

**MINUTES**  
**MEETING OF THE BOARD OF DIRECTORS OF**  
**THE TRUCKEE TAHOE WORKFORCE HOUSING AGENCY**

**August 18, 2021, 8:30am**

---

1. CALL TO ORDER: 8:31

Directors Present: Harry Weis, Tahoe Forest Hospital District  
Kevin Smith, Truckee Tahoe Airport District  
Steven Poncelet, Truckee Donner Public Utility District

Absent: Carmen Ghysels, Tahoe Truckee Unified School District

2. APPROVAL OF AGENDA

No changes made to the agenda.

3. PUBLIC COMMENT

No public comment.

4. CONSENT ITEMS

- a. Minutes of the July 21, 2021 Board Meeting
- b. Approval of June 2021 Financials
- c. Approval of Resolutions Requesting Membership – Nevada & Placer Counties
- d. Approval of Sub-lease for Office Space through the Truckee Tahoe Airport District

No public comment.

Motion to approve made by Director Poncelet. Seconded by Director Smith.

Ayes: Director Poncelet, Director Smith, Director Weis

Noes: None

5. REPORTS AND PRESENTATIONS

- a. 2020-21 Fiscal Year Budget Review  
Ms. Vitas provided an update on the 2020-21 budget and shared learnings and areas of variance.
- b. Executive Director Report  
Ms. Vitas provided an update on the agency's audit, progress on the onboarding of new member agencies, updates on agency programs and projects, community meetings and connections, and regional housing partner updates.

6. ITEMS FOR BOARD ACTION

- a. Consideration and Possible Approval of Long-term Rental Pilot Program  
The board received a report on the proposed long-term rental pilot program, a revision of the housing match program that was launched in July, 2020. The board deliberated on the components of the program and chose to take no action, knowing that new member agencies would be joining soon and would want to contribute to the decision. The board asked that the program be brought back for proposed approval once the new member agencies have joined.

7. DIRECTOR COMMENTS

None.

8. ADJOURN: 9:52

Motion to approve made by Director Smith. Seconded by Director Poncelet.

Ayes: Director Poncelet, Director Smith, Director Weis

Noes: None