

**Interagency Agreement
Nevada County CHDP and
KidZCommunity - Placer Community Action Council, Inc.
Serving Nevada County Head Start and Early Head Start**

Fiscal Years 7/1/20 – 6/30/21 and 7/1/21 – 6/30/22

This Interagency Agreement (“Agreement”) is entered on July 1, 2020, between the Nevada County Department of Public Health through its CHDP Program (herein referred to as “Nevada County CHDP Program”) and KidZCommunity - Placer Community Action Council, Inc. (Herein referred to as “KidZCommunity”).

The purpose of this Interagency Agreement is to define arrangements for cross-referral and to specify services the respective participating agencies will provide in order to facilitate access to health care services for eligible individuals.

Nevada County CHDP Program agrees to offer the following services to KidZCommunity, serving the Nevada County Head Start and Early Head Start program:

1. In-services for Head Start community workers (Family Advocates and Home Visitors) and Health Service Staff. The frequency of In-service training will be at the discretion of Nevada County CHDP Program, based on resource and staff availability.
 - a. Annual CHDP Program overview to include state and federal regulations, CHDP periodicity, use of CHDP provider and dental lists and responsibilities and coordination of CHDP and Head Start programs.
2. Strive to assure adequate availability of health care resources for the screening and follow-up of eligible individuals within the Head Start population:
 - a. Recruit and train CHDP providers in accordance with CHDP regulations..
 - b. Provide updated CHDP provider and dental lists.
 - c. Assist with scheduling and problem-solving transportation barriers with the Medi-Cal population in accordance with federal regulations.
 - d. Provide health education materials per supply availability.
 - e. Coordinate case-management services with Head Start Health Services staff to maximize service delivery to eligible recipients.
3. Attend the Health Services Advisory Board meetings at least 4 times per year for consultation and technical assistance on children’s health issues.

KidZCommunity staff agrees to provide the following services to the CHDP Program staff:

1. Conduct Head Start in-services as needed.
2. Ensure care coordination services between CHDP staff and the Head Start Health Services staff.
3. Coordinate care services to include treatment follow-up, assistance with scheduling and transportation, and plan future follow-up.

Joint Responsibilities:

1. Both parties shall comply with all State and Federal laws and regulations concerning safeguarding information deemed confidential and/or protected under federal, state, or local law.
2. Both parties shall comply with all federal, state, and local laws, rules, regulations and ordinances, and shall not engage in discriminatory practices in the performance of this Agreement because of race, sex, sexual orientation, color, ancestry, religion or religious creed, national origin or ethnic group identification, political affiliation, mental disability, physical disability, medical condition, age or marital status.
3. It is agreed that staff from both parties shall meet as needed to discuss the progress of the partnership and strategies for any necessary improvements.
4. Review this Agreement annually. Address changes to Agreement as needed, which shall only be amended or modified by mutual written, fully executed agreement of the Parties.

Duration of Agreement:

This Agreement will remain in effect from July 1, 2020 to June 30, 2022, unless otherwise terminated by either party by providing a minimum of thirty (30) days written notice to the other.

Insurance

Each party shall maintain at all times during the term of this Agreement insurance coverage or self-insurance in the amounts of not less than One Million Dollars (\$1,000,000) to cover all of its operations, including general liability, automobile liability, and workers' compensation.

Indemnity:

KidZCommunity agrees to indemnify, defend, and hold harmless Nevada County CHDP Program and the County of Nevada, including its officers, officials, employees, agents and volunteers thereof, from any and all liabilities, claims, demands, damages, losses, and expenses (including, without limitation, defense costs and attorney fees of litigation) which result from the negligent act, willful misconduct, or error or omission of KidZCommunity, except such loss or damage which was caused by the sole negligence or willful misconduct of Nevada County CHDP Program or its officers, officials, employees, agents and volunteers thereof.

Parties as Independent

In providing services herein, the Parties, and their agents and employees thereof, shall each act in an independent capacity as independent contractors and not as agents or employees of the other. Each Party agrees that neither its agents nor employees have any right, entitlement, or claim against the other Party for any type of employment benefits or workers' compensation or other programs afforded to the other Party, and each Party shall hold harmless and indemnify the other against any such claim by its agents or employees.

Notices

All notice by and between the Parties shall be given by first-class mail or personal service to the other at the addresses set forth below, and shall be deemed received the fifth (5th) day following the date of mailing or the earlier date of personal services, as the case may be:

Nevada County CHDP Program

Attn. Jill Blake, Director of Public Health
500 Crown Point Circle, Suite 110
Grass Valley, CA 95945

KidZCommunity - Placer Community Action Council, Inc.

Attn. Denyse Cardoza, Executive Director
1166 High Street
Auburn, CA 95603

Authority

All individuals executing this Agreement represent and warrant that they are authorized to execute and deliver this Agreement on behalf of their respective Party.

We the undersigned on behalf of Nevada County Child Health and Disability Prevention Program and KidZCommunity - Placer Community Action Council, Inc. approve this document.

Jill Blake, MPA
Director of Public Health

Date

Alison Lehman
County Executive Officer

Date

Denyse Cardoza
Executive Director, Placer Community Action Council, Inc.

Date

Approved as to Form

County Counsel