within the report area there is 6.45% of persons aged 25 and older without a high school diploma (or equivalency) or higher. This indicator is relevant because educational attainment is linked to positive health outcomes.

Report Area	Total Population over Age 25	Population Age 25 with No High School Diploma	Percent Population Age 25 with No High School Diploma
Nevada County, CA	75,012	4,838	6.45%
California	25,950,818	4,543,988	17.51%
United States	216,271,644	27,444,871	12.69%

Transportation

Particularly in the small, rural County, Transportation can be a critical issue. Households passionately responded to transportation being one of the top needs in their household. Fourteen percent of those surveyed were very concerned about the lack of affordable transportation with cost of bus passes being the number one reason. The cost of purchasing, maintaining, repairing and fueling vehicles were all responses respondents had to transportation concerns. Lack of transportation is also a barrier to securing food resources or getting to food pantries or grocery stores.

An estimated 10,000 people commute out and 4,000 commute into the county for work. Commuting impacts where people need and use services, including child care and health care. Only 1.2% of residents take public transportation to get to work and nearly 3% walk to work or opt to ride a bicycle while 2.7% have a friend or family member take them to work.

This indicator is relevant because lack of transportation is a primary barrier to healthcare access including regular primary care, specialty care, and other health services that contributes to poor health status, as well as to employment opportunities, child care providers, social connections and to food resources/nutrition.

Report Area	Workers over age 16	Percent that Drive	Percent that Uses Public Transportation	Percent that Walks or Bikes
Nevada County, CA	40,996	74.4%	1.2%	3.7%
California	17,589,785	73.6%	5.2%	3.7%
United States	148,432,042	76.4%	5.1%	3.3%

Mental Health

This indicator is relevant because a lack of stable mental health is a significant barrier to employment resulting in poverty and poor overall health outcomes. Poverty increases the risk of mental disorders and having a mental disorder increases the likelihood of descending into poverty.

The challenges that adults with mental illness face are made more difficult if they are living in poverty. The relationship between mental illness and poverty is complicated. Poverty may often intensify the experience of mental illness while mental illness may increase the chances of living below the poverty line. Lack of income makes treating mental health and addiction issues more difficult. Adults tend to be resistant to counseling; many do not follow through with referrals and appointments. Survey respondents overwhelmingly reported that a mental/physical disability as a barrier to employment. Community partners and providers placed mental/behavioral health issues in the top three list of problems in the community not being adequately addressed. One of the most common comments regarding mental health is the lack of mental health providers that accept Medi-Cal or Medicare. There continues to be ongoing debate as to whether drug abuse causes poverty or if poverty causes drug abuse. Many using/abusing drugs as a form of self-medicating their behavioral health needs. Substance abuse is quickly becoming a growing area of concern in the County, particularly opioid, heroin and fentanyl abuse.

Conditions & Causes of Poverty in Nevada County

Many Nevada County families do not have enough household income to meet their basic needs. As a result, they are also unable to afford quality and/or safe housing, access reliable transportation, and pay for their most basic health care needs. Additionally, once individuals in poverty reach a minimal increase in income, they experience the benefits cliff. Many low-income individuals indicated this as a major reason for their continued poverty.

Employment

Low income households and community providers and partners indicated that employment is one of the largest causes of poverty in the community. The problem is two-fold.

Local data, as well as statewide data indicates that employers are unable to fill higher paying positions because the community lacks a workforce that has the educational requirements or attained skill level; many of their higher paid positions remain unfilled. Local employers indicated that most individuals do not show up for drug screens. They frequently recruit outside of the area. Local employers also pointed to the lack of affordable, reliable transportation.

Low income households indicated that many jobs they were able to perform were low paying and could not replace the benefits they would stand to lose. They also pointed to transportation issues and affordable childcare being a barrier to maintaining employment. They also indicated that many local employers use of temporary agencies made it difficult to find permanent positions they could rely upon to pay their bills.

Affordable Housing

Nevada County's renters are extremely housing burdened. 46% of the county's housing stock was build prior to 1980. 1,022 units are sitting vacant. Only 90 units are available for rent under \$500/month and only 1,417 units under \$1,000/month. Across Nevada County, there is a shortage of rental units affordable and available to extremely low- income households, whose incomes are at or below the poverty guideline or 30% of their area median income (AM I). Many of these households are severely cost burdened spending more than half of their income on housing. Severely cost burdened poor households are more likely than other rents to sacrifice other necessities like healthy food and healthcare to pay the rent, and to experience unstable housing situations like evictions. The annual income needed to afford the rent for a 2-bedroom unit at 30% of income in Nevada County is \$40,000 per year. Both in focus groups and the Community Needs Assessment Survey, safe and affordable housing was rated as the top reason for poverty in the community and something the agency should address to move

individuals out of poverty.

Substance Abuse & Mental Health

Substance abuse impacts entire communities either directly through its use or through the effects it has on families and children. The 2017 Nevada County Community Health Assessment identified substance abuse as a top public health concern. Like many other counties in California and across the country, Nevada County has been overrun by the opioid epidemic. The California County Spotlight estimates that 5.1% of people ages 12 years or older (approximately 5,055 persons) misused opioids in Nevada County in 2016. .9% of people (910 persons) had an opioid use disorder, defined as opioid abuse or dependence. The county had 20 drug induced deaths in 2018. There are between 230-594 persons with an opioid use disorder in the county without local access to opioid agonist treatment; since there are no regulatory barriers to naltrexone and counseling treatments, agonist treatment is the focused treatment. The California Prevalence rates for Nevada County indicates that mental health need estimates for children below 18 years of age are primarily based on poverty levels. When looking at households in poverty, 8.72% have a teenager living with a serious mental illness (SMI), while 13.29% of those same households have a parent/caregiver age 45-54 living with a mental illness. In Nevada County, there are approximately 1,500 adults and 540 youths living in poverty households who are coping with a serious mental illness; indicating that about 40% of the SMI population comes from households living in poverty. The prevalence of mental illness is found in Hispanic and White households where these two ethnic populations comprise 94.6% of the county's mentally ill.

While progress is reported with the opioid abuse epidemic in Nevada County, the prescription rate is 971 per 1,000 residents according to the California Department of Public Health. The Sierra Nevada Memorial Miners Hospital in Grass Valley was selected to participate in the California Bridge Program, a substance use disorder treatment program. The 18-month program will ensure that any interaction a patient has with the healthcare system can be a potential opportunity to enter treatment having the potential to radically change the trajectory of the opioid epidemic.

A lack of access to care presents barriers to good health but can be deadly when it comes to substance abuse. The supply and accessibility of facilities and physicians, the rate of un-insured, financial hardship, transportation barriers, cultural competency, and coverage limitations affect access to treatment.

Race

Community needs assessment data also supports a race disparity in the community. Individuals reporting as Asian American, American Indian, Hispanic, or other race experience poverty and its associated impacts at greater rates than their white counterparts.

Female Head of Households

As noted in the poverty profile section above, female headed households are also disproportionately impacted by poverty. The more children in the household, the greater the rates of poverty.

Community Needs Assessment Survey Analysis

The Community Needs Assessment Survey was analyzed to distinguish between consumers and low-income input and all community stakeholders. The top ten priorities for each group are listed below and further analyzed in this section.

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Community's top 10 Critical Needs

Priority	Low Income	All Stakeholders	Overlapping Priorities
1	Increased Household Income	Housing Availability/Stock	Affordable Housing/Rent Assistance
2	Affordable Safe & Quality Housing-rental assistance	Mental Health Treatment	Mental Health/Substance Treatment
3	Mental Health/Substance Treatment	Substance Use Treatment	Household Income/Living Wage jobs
4	Reliable & Affordable Transportation	Household Income/Living Wage Jobs	Transportation
5	Health/Dental Insurance	Transportation	Medical/Dental Insurance
6	Higher Education Opportunities	Job Skills Training	Budgeting/Financial Mgmt.
7	Household Family Violence	Legal Services	
8	Healthy Food	Medical/Dental Insurance	
9	Teen Pregnancy	Budgeting	
10	Budgeting	Counseling Services	

Focus groups with low income individuals also had similar themes. These themes included: housing stock, affordable housing, substance abuse and prevention services (detox centers), mental health treatment, the expansion of transportation services available, and in-home assistance for the elderly outside of IHSS services.

Affordable Housing – Across stakeholder groups, affordable housing continues to be a high priority for the community. The County realizes that the issue lies mostly in the need for capital development of significant numbers of affordable housing units and there appears to be financial support from the State of California for developers to tackle a portion of the local need.

Rent Assistance – Along with affordable housing and the prioritization of HUD to serve literally homeless individuals, few resources exist for rent assistance in the community. The agency will continue to seek out partnerships with the local Continuum of Care to find new funds to serve this need.

Substance Abuse – The substance abuse issue in the community is impacting multiple programs. The increase in individuals impacted by opioid misuse disorder has resulted in increased law enforcement, court, jailing, and treatment costs. EMS personnel and hospital staff are inundated with individuals overdosing. Low income and other stakeholder groups alike have identified this critical need in our community. Low income individuals recognize that treatment options are scarce for individuals on Medicaid and facilities have long waiting lists. The agency is working with Behavioral Health to increase treatment options in the community. The county recognizes the new California Bridge Program to address substance use treatment.

Mental Health Treatment – All stakeholder groups clearly articulated the correlation between poverty, mental health treatment and the opioid epidemic; often citing the cyclical nature of need and self-medicating. The agency will clearly continue to work with the Continuum of Care and the County Behavioral Health Department on long-term solutions to the shortage of mental health treatment programs and facilities.

Household Income – The low-income respondents recognize that they struggle with meeting their household's basic needs due to a lack of adequate income. Most attribute the lack of income to a lack of job skills for higher paying jobs, a lack of affordable transportation and a lack of available jobs within commuting distance.

Medical & Dental Care – Many low-income families and other stakeholders recognize that there is a resistance by low-income families to attain public health insurance and dental insurance is not readily available. The area is often underrepresented with primary and other emergency care providers who accept Medi-Cal. The agency continues to look at opportunities to solve this critical need.

Transportation – The County’s transit program struggles to keep up with the demand for its services. The agency is exploring alternatives like point deviated routes, additional contracts with local employers, and the development of a volunteer driver programs to meet the needs of individuals whose circumstances do not have a funding source.

Customer Satisfaction Approach

Collection – Customer Satisfaction Surveys are distributed by front-line staff at the time of service. The AFSC has a customer service feedback box for program participants to submit their surveys anonymously. The survey is also available online on the Nevada County Health & Human Services website and is distributed on the agency’s Facebook page. The Community Needs Assessment also includes a section on rating your experience with each type of program AFSC operates.

Analysis –County staff enters survey data into Survey Monkey. The Program Coordinator analyzes the feedback annually and reports to the Board. Survey Monkey can filter by program type. The Program Coordinator did filter the data to identify if program participants had more positive or negative feedback based upon the programs they were using. However, what the Program Coordinator found was that most customers were visiting and reported on multiple services. During the annual survey update, the Program Coordinator will work to create different surveys and/or lines of questioning specific to each program for more individualized feedback. To analyze customer feedback on the Community Needs Assessment Survey, the Program Coordinator filtered the results by low-income participants/consumers only.

Reporting Data to the Board – The Program Coordinator will distribute the PDF of the Survey Monkey Customer Feedback results to the AFSC Board of Directors on an annual basis. As the surveys are improved and customers submit more feedback, Program Managers may be better able to adjust their programs based upon those results.

Customer Satisfaction Analysis

For the most part, customer satisfaction reported on the Customer Satisfaction Surveys facilitated by service providers was overwhelmingly positive. Customers reported fast, respectful, knowledgeable service being provided across program types with 89% being extremely satisfied with the service(s) received. Only one respondent indicated that they were “dissatisfied” with Community Action services.

Within the respondent pool, 48% were physically disabled with moderate to significant barriers to activities of independent living. In the Survey, all “don’t know answers” where the individual responding was not familiar with the program were excluded from analysis. The comments regarding top needs identified by respondents are noted below.

- Cheaper housing
- More community and qualified retired living; more modern facilities
- Help paying for supplemental insurance for those under age 65
- More housing availability
- Access to medical care for severely ill patients who are home bound
- More services for the mentally ill
- Support to pay for housing and/or utilities
- Credit repair assistance/financial management
- Access to health care

The three programs with the most negative feedback included transit, mobility management, and housing programs. Focus group participants indicated that the following issues were present in those programs:

Transit and Mobility Management: The need for a free transit, shuttle service in the County, more transit to employment, and more on-time trips. Mobility challenged low-income participants expressed frustration at the lack of out of county transportation available to non-Medicaid eligible populations under the age of 60.

Housing Programs: Focus group participants shared their frustration in the lack of affordable housing units (especially those available for persons with special needs) and rent subsidies available in the community.

Needs Assessment Recommendations for this issue: the agency must continue to support the County's efforts to expand affordable housing developments; the issue is outside of the scope of CSBG funding allotted to Nevada County. NIMBY issues continue to be a challenge, as well as properties suitable for congregate living that would provide separate living spaces for single men and households with children.

Key Findings

Respondents of the surveys and participants of the focus group meetings were representative of the "typical" community action consumer. Our communities have relatively low unemployment rates consistent with the state and national averages, which means individuals are working. But the County also has high rates of families who are cost-burdened with housing. The combination of low unemployment and a high cost-burden means that Nevada County families do not necessarily meet the criteria for "poverty" but are not earning enough income to meet their household's basic needs. This also means that families are at risk for having one unplanned, costly event launching the family into crisis.

Lack of income makes accessing reliable transportation, affordable and safe housing, obtaining quality child care and treatment of mental health and addiction issues more difficult. Affordable housing was identified by all groups surveyed as one of the top five priority need areas.

Through the focus group and survey process, additional needs in the County were also identified. While various stakeholders prioritized the other needs differently, fundamentally, they can be broken down into causes and conditions.

Conditions of Poverty

Families do not have enough household income to meet their basic needs. As a result, they are also unable to afford safe housing, access reliable transportation or to secure quality child care or treatment services.

Causes of Poverty

At its most basic level, the way for a family to increase the household income is to increase their earnings. However, families in Nevada County lack skills for higher paying jobs and/or are unable to get to the employers who pay livable wages due to a lack of transportation.

Next Steps & Recommendations

The needs assessment process is not a linear process. Instead, it is an on-going assessment and evaluation of need and impact in the County. But, based on the information gathered and knowledge gained, several key recommendations for the Nevada County Community Action Commission can be made:

- Rather than just focus on getting an individual a job, the focus should shift to developing career paths so that as a person increases skills and knowledge, they can move into higher paying positions. Career paths should begin in the primary and secondary education arena but can be developed for the under and un-employed adults currently in the County. Community Action could focus its long-term programming to support career paths and cradle to career partnerships.
- Affordable housing should be studied more. This assessment did not specifically identify where gaps in housing exist in the County, or what potential solutions may be, but we do know that the state is having a housing crisis as is the County. Partnerships should be developed to increase Community Action's understanding and capacity to assist low-income families in securing and maintaining affordable housing. Community Action also needs to better define its role in affordable housing.
- Coordinated public transportation cannot be the only answer to the transportation issue. Community Action could develop creative solutions that will help families not only get back and forth to work, but also for other household transportation needs.
- Homelessness, mental health disorders and substance abuse often go hand in hand as social determinants of health. These conditions also impact poverty and self-sufficiency. Community Action should partner with local providers to ensure pathways to treatment success.

Community Action will use the knowledge gained through this process in our annual work plans to combat poverty in the County. Community Action will continue to be a leader in understanding poverty in the County, disseminating demographic and other quantitative data providing advocacy and outreach, and creating or joining in coalitions and partnerships that will help people and change lives.

Appendices

Focus Group Summary

Following is a summary of input from the focus group and key interviews:

1. Seniors
 - Seniors on fixed incomes that are living in mobile homes and are not able to meet their daily living expenses
 - No transportation and can't afford bus passes
 - Eligible for Meals on Wheels, but there is a waiting list
 - Need adult daycare or a senior cent
2. Housing & Homelessness
 - CalWORKs recipients are living in sub-standard housing or are homeless
 - Need to build more affordable housing
 - Addressing abandoned properties and blight
 - HUD is increasing regulatory requirements and decreasing/maintaining funding levels
 - Need to connect data to the root causes of homelessness
 - Need mobile showers and laundry facilities
 - Develop Trauma Recovery partnered with Yoga-trauma-informed care
 - Affordable housing vs. assistance for the homeless
 - Need more prevention programs for at-risk populations
 - Provide case management to serve as navigator
3. Household Finances
 - Need for budgeting, financial education, credit counseling for consumers
4. Employment

- Employment opportunities and support for ex-offenders
- Family self-sufficiency services critically important to break the cycle of generational poverty; the County needs economic opportunities, stable affordable housing, stable families and educational opportunities to break the cycle of poverty, career pathways
- Engagement of youth; growing number of youth unprepared for family-sustaining jobs; tutoring programs needed; target young males
- Job skills training/trade schools necessary to train those persons who do opt not to attend traditional college environments

5. Youth

- Housing for TAY Youth and Foster Youth/ILP
- Need full after-school programs that are not income based
- Need transportation for youth to get to after-school activities
- Need after-school activities that aren't sports oriented

6. Transportation

- Expand bus routes/no funding to support expansion
- Bus routes are not frequent enough
- No transit services in North San Juan currently
- Transit service is researching volunteer driver program to keep costs down

Participants discussed the importance of all resources that are currently in Nevada County. They also discussed the need for additional resources to help all community members be able to rise above poverty. The most significant need they came up with was more affordable housing. A competitiveness is absent when dealing with the local landlords and they keep inflating the rent prices due to supply/demand.

Data Sources

- US Census Bureau, American Community Survey. 2011-15, 2009-13. Source geography: Tract
- US Department of Health & Human Services, Health Indications Warehouse, Centers for Disease Control and Prevention
- US Department of Labor
- Department of Housing and Urban Development
- Nevada County CHA-Final
- Nevada County Economic Resource Council Report
- Small Area Income and Poverty Estimates (SAIPE)
- American Housing Survey
- Community Commons-CAP HUB
- Nevada County Community Needs Survey
- Nevada County CSBG IS Survey/Program Data
- https://public.tableau.com/profile/benjamin.yeager#!/vizhome/Cap_Assessment/CAPData
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- <https://cfpa.net/program-access-index-pai-2016/> California Food Policy Advocates
- <http://www.countyhealthrankings.org/app/california/2018/rankings/nevada/county/outcomes/overall/snapshot>
- <https://factfinder.census.gov/faces/tableservices/jsf/pages/productview.xhtml?src=CF>
- https://www.census.gov/data-tools/demo/cedr1/sahie/sahie.html?s_appName=sahie&s_statefips=06&s_stcou=06057&menu=map_proxy&s_agecat=4
- https://www.google.com/search?source=hp&ei=Z4eEXPPYO-eatgXWkrSgBw&q=SNAP+benefits+by+race+in+nevada+county%2Cca&btnK=Google+Search&oq=SNAP+benefits+by+race+in+nevada+county%2Cca&gs_l=psy-ab.3..33i299l2.4210.15030..15208...1.0..0.204.6352.0j38j3.....0....1..gws-wiz.....0..0j0i131j0i10j0i22i30j33i22i29i30j33i160.K2skFNmnKI4
- <http://www.countyhealthrankings.org/app/california/2011/rankings/nevada/county/outcomes/overall/snapshot>
- <http://livingwage.mit.edu/counties/06057>

1. Tell us about you and your family/household

Nevada County's Adult and Family Services Commission is conducting a study of the needs of low-income people in its communities. Results from the study will be considered by the Commission and the Nevada County Health & Human Services Agency for planning, developing and delivering community activities, services and initiatives.

* 1. In what city/community do you live/work?

* 2. How would you best describe your agency/organization?

- ☐ Community-based organization (nonprofit or service related)
- ☐ Faith-based organization (church or religious entity)
- ☐ Private organization (for profit, business, or non-human services organization)
- ☐ Public organization (government based)
- ☐ Educational institution
- ☐ I don't represent an agency or organization

Other (please specify)

* 3. What are the biggest challenges facing INDIVIDUALS or FAMILIES in Nevada County? You can select up to 3 responses.

- ☐ Lack of skills needed for jobs available
- ☐ Drug/alcohol use and/or addiction issues within the home
- ☐ Untreated mental health issues
- ☐ Lack of health/dental insurance
- ☐ Poor nutrition
- ☐ Inability to afford quality and/or safe housing
- ☐ Teen pregnancy
- ☐ Family violence (domestic, child, etc.)
- ☐ Lack of reliable and/or affordable transportation
- ☐ Unlicensed and/or uninsured driver
- ☐ Inability to afford higher education or trade school
- ☐ Illiteracy
- ☐ Inability to manage a budget
- ☐ Not enough household income to meet basic needs
- ☐ I don't know
- ☐ Other
- ☐ Other (please specify)

* 4. What are the biggest challenges facing your COMMUNITY? Please choose up to 3 responses.

- ☐ Lack of jobs available
- ☐ Lack of living wage jobs
- ☐ Unsafe schools
- ☐ Neighborhood trash and/or illegal dumping
- ☐ Substandard housing
- ☐ Housing that isn't affordable
- ☐ Unsafe neighborhoods
- ☐ Lack of recreational activities/facilities
- ☐ High crime in neighborhoods
- ☐ Inadequate or lack of public transportation
- ☐ Lack of quality/affordable child care
- ☐ Lack of quality schools
- ☐ Limited opportunity for residents to engage in community event or decision-making
- ☐ I don't know
- ☐ Other
- ☐ Other, please specify

* 5. What are the biggest challenges facing AGENCIES serving your community? Please choose up to 3 responses.

- ☐ High staff burnout and/or turnover
- ☐ Lack of funding for services or supports
- ☐ Agencies operating without coordination with other agencies
- ☐ Complicated system for addressing needs
- ☐ Inability to let those in need know about resources available
- ☐ Agencies being limited to geographic regions for service
- ☐ Limited partnership opportunities
- ☐ Duplication of services
- ☐ Inability to share information between agencies
- ☐ Inexperienced or unskilled staff
- ☐ Other
- ☐ Other (please specify)

* 6. What services or supports do you feel are lacking in Nevada County? Please choose up to 3 responses.

- ☐ Safe and affordable housing
- ☐ Emergency services (food, utility assistance, etc.)
- ☐ Youth programs
- ☐ Senior services
- ☐ Job development programs
- ☐ Mental health/addiction services
- ☐ Financial literacy programs
- ☐ Parenting classes
- ☐ Child care/day care
- ☐ Case management programs
- ☐ Homeless programs
- ☐ Pre-kindergarten and/or early education
- ☐ Tutoring and/or after-school programs
- ☐ None, we have enough resources to meet all of our needs
- ☐ I don't know
- ☐ Other
- ☐ Other (please specify) or add comments

* 7. Are there geographic regions of Nevada County that are UNDER-served by existing programs?

- ☐ Yes
- ☐ No
- ☐ I don't know

* 8. What areas of Nevada County are UNDER-served?

* 9. Are there geographic regions of Nevada County that are OVER-served by existing programs?

- ☐ Yes
- ☐ No
- ☐ I don't know

* 10. What areas of Nevada County are OVER-served?

2020-21 Nevada County Community Needs Assessment/Community Organization & Partner Survey

2. Tell us a bit more ...almost done

11. Please provide any additional information that you think will help identify the needs of the community.
Thank you.

1. Tell us about you and your family/household

Nevada County's Adult and Family Services Commission is conducting a study of the needs of low-income people in its communities. Results from the study will be considered by the Commission and the Nevada County Health & Human Services Agency for planning, developing and delivering community activities, services and initiatives.

* 1. In what city/community do you live?

* 2. What stakeholder group do you belong to? Select the answer that best describes your group.

- ☐ Community Citizen/General Public
- ☐ Consumer of Public Services/I have participated in low-income programs
- ☐ Other

Other (please specify)

* 3. What is your age?

- ☐ Under 18
- ☐ 18 to 24
- ☐ 25 to 34
- ☐ 35 to 44
- ☐ 45 to 54
- ☐ 55 to 64
- ☐ 65 or older

* 4. How many children under age 18 live in your household?

- ☐ 0
- ☐ 1-2
- ☐ 3-4
- ☐ 5 or more

* 5. How many family members live in your household?

- ☐ 1-2
- ☐ 3-4
- ☐ 5-6
- ☐ 7 or more

* 6. Has anyone in your household ever served on active duty in the United States Armed Forces?

- ☐ Yes
- ☐ No

* 7. What language is mostly spoken in your home?

- ☐ English
- ☐ Spanish
- ☐ Hmong/Laotian
- ☐ Other

Other (please specify)

* 8. What is your gender?

- ☐ Male
- ☐ Female
- ☐ Other

* 9. Which of the following best describes your current marital status?

- ☐ Single and never married
- ☐ Living with a partner
- ☐ Married
- ☐ Separated
- ☐ Divorced
- ☐ Widowed

* 10. What is your race/ethnicity? (please check all that apply)

- ☐ Black or African, including Somali, Oromo and other African natives
- ☐ American Indian or Native American
- ☐ Asian American or Asian, including Southeast Asian and Pacific Islander
- ☐ Hispanic/Latino
- ☐ White
- ☐ Other

Other (please specify)

* 11. What is your household's yearly total combined income?

- ☐ Less than \$12,000
- ☐ \$12,000-\$15,000
- ☐ \$15,001-\$20,000
- ☐ \$20,001-\$25,000
- ☐ \$25,001-\$30,000
- ☐ More than \$30,000

* 12. What is the highest level of education anyone in your household has completed?

- ☐ Less than high school, no diploma or GED
- ☐ High school diploma or GED
- ☐ Some college, no degree
- ☐ Associates degree (AA)
- ☐ Bachelor's degree (BA/BS)
- ☐ Post graduate degree

* 13. What are the biggest challenges facing INDIVIDUALS or FAMILIES where you live? Please choose up to 3 responses.

- ☐ Lack of skills for the jobs that are available
- ☐ Drug/alcohol use and/or addiction issues within the home
- ☐ Untreated mental health issues
- ☐ Lack of health/dental insurance
- ☐ Poor nutrition/lack of healthy food
- ☐ Inability to afford safe and/or quality housing
- ☐ Teen pregnancy
- ☐ Family violence (domestic, child, other)
- ☐ Lack of reliable and/or affordable transportation
- ☐ Unlicensed and/or uninsured drivers
- ☐ Inability to afford higher education (college) or trade school
- ☐ Illiteracy
- ☐ Inability to manage a budget
- ☐ Not enough household income to meet basic needs
- ☐ Other

Other (please specify)

* 14. What are the biggest challenges facing your COMMUNITY? Please choose up to 3 responses.

- ☐ Lack of jobs available
- ☐ Lack of living wage jobs
- ☐ Unsafe schools
- ☐ Neighborhood trash and/or illegal dumping
- ☐ Substandard housing
- ☐ Housing that isn't affordable
- ☐ Unsafe neighborhoods
- ☐ Lack of recreational activities/facilities
- ☐ High crime in neighborhoods
- ☐ Inadequate or lack of public transportation
- ☐ Lack of quality/affordable child care
- ☐ Lack of quality schools
- ☐ Limited opportunity for residents to engage in community event or decision-making
- ☐ Other

Other, please specify

* 15. What are the biggest challenges facing AGENCIES serving your community? Please choose up to 3 responses.

- ☐ High staff burnout and/or turnover
- ☐ Lack of funding for services or supports
- ☐ Agencies operating without coordination with other agencies
- ☐ Complicated system for addressing needs
- ☐ Inability to let those in need know about resources available
- ☐ Agencies being limited to geographic regions for service
- ☐ Limited partnership opportunities
- ☐ Duplication of services
- ☐ Inability to share information between agencies
- ☐ Inexperienced or unskilled staff
- ☐ Other

Other (please specify)

* 16. What services or supports do you feel are lacking for your household? Please choose up to 3 responses.

- ☐ Safe and affordable housing
- ☐ Emergency services (food, utility assistance, etc.)
- ☐ Youth programs
- ☐ Senior services
- ☐ Job development programs
- ☐ Mental health/addiction services
- ☐ Financial literacy programs
- ☐ Parenting classes
- ☐ Child care/day care
- ☐ Case management programs
- ☐ Homeless programs
- ☐ Pre-kindergarten and/or early education
- ☐ Tutoring and/or after-school programs
- ☐ None, we have enough resources to meet all of our needs
- ☐ Other

Other (please specify) or add comments

* 17. If you are homeless, or have had times of homelessness, what do you think are the reasons for your homelessness? (check all that apply)

- ☐ Lack of sustainable income/poverty
- ☐ Lack of job opportunities
- ☐ Lack of affordable health care
- ☐ Lack of affordable housing
- ☐ Lack of mental health assistance
- ☐ Substance dependency disorder
- ☐ Domestic violence
- ☐ Decreased public assistance programs
- ☐ Lack of available rental units
- ☐ Other
- ☐ I have never been homeless

Other (please specify)

2020-21 Nevada County Community Needs Assessment/General Public & Consumer Survey

2. Tell us a bit more ...almost done

In order to better understand the issues you and your family face, please provide us with information concerning your health care/insurance needs, housing/shelter needs, transportation needs, and employment-related needs. We are seeking to help address these issues in Nevada County.

* 18. Please select all medical insurances your or any member of your family/household has (please select all that apply)

- ☐ Dental
- ☐ Healthy Families
- ☐ Medi-Cal
- ☐ Medicare/VA
- ☐ Private Health Insurance
- ☐ Vision Insurance
- ☐ None of the above

If you have other coverage, or in addition to the above, please list here:

* 19. What is your family's main source of transportation?

- ☐ We own a vehicle
- ☐ We use public transportation
- ☐ We use bicycles
- ☐ We have friends who give us rides
- ☐ We walk
- ☐ Other

Other (please specify)

20. Please provide any additional information that you think will help identify the needs of the community.
Thank you.

Board Approval

Whereby, at a regular meeting of the Adult and Family Services Commission of Nevada County on April 9, 2019 the Commission conducted its final review of the Community Needs Assessment Analysis and voted to formally adopt the results of the assessment for FY 2020-21.

Douglass Fleming, Commission Chair

Date

SIERRA SUN

580 Mallory Way, Carson City, NV 89701
P.O. Box 1888 Carson City, NV 89702
(775) 881-1201 FAX: (775) 887-2408

Customer Account #: 10002163

Legal Account

COUNTY OF NEVADA HEALTH,
950 MAIDU AVE
NEVADA CITY, CA 95959
Attn: Rob Choate

Bailee Liston says:

That (s)he is a legal clerk of the
Sierra Sun,
a newspaper published Friday
at Truckee, in the State of California.

Copy Line

Public Hearing Notice

PO#:

Ad #: 0000418773-01

of which a copy is hereto attached, was published
in said newspaper for the full required period of
1 time(s) commencing on **05/03/2019**,
and ending on **05/03/2019**, all days inclusive.

Bailee Liston

Signed: _____

Date: 05/03/2019 State of Nevada, Carson City

This is an Original Electronic Affidavit.

Price: \$ 169.08

*"I certify (or declare) under penalty of perjury under the
laws of the State of California that the foregoing is true
and correct."*

Proof and Statement of Publication

Ad #: 0000418773-01

**NOTICE OF PUBLIC HEARING
TO BE HELD AT THE SUBMITTAL PHASE OF
THE 2020/2021 COMMUNITY ACTION PLAN
FOR PLANNING UNDER THE COMMUNITY
SERVICES BLOCK GRANT AS REQUIRED BY
THE DEPARTMENT OF COMMUNITY
SERVICES AND DEVELOPMENT**

NOTICE IS HEREBY GIVEN that the Nevada County Adult & Family Services Commission, in coordination with the Health and Human Services Agency, will conduct a public hearing on Tuesday, May 14, 2019 at 1:00 PM at the Eric Rood Administration Center, Second Floor Empire Room, 950 Maidu Avenue, Nevada City, California to discuss the service needs and priorities of Nevada County and to solicit citizen input.

The Nevada County Adult and Family Services Commission, on behalf of the County of Nevada, is in the process of submitting an updated Community Action Plan (CAP Plan) for the 2020/2021 program years. The CAP Plan guides service development and delivery for the next two years, based on community and agency input regarding service needs and gaps in the County. The draft 2020/21 Community Action Plan was prepared utilizing input gathered during two public forums held in both the Western and Eastern portions of the County, as well as with information collected from community surveys completed by members of the low-income community and service providers.

The purpose of this public hearing will be to give citizens an opportunity to make their comments known. If you are unable to attend the public hearing, you may direct written comments to the County via Rob Choate at rob.choate@co.nevada.ca.us or you may telephone him at (530) 265-1645. In addition, a public information file is for review at the above address between the hours of 8:00 am and 4:30 pm on weekdays to find out more information about the CAP Plan.

If you plan on attending the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, or have a need for an interpreter, please contact Rob Choate at (530) 265-1645 to arrange for those accommodations to be made. Notification 24 hours prior to the public meeting will enable the County to make reasonable accommodations to assure accessibility at the meeting.

The County of Nevada promotes a variety of services and makes all programs available to low and moderate-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, familial status, political affiliation or disability.

By: Rob Choate
Nevada County HHSA
May 3, 2019

Pub: May 3, 2019

Ad#0000418773

**NEVADA COUNTY
PUBLISHING COMPANY**
Grass Valley, CA

AFFIDAVIT OF PUBLICATION

THE UNION

Customer Account #: 1167969

Reference: NOTICE OF PUBLIC HEARING

Legal Account

NEVADA COUNTY HOUSING & COMMUNITY,
950 MAIDU AVENUE
NEVADA CITY, CA 95959

Attn: legal

County of Nevada, State of Calif. The undersigned, **Leslie Robbins**, being the principal clerk of the **Nevada County Publishing Co.** declares that the **Nevada County Publishing Co.** now is, and during all times herein named, was a corporation duly organized and existing under the laws of the State of California, and now is, and during all times herein named was the printer of

THE UNION, a newspaper of general circulation, as defined by section 6000 of the Government Code of the State of California, printed and published daily (Sundays excepted) in the City of Grass Valley, County of Nevada, State of California, and that affiant is the principal clerk of said Nevada County Publishing Co.

That the printed advertisement hereto annexed was published in the said **UNION**, for the full required period of 1 time(s) commencing on **05/03/19**, and ending on **05/03/19**, all days inclusive.

I certify, under penalty of perjury, the foregoing is true and correct.

Signed: _____

Leslie Robbins

Legals Advertising Clerk

Proof and Statement of Publication

Ad #: 0000418723-01

NOTICE OF PUBLIC HEARING

**TO BE HELD AT THE SUBMITTAL PHASE OF THE 2020/2021 COMMUNITY ACTION PLAN
FOR PLANNING UNDER THE COMMUNITY SERVICES BLOCK GRANT AS REQUIRED
BY THE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT**

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By: Rob Choate
Nevada County HHSA
May 3, 2019

Publish: May 3, 2019

Ad#418723

Adult & Family Services Commission
Agendas & Minutes
Members
Mission Statement
Overview
2019-2020 Funding Proposals
Community Action Plan
Commission Documents

Adult & Family Services Commission

Agendas & Minutes

Agendas are available prior to the meeting; minutes are available following agenda.

Agenda Item 1: AGENDA ITEM 1: AGENDA ITEM 1

Members

View the AGENDA ITEM 1: AGENDA ITEM 1

Mission Statement

The purpose of this Commission is to represent the community in the Board of Supervisors on issues regarding health and human services and family interests of all residents of Nevada County.

Overview

The Commission provides public advice to the Board of Supervisors, recommend and coordinate health and human services programs, participate in long range planning, education, foster family and coordinate community resources, including the Community Services Board (CSB), that can be used to provide educational services in health and human services. The Commission also provides the quality of the participation of the community in the CSB health programs, participation of members of the Agency or Agency Board of Supervisors, provide advice and recommendations to the Board of Supervisors on issues relating to Adult Day Services and Adult Day Health Care, provide information in educating the community on health and human services needs, and providing information on health and human services, which facilitates the community working together to solve problems and enhance the lives of all.

2019-2020 Funding Proposals

Community Initiative Funding (CIF) 2019/20

The Nevada County Adult and Family Services Commission announced a Request for Funding (RFF) for the Nevada County Community Initiative Funding. These funds will assist local non-profit agencies in providing services that will improve the quality of life for the community. The Commission is seeking applications for funding for projects that will improve the quality of life for the community. The Commission is seeking applications for funding for projects that will improve the quality of life for the community.

A list of all the Community Initiative Funding (CIF) has been submitted to the Board of Supervisors. The Board will review the projects and select the projects that will be funded. The Commission is seeking applications for funding for projects that will improve the quality of life for the community.

Non-Profit organizations may submit an application for CIF funds. The Commission is seeking applications for funding for projects that will improve the quality of life for the community.

Community Action Plan

- Community Action Plan 2019/20
- Community Action Plan 2019/20
- Community Action Plan 2019/20

Commission Documents

- Adult and Family Services Commission Meeting Minutes, February 2019
- Adult and Family Services Commission Meeting Minutes, February 2019
- Adult and Family Services Commission Meeting Minutes, February 2019



Emergency Services



Public Assistance



Health Services



Housing Resources



Contact Us
Michael Haggerty
Director of Health and Human Services Agency
and Health Services, Adult and Family Services, Adult and Family Services, Adult and Family Services
Phone: (530) 895-1111
Fax: (530) 895-1111

Helpful Links
Nevada County Department of Public Health
Office of Public Health
Agency on Aging and Adult Services
Agencies on Aging and Adult Services
Agencies on Aging and Adult Services

Nevada County Adult and Family Services Commission
Community Services Block Grant Public Hearing Comments-05/14/19

Comment/Concern	Addressed in CAP?	What page, if so?	If not, indicate the reason
FREED is not mentioned as a direct service provider with targeted services	YES	21	