



## Information and General Services Department

**Facilities Management**  
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*Information Systems  
Geographic Information Systems  
Facilities Management*

*Emergency Services  
Central Services  
Cable Television*

*Purchasing  
Airport  
Library*

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### **NEVADA COUNTY BOARD OF SUPERVISORS**

#### **Board Agenda Memo**

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**MEETING DATE:** September 14, 2021

**TO:** Board of Supervisors

**FROM:** **Steve Monaghan – IGS-Facilities Management**

**SUBJECT:** Resolution acknowledging a Lease Agreement with Hospitality House and the County of Nevada for kitchen space at the Carl F. Bryan Youth Center located at 15434 Highway 49, Nevada City, and the kitchen space at the Grass Valley Veterans Memorial Building at 255 S Auburn St, Grass Valley in compliance with Nevada County Administrative Code Section G-IV 13.A.3

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** Lease payments for the kitchen space at the Carl F. Bryan Youth Center will be received in the Facilities Management budget.

**BACKGROUND:** Hospitality House is in need of commercial kitchen space to prepare meals for their clients. The County has kitchen space available at the Carl F. Bryan Youth Center and the Grass Valley Veterans building. Both parties desire to enter into a Lease Agreement that will enable Hospitality House to provide uninterrupted service to our homeless community and revenue for the Grass Valley American Legion Post 130.

Rent will be \$3,000 per month, \$1,500 for use of the Carl F. Bryan Youth Center and \$1,500 for the Grass Valley Veterans kitchen which will be paid to the Grass Valley American Legion Post 130. The Director of Information and General Services executed the lease agreement on September 20, 2021 as authorized by Nevada County Administrative Code Section G-IV 13.A.3. The term of this Lease Agreement shall commence on September 1, 2021 and end on March 31, 2022.

**Item Initiated by:** Justin Drinkwater

**Approved by:** Steve Monaghan