



December 23, 2019

Nevada County Library
Elise Strickler, Interim County Librarian
980 Helling Way
Nevada City, CA 95959-8619

elise.strickler@co.nevada.ca.us

Dear Ms. Strickler:

I'm pleased to enclose a claim form for the remainder of your California Library Literacy Services funding for the 2019-2020 fiscal year. This **final, second payment** of your total allocation for the fiscal year that began July 1, 2019 is based on:

- A *per capita* amount per adult learner served at your library during the previous fiscal year.
- A *match* on local funds raised and expended for adult literacy services at your library during the fiscal year that ended June 30, 2019.

Earlier this year you received a baseline for your literacy program. The baseline reflects the importance of each library having enough funds to provide local literacy staffing and service.

Below is a summary of your total California Library Literacy Services funding for the current program year:

Adult Literacy 2019/20

Baseline Adult Literacy Services:	\$18,000 (amount previously claimed)
Final Payment (Per Capita & Match):	\$2,398 (amount to be claimed now)

GRAND TOTAL for Adult Literacy:	\$20,398
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Family Literacy Grant 2019/20	\$25,000
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Grand Total for ALS & Family Literacy	\$45,398
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Any changes in your funding from last year are based, in part, on an increase or decrease in the number of adult learners you served and/or the amount of local funds expended on your library literacy program last year.

We'll initiate the payment process upon receipt of your signed claim form and certification form which are attached. The forms serve as a request to claim the funds and have a check sent to you and a certification that your library will use the funds for the purpose intended.

This final payment will be processed after all reporting requirements from the prior fiscal year have been received, all adjustments made and unexpended monies returned.

Please mail the signed claim form to: **California State Library
Fiscal/Local Assistance
P.O. Box 942837
Sacramento, CA 94237-0001**

In February, you'll be asked to revise your literacy budget for the 2019-2020 fiscal year utilizing the actual total allotment from the State Library shown in this award letter. The budget that you submitted with your application earlier this year was based on projections. Your revised budget should the updated information included in this letter.

You'll be asked to report electronically after the close of the fiscal year. Library literacy services staff will provide more details on this process.

**PLEASE REMEMBER THAT
ALL STATE FUNDS MUST BE EXPENDED OR ENCUMBERED BY JUNE 30, 2020
OR RETURNED TO THE STATE.**

If you need a copy of your most recent final report and/or application, or have any questions, please contact Natalie Cole at natalie.cole@library.ca.gov.

Thanks again for your commitment to literacy. It's one of the most transformative and successful things libraries do.

Respectfully yours,


Greg Lucas
California State Librarian


Happy Holiday!

cc: Liza Alvarez, Literacy Coordinator (via email: liza.alvarez@co.nevada.ca.us)

Enc.: Claim Form
Certification Form