



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: June 15, 2021

TO: Board of Supervisors

FROM: Trisha Tillotson, Director Public Works

SUBJECT: **Resolution Approving Renewal of the Contract between the County of Nevada and Nelson Engineering for Professional Surveying Services and County Surveyor Functions for a Maximum Amount Not to Exceed of \$100,000, and the Appointment of Kevin Nelson as County Surveyor for the County of Nevada**

RECOMMENDATION: Approve the attached Resolution.

FUNDING: The expense for this contract is included in the proposed Fiscal Year 2021/22 Surveyor budget and there is no additional impact to the General Fund. A budget amendment is not required.

BACKGROUND: On June 26, 2018, the Nevada County Board of Supervisors adopted Resolution 18-308, approving a contract with Nelson Engineering for professional surveying services and appointing Kevin Nelson as the County Surveyor for Fiscal Year 2018/19. The contract was approved for the term of July 1, 2018 through June 30, 2019, and was eligible for up to four (4) additional one-year renewals. On June 25, 2019, the contract was renewed by the Board via Resolution 19-336 for one year from July 1, 2019 through June 30, 2020. The contract was renewed again by the Board on July 14, 2020, via Resolution 20-306 for one year from July 1, 2020 through June 30, 2021.

The proposed resolution would renew the contract for one fiscal year, effective July 1, 2021 through June 30, 2022. All other provisions of the contract would remain the same, including the hourly rates and the annual contract amount of \$100,000.

Government Code section 27550 provides that the County Surveyor shall be a person authorized to practice land surveying in the State of California, and that by ordinance, the County Surveyor may be appointed by, and serve at the will of the Board of Supervisors. Section A-II 42.6.4 of the Nevada County Administrative Code provides that the Nevada County Surveyor shall be appointed by the Board of Supervisors and shall serve at the will and pleasure of the Board of Supervisors. As part of the proposed contract with Nelson Engineering, staff proposes that Kevin Nelson serve as the County Surveyor beginning July 1, 2021.

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Item Initiated by: Patrick Perkins, Principal Civil Engineer
Item Approved by: Trisha Tillotson, Director of Public Works

Submittal Date: May 12, 2021

Revision Date: