

# Nevada County Consolidated User Fee Update

Fiscal Year 2020/21



# Background

- Previous direction from the Board to consolidate and streamline adoption of Nevada County Departmental User Fees
- First consolidated User Fee adoption in FY 2019/20 (Resolution 19-242)
  - Department Fees Updated: Clerk of the Board, Community Development Agency, Information and General Services, Probation, Registrar of Voters (Election) and Social Services (Public Guardian)
- Resolution 19-242 included a Consumer Price Index mechanism for updating fees annually (not including statutory fees)

# FY 2020/21 Proposed Fee Update

- Amends **Resolution 19-242\*** to include department fee updates for
  - Animal Control & Shelter
  - Library
  - Sheriff
  - Treasurer-Tax Collector
- Continues implementation of a Master Fee Schedule for the County
- All fees were reviewed by the User Fee Review Group (CEO, Auditor, County Counsel)
- All fees are included in each department's 20/21 Proposed Budget and have been reviewed by the Budget Subcommittee

*\*Also rescinds Resolutions 15-482, 17-246, 16-220, and 18-425*

# Fee Development and Review Process

- Fee Studies and proposed updates were reviewed by the User Fee Review Group (UFRG)
- Fee Updates are considered reasonably necessary to recover the cost of providing service / enforcing regulations for which a fee is levied
- Fees based on actual cost and hourly rates with consideration of statutory requirements
- Include a CPI annual adjustment factor if applicable

# Annual Fee Updates (CPI Adjustment)

- Certain fees (non-statutory and where applicable) will be automatically updated in the two fiscal years following adoption of the fees
- Annual adjustment based on yearly increases of Urban Wage Earners and Clerical Workers in California as published by California Department of Industrial Relations
- Provides for periodic reviews to minimize any deviations between CPI and Actual cost
  - Also, allows for CPI adjustment to be waived if recommended by UFRG and approved by Board
  - The CDA Building Department has requested a CPI waiver for 20-21, which is before the Board for consideration today
- If statutory fees change, they are automatically updated through the duration of the resolution

# Resolution 19- 242

## FY 2019/20

- Exhibit A: Clerk of the Board
- Exhibit B: CDA
- Exhibit C: IGS – Airport and Facilities
- Exhibit D: Probation
- Exhibit E: Registrar of Voters (Elections)
- Exhibit F: DSS Public Guardian

## FY 2020/21

- Exhibit G: Animal Control and Shelter
- Exhibit H: Library
- Exhibit I: Sheriff
- Exhibit J: Treasurer-Tax Collector

# Animal Control & Shelter

- Last Updated in 2015
- Fees generally collected for animal licenses, impounds, boarding, and adoption
- Fee increases based on service cost analysis and policy objectives
- Establishes new fees for owner turn in of animal at shelter, adoption fee for animals other than dogs and cats
- Automatic annual CPI adjustment will not apply

# Library

- Last Updated in 2017
- Fees generally collected for library fines, use of facilities, damaged books or other loaned items, or services provided by the Library, including microfiche and copier/scanner services
- Fee for Madelyn Helling Library Community Room Deposit, recommended to be removed
- New fee for Link + (lost item and late fees) based on contract cost
- All other fees reaffirmed at current levels (no fee increases)
- Automatic annual CPI adjustment will not apply



# Sheriff

- Last Updated in 2016
- Fees generally collected for services provided (e.g., fingerprinting services, identification photograph), permits (e.g. firearms, explosives, chain installer, etc.) and licenses (e.g. Alcohol Beverage Control license)
- Fee increases/decreases based on time study and service cost analysis
- New fees for outdoor festival (application and permit/inspection fees)
- Automatic annual CPI adjustment will not apply

# Treasurer- Tax Collector

- Last Updated in 2018
- Fees generally charged for tax delinquency related activities, documentation services or processing fees (e.g., copies of tax bills, auction of property), or fees related to the Treasury, such as returned check fees, domestic/international wire fees.
- Establishes new fee for Franchise Tax Board Intercept Program collection fee, based on contract costs.
- Hourly rate fees recommended to be increased based on time study
- Most other fees remain unchanged.
- Automatic annual CPI adjustment applies to selected fees (hourly rates)