



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY  
DEPARTMENT OF PUBLIC WORKS  
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Trisha Tillotson  
Community Development Agency Director

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Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

**MEETING DATE:** November 16, 2021  
**TO:** Board of Supervisors  
**FROM:** Panos Kokkas, Director of Public Works  
**SUBJECT:** Resolution Approving Amendment No. 1 to the Contract Between the County of Nevada and Mark Thomas & Company, Inc., for Engineering and Design Services for the Guardrail Safety Audit Project, Extending the Term of the Contract to December 31, 2022.

**RECOMMENDATION:** Approve the attached resolution.

**FUNDING:** The project is funded with Highway Safety Improvement Program (HSIP) funds, there is no impact to the General Fund. A budget amendment is not necessary.

**BACKGROUND:** On November 17, 2020, the Board of Supervisors adopted Resolution 20-489 approving a contract with Mark Thomas & Company, Inc. in the amount of \$216,689.01 for engineering and design services for the Guardrail Safety Audit Project, with a contract term ending on November 30, 2021.

Design for this project is approximately 90% complete. At this time., engineering and design services will be needed through the easement acquisition and construction phases.

This project is scheduled for construction in 2022, pending Caltrans funding approval.

Staff is requesting that the Board of Supervisors approve an amendment to the contract extending the contract end date from November 30, 2020, to December 31, 2022.

**Item Initiated by:** Richard Poole, Assistant Engineer  
**Approved by:** Panos Kokkas, Director of Public Works

Submittal Date: October 19, 2021  
Revision Date: October 25, 2021