



Information and General Services Department

Office of Emergency Services

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Information Systems

Geographic Information Systems
Facilities Management

Emergency Services

Central Services
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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: September 10, 2019

TO: Board of Supervisors

FROM: Steve Monaghan – IGS-Emergency Management

SUBJECT: Resolution approving amendment one to the purchasing contract (PESN3808) between the County of Nevada and Sheila Cameron for the provision of County public wildfire outreach and education services, expanding the scope of services, increasing the maximum contract price from \$45,000 to \$90,000, extending the contract term through June 30, 2020, and authorizing the chair of the Board of Supervisors to execute the amendment

RECOMMENDATION: Adopt the Resolution

FUNDING: These services will be paid for from the Office of Emergency Services (OES) and County Executive Office FY 19/20 Budgets. The cost will be split equally between the two departments. A budget amendment is not required and there is no additional impact on the General Fund.

BACKGROUND: On July 16, 2019, the Nevada County Purchasing Agent approved a purchasing contract (PESN 3808) between the County of Nevada and Sheila Cameron for County Public Wildfire Outreach and Education Services in the amount of \$45,000 for a term of July 16, 2019 through December 31, 2019 for the Office of Emergency Services. The County has identified a need to expand the scope of services provided by Sheila Cameron to include outreach, messaging, education, and coordination of the Board Objectives for the County. The proposed amendment expands the scope of services, increases the contract by \$45,000 for a new total contract of \$90,000, and extends the term of the contract through June 30, 2020. The contract services will be split between the Office of Emergency Services and the County Executive Office, with each department paying \$45,000 each in Fiscal Year 2019/20.

Item Initiated by: Elise Strickler

Approved by: Steve Monaghan