



## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

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**MEETING DATE:** July 14, 2020

**TO:** Board of Supervisors

**FROM:** Nick Wilczek, County Librarian

**SUBJECT:** Resolution authorizing Amendment 2 to the software as a service (SaaS) agreement with Innovative Interfaces Incorporated for the implementation of and five-year subscription to the Polaris hosted Integrated Library System (ILS) increasing the maximum contract amount from \$329,832 to \$330,232, authorizing the Chair of the Board to execute the Amendment, and authorizing the 10% contingency in the contract

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**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** The funds will come from the existing library budget. There is no budget amendment needed and no impact on the General Fund.

**BACKGROUND:** In an effort to improve customer service and staff usability, the Library requested that the County purchasing agent inquire about the results of the Placer County ILS Request for Proposals (RFP) results from early 2018. Following a thorough review of the products by Library and Information Systems staff, and in alignment with the Placer County selection, Nevada County selected Innovative Interfaces Incorporated to provide ILS services and awarded the contract in the amount of \$327,462 by Resolution 19-0274. Amendment I changed the terms of the agreement from April 23, 2019 through April 23, 2024 to September 1, 2019 through September 1, 2024, and changed the maximum amount from \$327,462 to \$329,832. The increase in cost was due to adding service that will allow patrons to see cover art of books while searching the Library catalogue online.

Amendment 2 changes the maximum amount from \$329,832 to \$330,232. The increase in cost is due to an additional license for use by San Juan Ridge Library. The Library requests that the Nevada County Board of Supervisors approves and authorizes the Chair of the Board to execute Amendment 2 to the Agreement with Innovative Interfaces Incorporated for ILS software increasing the maximum amount from \$329,832 to \$330,232.12. Additionally, in light of the

potential for additional license and other fee changes pending the contract termination date, the Interim County Librarian is requesting authority for the Nevada County Purchasing Agent to enter into any additional amendments that do not cumulatively exceed ten percent of the maximum contract price proposed under this Resolution, or \$33,023.20.

**Initiated and Approved by:** Nick Wilczek, County Librarian