



RESOLUTION No. _____

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION APPROVING AMENDMENT NO.1 TO PURCHASING AGENT CONTRACT PESN3942 BETWEEN THE COUNTY OF NEVADA AND ERIN NOEL TO PROVIDE CUSTOMER SERVICE CONSULTING SERVICES FOR THE COMMUNITY DEVELOPMENT AGENCY AND AUTHORIZING THE CHAIR OF THE BOARD OF SUPERVISORS TO EXECUTE THE CONTRACT AMENDMENT EXTENDING THE CONTRACT BY ONE YEAR AND INCREASING THE CONTRACT AMOUNT BY \$27,000 TO A NEW MAXIMUM CONTRACT AMOUNT OF \$76,500

WHEREAS, the Community Development Agency provides a vast array of services to the community where it is crucial to provide quality and timely services to these customers; and

WHEREAS, the Community Development Agency strives for continuous process improvement to provide quality customer service to the community; and

WHEREAS, partnering the community and a third-party stakeholder is vital to continuous process improvement; and

WHEREAS, the Nevada County Purchasing Agent approved a Fiscal Year 2019/20 contract (PESN3942) with Erin Noel on February 10, 2020 for a maximum amount of \$49,500; and

WHEREAS, the work has been delayed for Phase 1 services; and

WHEREAS, the Community Development Agency would like to add Phase 2 services to the contract and extend the contract term by one year; and

WHEREAS, the work for Phase 2 services will cost \$27,000; and

WHEREAS, the expense will be from the CDA Admin budget 1123-20707-321-1000/521520

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors of the County of Nevada approves the contract amendment between the County of Nevada and Erin Noel for Fiscal Year 2020/21 to increase the contract term by one year and to increase the contract amount by \$27,000 to a new maximum contract amount of \$76,500 and authorizes the Chair of the Board of Supervisors to execute the contract amendment on behalf of the County of Nevada and authorizes the Purchasing Agent to encumber the contract amount.