



# RESOLUTION No. 2C-391

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 3 TO THE RENEWAL PERSONAL SERVICES CONTRACT WITH SIERRA NEVADA CHILDREN'S SERVICES (SNCS) FOR THE ADMINISTRATION OF STAGE 1 CHILD CARE PAYMENTS TO FUND THE PROVISION OF CHILD CARE SERVICES FOR CALWORKS PARTICIPANT FAMILIES TO: 1) INCREASE THE MAXIMUM CONTRACT PRICE FROM \$825,000 TO \$860,111 (AN INCREASE OF \$35,111) DUE TO EXPANSION OF ELIGIBILITY AND INCREASED REFERRALS, 2) REVISE EXHIBIT "B" SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE INCREASE IN THE MAXIMUM CONTRACT PRICE FOR THE TERM OF JULY 1, 2019 THROUGH JUNE 30, 2021, AND 3) DIRECT THE AUDITOR-CONTROLLER TO AMEND THE SOCIAL SERVICES BUDGET FOR FISCAL YEAR 2019-20 (RES. 19-272; RES. 20-067; RES. 20-295) (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, on June 18, 2019, per Resolution No 19-272, the Nevada County Board of Supervisors authorized the execution of the renewal Personal Services Contract between the County of Nevada and Sierra Nevada Children's Services pertaining to the administration of Stage 1 Child Care payments to fund the provision of child care services for CalWORKS participant families and subsequently amended on March 10, 2020, per Resolution No 20-097 and again on July 14, 2020 per Resolution 20-295; and

WHEREAS, the parties desire to: 1) amend the renewal Personal Services Contract to increase the maximum contract price from \$825,000 to \$860,111 (an increase of \$35,111), 2) revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price for the term of July 1, 2019 through June 30, 2021, and 3) direct the Auditor-Controller to amend the Social Services Budget for Fiscal Year 2019/20.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that the Amendment No. 3 to the renewal Personal Services Contract by and between the County and Sierra Nevada Children's Services for the administration of Stage 1 Child Care payments to fund the provision of child care services for CalWORKS participant families increasing the maximum amount of the contract price from \$825,00 to \$860,111, and amending the Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum Contract price be and hereby is approved in substantially the form attached hereto, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada and directs the Auditor-Controller to amend Social Services' budget as follows:

### Fiscal Year 2019/20

Revenue:	1589-50105-494-5001/446050	\$ 25,000
Expenditure:	1589-50105-494-5001/521525	\$ 25,000

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 1st day of September, 2020, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_



Heidi Hall, Chair

9/1/2020 cc: DSS\*  
AC\*(hold)

9/2/2020 cc: DSS\*  
AC\*(release)

**AMENDMENT #3 TO THE RENEWAL CONTRACT WITH  
SIERRA NEVADA CHILDREN'S SERVICES (SNCS) (RES. 19-272) (RES. 20-  
067) (RES. 20-295)**

**THIS AMENDMENT** is dated this 1<sup>st</sup> day of September, 2020 by and between SIERRA NEVADA CHILDREN'S SERVICES, hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County". Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, executed on June 18, 2019 per Resolution No. 19-272 and was subsequently amended on March 10, 2020 per Resolution No. 20-067 and again on July 14, 2020 per Resolution No. 20-295; and

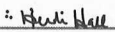
**WHEREAS**, the Contractor provides services pertaining to the administration of Stage 1 Child Care payments to fund the provision of childcare services for CalWORKS participant families; and

**WHEREAS**, the parties desire to amend their Agreement to increase the Maximum Contract Price from \$825,000 to \$860,111 (an increase of \$35,111) and revise Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract price.

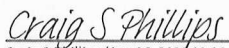
**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #3 shall be effective as of June 1, 2020.
2. That the Maximum Contract Price set forth at §2 from \$825,000 shall be changed to \$860,111, an increase of \$35,111.
3. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.


COUNTY OF NEVADA:

By:   
Heidi Hall  
Chair, Board of Supervisors

CONTRACTOR:

By:   
Craig S Phillips (Aug 26, 2020 09:16 PDT)  
Craig Phillips, Executive Director  
Sierra Nevada Children's Services  
420 Sierra College Drive, Suite 100  
Grass Valley, CA 95945

ATTEST:

By:   
Julie Patterson-Hunter  
Clerk of the Board of Supervisors

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**SIERRA NEVADA CHILDREN'S SERVICE (SNCS)**

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement, a maximum amount not to exceed Four Hundred Thousand One Hundred Eleven Dollars (\$400,111) for fiscal year 2019-2020 and Four Hundred Sixty Thousand Dollars (\$460,000) for fiscal year 2020-2021 for a total maximum not to exceed Eight Hundred Sixty Thousand One Hundred Eleven Dollars (\$860,111) for the entire contract term. County agrees to reimburse Contractor monthly for actual direct childcare provider payments not to exceed Three Hundred Thirty-Six Thousand Two Hundred Twenty-Eight Dollars (\$336,228) for fiscal year 2019-2020 and Three Hundred Eighty-Six Thousand Five Hundred Fifty-Five Dollars (\$386,555) for fiscal year 2020-2021. Additionally, County agrees to reimburse Contractor a monthly administrative cost equal to nineteen percent (19%) of the actual direct childcare provider payments not to exceed Sixty-Three Thousand Eight Hundred Eighty-Three Dollars (\$63,883) for fiscal year 2019-2020 and Seventy-Three Thousand Four Hundred Forty-Five Dollars (\$73,445) for fiscal year 2020-2021.

**CONTINGENCY**

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services. Services performed shall be in accordance with CalWORKs Stage I Child Care funding sources guidelines.

**BILLING AND PAYMENT**

Contractor shall submit to County by the 20<sup>th</sup> of each month following the month services were rendered. Each invoice shall include:

- Name of participant(s) receiving services: parent and child/ren
- Dates/Month services were rendered to individual child/ren
- Cost of services rendered – identifying total direct childcare costs
- Administrative fee of 19%
- Billing period covered
- Resolution Number assigned to the approved contract
- Supporting documentation if required

Invoices are to be submitted to:

HHSA Administration  
Attention: DSS Fiscal  
950 Maidu Avenue  
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

**BILLING PROCESS EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.