

COUNTY OF NEVADA

Susan M. Horne, Assessor

950 Maidu Avenue
Nevada City, CA 95959-8600
(530) 265-1232
FAX 265-9858

NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: August 13, 2019

TO: Board of Supervisors

FROM: Sue Horne

SUBJECT: Resolution approving participation in the State Supplementation For County Assessors Program (SSCAP) to provide state funds for technology improvements in the Assessor's Office.

RECOMMENDATION: Assessor requests the adoption of a resolution participating in SSCAP to provide state funds with a 2:1 state-to-County funding match for three technology improvements in the Assessor's Office comprised of: 1) Assessor implementation and 2-year maintenance costs for the County's new Property Tax System (PTS); 2) scanning of 64,000 paper property files; and 3) electronic interfacing of the Clerk Recorder's recorded document software, Acclaim, directly with the County's PTS.

FUNDING: County's funding match required for 2019-2020 FY is \$96,667 which is currently covered in the Assessor's 2019-2020 approved budget for existing/ongoing expenses. SSCAP 2019-2020 state funding will contribute an additional \$193,333 toward the technology projects. County funding commitment required for the 2020-2021 fiscal year is \$122,667 and SSCAP matching funds will contribute an additional \$245,333. A budget amendment is not needed and no additional General Fund is required.

BACKGROUND: SSCAP is a 3-year pilot program providing \$15 million in funding for assessors to, in part, improve their IT systems. In 2018, 17 counties applied and were awarded funding. The state is moving ahead with the second round of grant awards. The 2019 Budget Act re-appropriated \$976,000 in unclaimed SSCAP funds from the 2018-19 FY. Together with \$2,150,000 in 2019-20 funds not earmarked for current awardees, a total of \$3,126,000 is available for new applicants in the 2019-20 FY. There is currently \$2,073,000 in funding authority for 2020-21 FY not presently earmarked. The Nevada County Assessor requests approval to apply for \$438,666 in SSCAP funding over two years, requesting \$193,333 for 2019-20 FY and \$245,333 for 2020-2021 FY. The single application submittal covers the funding request for both the 2019-20 and 2020-21 fiscal year requests. The total 2-year cost for the PTS maintenance project is \$276,000 – these are ongoing expenses that will be used as County match and thus no additional General Fund outlay is required for this project. The total cost for the scanning project is \$362,000, and the total cost for recorded deeds interface project is \$20,000.

Item Initiated and Approved by: Sue Horne

Submittal Date: July 29, 2019