



# **RESOLUTION No. 21-187**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

### **RESOLUTION APPROVING AMENDMENT NO. 5 INCORPORATING MODIFICATIONS NO. 009 AND 010 TO THE COOPERATIVE LAW ENFORCEMENT AGREEMENT NO. 17-LE-1105-1360-018 BETWEEN THE NEVADA COUNTY SHERIFF'S OFFICE AND THE U.S.D.A. FOREST SERVICE, TAHOE NATIONAL FOREST ADOPTING THE 2021 ANNUAL OPERATING AND FINANCIAL PLAN RELATED TO CAMPGROUND PATROL AND CONTROLLED SUBSTANCES**

WHEREAS, Resolution 17-154 authorized the execution of a Cooperative Law Enforcement Agreement ("Agreement") No. 17-LE-1105-1360-05 with the U.S. Department of Agriculture, Forest Service, Tahoe National Forest pertaining to law enforcement services provided by the Sheriff's Office on National Forest Service lands; and

WHEREAS, the Agreement requires an Annual Operating and Financial Plan for each federal fiscal year of the Agreement; and

WHEREAS, Resolution 18-153, authorized an amendment to the Agreement by replacing Exhibits A and B, establishing a negotiated operating cost for law enforcement services in the amount of \$24,739, for the operational period October 1, 2017 through September 30, 2018; and

WHEREAS, Resolution 19-207, authorized the second amendment to the Agreement by replacing Exhibit A, establishing a negotiated operating cost for campground patrol services in the amount of \$12,000, for the operational period October 1, 2018 through September 30, 2019; and

WHEREAS, Resolution 19-40, authorized the third amendment to the Agreement by replacing Exhibit B, establishing a negotiated operating cost for controlled substance services in the amount of \$12,000, for the operational period October 1, 2018 through September 30, 2019, and

WHEREAS, Resolution 20-359 authorized the fourth amendment to the Agreement, replacing Exhibits A and B establishing a negotiated operating cost in the amount not to exceed \$24,739, for the operational period October 1, 2019 through September 30, 2020.

WHEREAS, the parties desire to enter into a fifth amendment to the Agreement, replacing Exhibits A (Modification 10) and B (Modification 9), to continue providing these law enforcement services, and establish a negotiated operating cost in the amount not to exceed \$24,000 for the operational period October 1, 2020 through September 30, 2021.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors, of the County of Nevada, State of California, that the Chair of the Board of Supervisors be and is hereby authorized to execute, on behalf of the County of Nevada, that Amendment No. 5 to the Cooperative Law Enforcement Agreement pertaining to law enforcement services on National Forest Service lands, for the period beginning October 1, 2020 and ending September 30, 2021, in the amount not to exceed \$12,000 as detailed in the new Exhibit A and \$12,000 in the new Exhibit B for a combined amount not to exceed \$24,000.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 8th day of June, 2021, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_



\_\_\_\_\_  
Dan Miller, Chair



6/8/2021 cc: Sheriff(2)  
AC\* (hold)

10/18/2021 cc: Sheriff\*  
AC\* (release)

FS Agreement No. 17-LE-11051360-018Modification No. Mod 010

Cooperator Agreement No. \_\_\_\_\_

**EXHIBIT A****COOPERATIVE LAW ENFORCEMENT ANNUAL PATROL OPERATIONS PLAN &  
FINANCIAL PLAN**

**Between The  
COUNTY OF NEVADA  
(Sheriff's Department)  
And the  
USDA, FOREST SERVICE  
TAHOE NATIONAL FOREST**

**2021 ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the County of Nevada, (Sheriff's Department), hereinafter referred to as "the Cooperator," and the USDA, Forest Service, the Tahoe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #17-LE-1105-1360-018 executed on April 17, 2017. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 1, 2020 and ending September 30, 2021.

Previous Year Carry-over: \$ 5,343.87

Current Fiscal Year Obligation: \$6,656.13

**FY-2021 Total Annual Operating Plan: \$12,000.00****I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Operations Lieutenant Nevada County Sheriff's Office 950 Maidu Ave. Nevada City, CA. 95959 Phone: 530.265.1471 E-Mail: <a href="mailto:sheriff@co.nevada.ca.us">sheriff@co.nevada.ca.us</a>	Chief Fiscal Officer Nevada County Sheriff's Office 950 Maidu Ave. Nevada City, CA. 95959 Phone: 530.265.1471 FAX: 530.470.0439 E-Mail: <a href="mailto:SheriffFinance@co.nevada.ca.us">SheriffFinance@co.nevada.ca.us</a>

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Gerald Parker, Patrol Captain Tahoe National Forest 631 Coyote Street Nevada City, CA 95959 Phone: 530-478-6148 FAX: 530-478-6179 E-Mail: <a href="mailto:gerald.parker@usda.gov">gerald.parker@usda.gov</a>	Melissa Ewing Tahoe National Forest 631 Coyote Street Nevada City, CA 95959 Phone: 530-478-6166 FAX: 530-478-6179 E-Mail: <a href="mailto:melissa.ewing@usda.gov">melissa.ewing@usda.gov</a>
	<b>U.S. Forest Service Grants and Agreement Contact</b>
	Geraldine C. Bordash (Gerri) Grants Management Specialist Pacific Southwest Regional Office 1323 Club Drive Vallejo, CA 94592-1110 Phone: 707-562-8782 FAX: 707-562-9144 E-Mail: <a href="mailto:gerri.bordash@usda.gov">gerri.bordash@usda.gov</a>

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise. The following rates include wages, fringe benefits, and equipment:

1. *Regular Deputies:* For the services provided in Section II, the Forest Service agrees to reimburse the Cooperator at a rate not to exceed **\$52.49** per hour and **\$.50** per mile.
2. *Reserve Deputies:* For the services provided in Section II, the Forest Service agrees to reimburse the Cooperator at a rate not to exceed **\$31.00** per hour and **\$.50** per mile.

**II. PATROL ACTIVITIES:**

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Cooperator and the U.S. Forest Service. The emphasis for patrols should focus on periods of higher visitor use such as Friday evenings, Saturday days, evenings, nights, and Sunday mornings, primarily between Memorial and Labor Day holiday weekends with potential extra emphasis on the Independence Day weekend, or as otherwise requested by the Forest Service. Actual work schedules will be negotiated between the designated representatives a minimum of 24 hours in advance. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

B. Patrol in the following campgrounds, developed sites, and dispersed areas:



Boca Reservoir	Prosser Lake	Meadow Lake
White Clout	Skilman	Bowman Lake
Canyon Creek	Jackson Creek	Faucherie
Fuller Lake	Carr Lake	Feeley Lake
Lindsey Lake	Pierce Meadow	Rattlesnake Road
South Fork Yuba River, including Washington, Kelher, and Golden Quartz		

Patrols shall be conducted on a call when needed basis or as scheduled by the U.S. Forest Service designated representative.

When requested by the U.S. Forest Service designated representative, and as resources are available, the Cooperator will assist the U.S. Forest Service in conducting support activities related to the enforcement and investigation of violations of criminal law as they pertain to the mission of the U.S. Forest Service.

**Total reimbursement for this category shall not exceed the amount of: \$12,000.00**

- C. Cooperator personnel assigned to duties in Section II must be regular employees of the Nevada County Sheriff's Office with at least POST certification to operate in a solo-officer capacity. The Cooperator's assigned personnel will utilize the County's standard equipment and vehicle, or perform foot patrol, and will be in standard uniform at all times, unless otherwise requested by the Forest Service.

The assigned Deputy will possess a Forest Service radio and maintain communications with Grass Valley ECC Dispatch, including going in and out of service, at all times during the patrols.

Duties for that day or time period will be entirely Forest Service oriented and patrol the areas at the request of the U.S. Forest Service designated representative. The assigned Deputy should not generally be available for routine calls for service other than those at the request of the U.S. Forest Service. Since the billable period is an hour, any calls off National Forest System lands that result in absence for an hour or more, will be documented and will not be billable. Patrols should be conducted with a designated Forest Officer accompanying the Deputy, as available.

For each patrol shift, the Deputy will complete and turn in a Daily Field Activity Report (DFAR, FS 5300-26, attached). The Sheriff's Deputy will complete the report after each activity and give to the Forest Service designated representative bi-weekly.

The Cooperator will complete and submit to the U.S. Forest Service the Forest Service Cooperative Law Enforcement Activity Report (FS 5300-5, attached) identifying the number of crimes occurring on NFS lands. The report shall follow the FBI Uniform Crime Reporting groupings, Part I and Part II offenses. Offenses and arrest information shall be combined and reported for each crime. This report shall separate the crimes handled under this agreement from those handled by the cooperator during regular duties. Both report forms are attached to this Exhibit and/or the Cooperative Agreement. Each



Forest Service designated representative will also provide the forms as needed.

The Cooperator may not be reimbursed for the services of personnel who are employed by the Forest Service in a law enforcement capacity and are also Reserve Officers of the Cooperator.

### III. EQUIPMENT, SUPPLIES AND TRAINING:

*See Cooperative Law Enforcement Agreement Provisions IV-I, IV-K, IV-L and IV-M for additional information.*

The U.S. Forest Service will loan those surplus items that will further the cooperative effort. These items are property, but in most cases will be expendable. The items will be tracked and accounted for by the Tahoe National Forest Patrol Captain. Items will be returned to the U.S. Forest Service when no longer needed and will report the damage or destruction of such property when applicable or no longer serviceable.

If any of these surplus items have original high value, serial numbers, sensitivity in storage, security or use, they will be loaned and accounted for on an amendment to this operating plan.

If the equipment is abused or neglected, as determined by the U.S. Forest Service, the Cooperator may be billed for the repairs or replacement of like equipment.

Total reimbursement for this category shall not exceed 10% of the grant.

### IV. SPECIAL ENFORCEMENT SITUATIONS:

A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.

B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.

1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the Patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.



2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

Cooperator will notify Grass Valley Emergency Command Center of all known search and rescues and/or injury/fatality incidents that occur on National Forest System lands as soon as possible.

#### V. BILLING FREQUENCY:

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

For services requested in items I, II and agreed to under II and IV, reimbursement will be based upon itemized bills furnished monthly, along with certification that the services have been performed. Final billings for reimbursement must be received by the U.S. Forest Service before December 31, 2021.

- a. Mail copies of itemized billing statements and patrol logs to:

Melissa Ewing  
Law Enforcement & Investigations  
631 Coyote Street  
Nevada City, CA 95959





- b. The Albuquerque Service Center (ASC) is the payment center for all payments. Do not send backup documents to the ASC. Send only the hard copy invoice & Law Enforcement Billing Summary to the ASC via any of the following three options:

1. US Forest Service  
Albuquerque Service Center  
Payment – Grants and Agreements  
1001 B Sun Ave NE  
Albuquerque, NM 87109
2. Or FAX to : 877.687.4894 – Attn: Payments, Grants and Agreements
3. Or e-mail scanned invoice to: [sm.fs.asc\\_ga@usda.gov](mailto:sm.fs.asc_ga@usda.gov)

**NOTE: Annually update the System of Award Management (SAM) at <https://sam.gov/SAM/> will be used for the verification of the Electronic Funds Transfer (EFT) banking information (DUNS#).**

- A. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$12,000.00	N/A
Equipment and Supplies, Training	up to 10%, must be pre-approved	
Dispatch	\$0.00	
Special Enforcement Situations	\$0.00	
<b>Total</b>	<b>\$12,000.00</b>	<b>N/A</b>

- B. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*





In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

SHANNON MOON, Sheriff  
Nevada County

5/26/2021

Date

Chair, Board of Supervisors  
Nevada County

6-8-2021

Date

ELI ILANO, Forest Supervisor  
US Forest Service, Tahoe National Forest

7-2-21

Date

DON HOANG, Special Agent in Charge  
U.S. Forest Service, Pacific Southwest Region

7/9/2021

Date

The authority and format of this agreement have been reviewed and approved for signature.

GERALDINE BORDASH

Digitally signed by GERALDINE BORDASH  
Date: 2021.04.21 22:20:13 -07'00'

4/21/21

GERALDINE C. BORDASH,  
Grants Management Specialist  
U.S. Forest Service, Pacific Southwest Region

Date

#### Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

Law Enforcement Billing Summary  
PATROL

USDA Forest Service, Tahoe NF	County: NEVADA
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Law Enforcement Billing Summary	Month:	Year: 2021
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Check appropriate block: <input checked="" type="checkbox"/> Coop Patrol <input type="checkbox"/> Controlled Substance Operations
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A. Total Patrol/Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Invoice Reimbursement:	\$
G. Total Reimbursement for Maximum Op Plan Amt:	\$

Certification Statement

County Sheriff		USFS Patrol Captain	
I certify the above billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	USFS Patrol Captain	Date

<b>USDA</b> Forest Service		<b>LAW ENFORCEMENT ACTIVITY</b> <b>REPORT</b> <i>(Ref. FSM 5300)</i>				Agreement Number 17-LE-11051360-018  Initial <input type="checkbox"/> Follow Up <input type="checkbox"/>	
1. Cooperator (Department Name): Nevada County Sheriff's Department				2. National Forest: Tahoe NF			
3. Record (1)		4. Action Code (2) (FS Use Only) U-Update		5. Unit Identification (3-11)		6. Date (12-5)	
				Region	Forest	State	County
				05	17	CA	Nevada
7. Patrol Units (16-18)		8. Search and Rescue Missions		9. Property Stolen (25-30)			
		Hours (19-22)		No. (23-24)		Dollars	
10. Property Recovered (31-36)				11. Controlled Substances Seized (37-45)			
Dollars				Dollars (Street Value)			
12. Record (1)		13. Number of Crimes Occurring on National Forest System Lands					
13a. Item # (16-17)	13b. Type of Crime		13c. Coop Agreement Reimbursed Activity (18-20)		13d. Non-Coop Agreement Activities (21-23)		
<b>PART I - FBI UNIFORM CRIME REPORTING</b>							
01	Criminal Homicide						
02	Forcible Rape						
03	Robbery						
04	Aggravated Assault						
05	Burglary - Breaking or Entering						
06	Larceny - Theft (Except Motor Vehicle)						
07	Motor Vehicle - Theft						
08	Arson						
<b>PART II - FBI UNIFORM CRIME REPORTING</b>							
09	Other Assaults (simple)						
10	Stolen Property by Buying, Receiving, Possessing						
11	Vandalism						
12	Weapons - Carry, Possessing						
13	Narcotic Drug Law						
14	Driving Under the Influence						
15	Liquor Laws						
16	Drunkenness						
17	Disorderly Conduct						
18	All Other Offenses						
<b>PART III - COOPERATOR ASSISTS</b>							
19	Assists to Forest Service Officers						
20	Assists to Public						
Remarks:							
NOTE: This document is for OFFICIAL USE ONLY. It and its contents are not to be distributed outside your agency, nor duplicated, without prior approval of the USDA, Forest Service, Law Enforcement and Investigations.							



FS Agreement No. 17-LE-11051360-018  
Cooperator Agreement No. \_\_\_\_\_  
Modification No. 009

**EXHIBIT B****COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &  
FINANCIAL PLAN**

**Between The  
COUNTY OF NEVADA  
(Sheriff's Office)  
And the  
USDA, FOREST SERVICE  
TAHOE NATIONAL FOREST**

**2021 CONTROLLED SUBSTANCE ANNUAL OPERATING AND FINANCIAL PLAN**

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the County of Nevada, (Sheriff's Office), hereinafter referred to as "NCSO," and the USDA, Forest Service, Tahoe National Forest, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #17-LE-11051360-018 executed on April 21, 2017. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning October 01, 2020 and ending September 30, 2021.

Prior Year Carryover \$4,947.78

Current FY-2021 Obligation: \$7,052.22

**FY-2021 Total Annual Operating Plan: \$12,000**

**I. GENERAL:**

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Shannan Moon, Sheriff Nevada County 950 Maidu Ave. Nevada City, CA 95959-8600 Phone: (530) 265-1471 FAX: (530) 470-0439 E-Mail: <a href="mailto:Shannan.Moon@co.nevada.ca.us">Shannan.Moon@co.nevada.ca.us</a>	Misty Edwards Nevada County 950 Maidu Ave. Nevada City, CA 95959-8600 Phone: (530) 265-1397 FAX: (530) 470-0439 E-Mail: <a href="mailto:SheriffFinance@co.nevada.ca.us">SheriffFinance@co.nevada.ca.us</a>

**Cooperator Alternate Contact**

John Dzioba, Sergeant  
Nevada County  
950 Maidu Ave.  
Nevada City, CA 95959-8600  
Phone: (530) 470-2713  
FAX: (530) 470-0683  
E-Mail: [John.dzioba@co.nevada.ca.us](mailto:John.dzioba@co.nevada.ca.us)

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Sophia Fong, Special Agent Tahoe National Forest 631 Coyote St. Nevada City, CA 95959 Phone: (928) 606-0072 FAX: (530) 478-6179 E-Mail: <a href="mailto:sophia.fong@usda.gov">sophia.fong@usda.gov</a>	Heather Rivera, Administrative Specialist Pacific Southwest Regional Office – LEI 1323 Club Drive Vallejo, CA 94592 Phone: 707-562-8646 FAX: 707-562-9031 E-Mail: <a href="mailto:heather.rivera@usda.gov">heather.rivera@usda.gov</a>
<b>U.S. Forest Service Program Coordinator Contact</b>	<b>U.S. Forest Service Grants and Agreement Contact</b>
Tony Magarrell Assistant Special Agent in Charge Pacific Southwest Regional Office – LEI1323 Club Drive Vallejo, CA 94592-1110 Phone: 707-562-8662 FAX: 707-562-9031 E-Mail: <a href="mailto:tony.magarrell@usda.gov">tony.magarrell@usda.gov</a>	Geraldine C. Bordash (Gerri) Grants Management Specialist Pacific Southwest Regional Office1323 Club Drive Vallejo, CA 94592-1110 Phone: 707-562-8782 FAX: 707-562-9144 E-Mail: <a href="mailto:gerri.bordash@usda.gov">gerri.bordash@usda.gov</a>

**II. CONTROLLED SUBSTANCE OPERATIONS**

Pursuant to IV- I of Agreement No. 17-LE-11051360-018, the following is in support of operations to suppress manufacturing and trafficking of controlled substances on or affecting the administration of National Forest System lands, with an emphasis on identification, apprehension and prosecution of suspects engaged in these activities:

**A. The U.S. Forest Service agrees:**

1. To reimburse **NCSO** for expenditures associated with the detection of locations and activities related to illegal production and trafficking of controlled substances, including:
  - a. Ground reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.



- b. Aerial reconnaissance to identify and inventory locations and activities associated with producing or trafficking controlled substances.
- 2. To reimburse **NCSO** for certain expenses resulting from investigative activities associated with investigating cases involving the illegal production or trafficking of controlled substances on or affecting the administration of National Forest System lands, including:
  - a. Surveillance operations to identify persons illegally producing or trafficking controlled substances.
  - b. Apprehension of persons suspected of producing or trafficking controlled substances.
  - c. Collection of evidence to support prosecution of persons suspected of illegally producing or trafficking controlled substances.
  - d. Prosecution of persons suspected of producing or trafficking controlled substances.
- 3. To reimburse **NCSO** for expenses resulting from the removal of cannabis plants from National Forest System lands. When circumstances indicate that removal of the cannabis plants is required before an investigation to determine the person(s) responsible can be completed, eradication operations must be approved by the U.S. Forest Service prior to taking place.

**Note:** **NCSO** retains the authority to eradicate cannabis plants from National Forest System lands without reimbursement from the U.S. Forest Service at its discretion.

- 4. To reimburse **NCSO** for the costs of purchasing supplies and equipment used exclusively for activities described in items A.1, A.2 and A.3 of this Plan. Purchases must be agreed to and approved by the U.S. Forest Service.

Purchases may **not exceed 10% of the total allocation** without prior approval by the U.S. Forest Service Designated Representative.

**B. NCSO agrees:**

- 1. Within its capability, to perform the following activities on National Forest System lands:
  - a. Detect and inventory locations associated with illegal production or trafficking of controlled substances, and notify the U.S. Forest Service of such locations as soon as possible.



- b. Investigations to determine the person(s) responsible for manufacturing or trafficking controlled substances.
  - c. Upon request and prior approval of the U.S. Forest Service, remove cannabis plants from National Forest System lands.
2. To furnish all activity reports, crime reports, investigation reports, and other reports or records, resulting from activities identified in **Section II, A** of this Operating and Financial Plan to the affected Forests for review and forwarding to the Regional Office for processing.
- C. The *U.S. Forest Service* and **NCSO** mutually agree to the following:
1. The following rate schedule will apply to all expenditures that may be reimbursed to **NCSO** under this agreement:

Salary (base)	\$52.49 (\$78.84 overtime) per hour
Salary (Reserve)	\$31.00 (\$46.50 overtime) per hour
Per diem costs	\$39/M&IE + \$60/Lodging
Travel (mileage and fares)	\$0.50 per mile
Helicopter flight time	Actual documented costs
Supplies or equipment	Actual documented costs
  2. The total expenditures of **NCSO** that may be reimbursed may not exceed.... **\$12,000**  
The total expenditures for item **A.4** may not exceed..... **10%** of the total allocation.
- D. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service.

### III. BILLING FREQUENCY:

*See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.*

**NCSO** will furnish *monthly itemized statements* of expenses to the U.S. Forest Service for expenditures that may be reimbursed as identified in items II A.1, A.2, A.3, and A.4 of this Plan. Attachment A, Law Enforcement Billing Summary, Drug Enforcement, must be completed and submitted to the contacts in (a) below for each billing statement.

- a. Mail copies of itemized billing statements (Attachment A) to:

	<u>Send photo copy to:</u>
Heather Rivera, Administrative Specialist	Sophia Fong, Special Agent
Pacific Southwest Regional Office - LEI	Tahoe National Forest
1323 Club Drive	631 Coyote St.





Vallejo, CA 94592

Nevada City, CA 95959

**b. Send hard copy invoices to:**

U.S. Forest Service  
Albuquerque Service Center  
Payments – Grants & Agreements  
101 B Sun Ave NE  
Albuquerque, NM 87109

Or fax to: (877) 687-4894

Or e-mail scanned invoice to: [sm.fs.asc\\_ga@usda.gov](mailto:sm.fs.asc_ga@usda.gov)


- c. Final billings for reimbursement on this Annual Operating Plan (AOP) must be received by the U.S. Forest Service before October 31, 2021 in order to receive payment.
- d. **Annually update the registration of the County Sheriff's DUNS# on the System for Award Management (SAM) website at [www.sam.gov](http://www.sam.gov) for the verification of the EFT (Electronic Funds Transfer) banking information.**



In witness whereof, the parties hereto have executed this Annual Operating Plan as of the last date written below.

  
SHANNAN MOON, Sheriff  
County of Nevada

  
Date

  
RICHARD ANDERSON DAN MILLER  
Chairperson, Board of Supervisors  
County of Nevada

  
Date

**DON HOANG** Digitally signed by DON HOANG  
Date: 2021.06.25 08:33:46 -07'00'

DON HOANG, Special Agent in Charge  
U.S. Forest Service, Pacific Southwest Region  
Date

The authority and format of this agreement has been reviewed and approved for signature.

GERALDINE BORDASH Digitally signed by GERALDINE BORDASH  
Date: 2021.04.21 23:40:01 -07'00'

4/21/21

GERALDINE C. BORDASH  
U.S. Forest Service, Grants Management Specialist  
Date

#### Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Law Enforcement Billing Summary  
Drug

USDA Forest Service, Tahoe NF	County: NEVADA
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Law Enforcement Billing Summary	Month:	Year: 2021
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Check appropriate block:      _____ Coop Patrol <input checked="" type="checkbox"/> Controlled Substance Operations
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A. Total Patrol/Labor Hours:	
B. Rate per Hour:	\$
C. Total Salary Reimbursement: (subtotal 1)	\$
D. Other Allowable Reimbursements: (mileage, dispatch, court, clerical, equipment, etc.)	
1. _____	\$ _____
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
E. Total of D1 - D4 (subtotal 2)	\$
F. Total Invoice Reimbursement:	\$
G. Total Reimbursement for Maximum Op Plan Amt:	\$

Certification Statement

County Sheriff		USFS Special Agent	
I certify the above billing/invoice is accurate and complete.		I certify services have been received as stated.	
Sheriff	Date	USFS Special Agent	Date

<b>USDA Forest Service</b>		<b>LAW ENFORCEMENT ACTIVITY REPORT</b> <small>(Ref. FSM 5300)</small>				<b>Agreement Number</b> 17-LE-11051360-018		
		Initial <input type="checkbox"/>		Follow Up <input type="checkbox"/>				
1. Cooperator (Department Name): Nevada County Sheriff's Office				2. National Forest: Tahoe NF				
3. Record (1)		4. Action Code (2) (FS Use Only) U-Update		5. Unit Identification (3-11)			6. Date (12-5)	
				Region	Forest	State	County	Month Year
				05	17	CA	Nevada	
7. Patrol Units (16-18)		8. Search and Rescue Missions Hours (19-22)		9. Property Stolen (25-30) Dollars				
10. Property Recovered (31-36) Dollars				11. Controlled Substances Seized (37-45) Dollars (Street Value)				
12. Record (1)			13. Number of Crimes Occurring on National Forest System Lands					
13a. Item # (16-17)		13b. Type of Crime		13c. Coop Agreement Reimbursed Activity (18-20)		13d. Non-Coop Agreement Activities (21-23)		
<b>PART I - FBI UNIFORM CRIME REPORTING</b>								
01	Criminal Homicide							
02	Forcible Rape							
03	Robbery							
04	Aggravated Assault							
05	Burglary - Breaking or Entering							
06	Larceny - Theft (Except Motor Vehicle)							
07	Motor Vehicle - Theft							
08	Arson							
<b>PART II - FBI UNIFORM CRIME REPORTING</b>								
09	Other Assaults (simple)							
10	Stolen Property by Buying, Receiving, Possessing							
11	Vandalism							
12	Weapons - Carry, Possessing							
13	Narcotic Drug Law							
14	Driving Under the Influence							
15	Liquor Laws							
16	Drunkenness							
17	Disorderly Conduct							
18	All Other Offenses							
<b>PART III - COOPERATOR ASSISTS</b>								
19	Assists to Forest Service Officers							
20	Assists to Public							
Remarks:								
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