



## Information and General Services Department

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*Information Systems*

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## **NEVADA COUNTY BOARD OF SUPERVISORS**

### **Board Agenda Memo**

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**MEETING DATE:** May 11, 2021

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan, Chief Information Officer**

**SUBJECT:** Resolution appointing Brandley Engineering, Inc. as Nevada County Airport Engineer and Consultant through February 25, 2025, approving a contract between Brandley Engineering Inc. to provide Airport Engineering, Environmental and Planning Services in the maximum contract amount of \$300,000 for a period of April 1, 2021 through February 25, 2025, and amending the FY20/21 Airport Budget (4/5 vote required)

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Funding for these services will be paid from the Airport budget. The majority of projects will be funded through Federal Aviation Administration (FAA) grants at 90% of cost and CalTrans Division of Aeronautics grants at 4.5%. The remaining 5.5% of the cost is the responsibility of the Airport Enterprise Fund. A budget amendment in the amount of \$100,000 is included for approval.

**BACKGROUND:** The Federal Aviation Administration, under Advisory Circular 150.5100-14D, prescribes certain procedures for procuring consulting and engineering services, including the conduct of a competitive, qualifications-based selection process every five years.

On February 25, 2020 the Board of Supervisors through Resolution No. 20-050 appointed Reinard W. Brandley Consulting Services as Nevada County Airport Engineer and Consultant for a five-year term. The engineering firm has restructured and has been renamed Brandley Engineering, Inc. This resolution acknowledges the name change and designates Brandley Engineering, Inc as the Nevada County Airport Engineer and Consultant through February 25, 2025.

This Resolution authorizes a new contract with Brandley Engineering, Inc. to provide Airport Engineering, Environmental and Planning Services in the maximum contract amount of \$300,000 for a period of April 1, 2021 through February 25, 2025.

**Item Initiated by:** Kevin Edwards

**Approved by:** Steve Monaghan