

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District (Vice-Chair)

Ed Scofield, 2nd District

Dan Miller, 3rd District

Susan Hoek, 4th District

Richard Anderson, 5th District (Chair)

Julie Patterson Hunter, Clerk of the Board

Alison Lehman, County Executive Officer

Alison Barratt-Green, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Final

Date	Time	Location
Tuesday, June 4, 2019	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

FINAL BUDGET HEARING

SPECIAL MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Dan Miller, 3rd District

Susan Hoek, 4th District

Richard Anderson, 5th District

STANDING ORDERS:

Chairman Anderson called the meeting to order at 9:10 A.M.

Pledge of Allegiance led by Mr. Lee French, District II resident.

Corrections and/or deletions to agenda.

ACTION TAKEN: No corrections and/or deletions to the agenda were noted.

SCHEDULED ITEM: 9:01 A.M. Alison Lehman, County Executive Officer

1. [SR 19-0456](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2019/2020 totaling approximately \$257,960,143.

- Proposed budget presentation.
- Presentation of budgets on the consent list.
- Selection of budgets to pull from the consent list for further discussion.

Public hearing held.

ACTION TAKEN: Ms. Alison Lehman, County Executive Officer, introduced the budget hearing and provided the County Executive Officer's budget message, thanking the Budget Subcommittee and staff for their hard work and commitment to maintaining the fiscal priorities of the County. Ms. Lehman identified the challenges to Board Priorities on the horizon, including pension costs, State Budget and Realignment, and she commented on the the potential risk of a recession in the near future.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, provided a current fiscal report and an overview of the Fiscal Year 2019/20 proposed budget. Mr. Polt reviewed the budget development process, beginning with the setting of Board priorities at the January 2019 Board Workshop to final adoption in June 2019. He reported on the County's Budget Portal, which provides a public-facing portal for transparency, and reported on the financial management policies that followed to ensure that County's fiscal practices are healthy and financially responsible. Mr. Polt reviewed the 2019/20 budget policy, including fiscal prudence, transparency, and the maintaining of core services.

Mr. Polt reviewed the highlights of the expenses included in the 2019/20 Fiscal Year budget, which include County services and supplies, other financing uses, and salaries and benefits. He provided an overview of the County's revenue, totaling \$249 million.

Mr. Polt provided an update of the Fiscal Year 2018/19 budget, expecting to maintain a healthy fund balance at the end of the fiscal year. He recommended reassigning funds for facilities planning, pension contributions, general purpose and economic development infrastructure, for a total of \$29.7 million net zero impact on the General Fund balance. He reported that the County is living within it means and is stable, and expenses are balanced to meet incoming revenue.

Mr. Polt reported on revenues, including Federal and State Intergovernmental Revenues, and income resulting from sales tax and property taxes. He reviewed the Property Tax Trends, predicting that this revenue will continue to maintain current levels over the next two years. Sales taxes have continued to increase at a moderate level, projected to be 4.13 Million in Fiscal Year 2019/20. He reported on use of Discretionary Revenue, which includes public protection, general government uses, health and sanitation, public assistance, enterprise and education. Highlights for 2019/20 include wildfire protection, voting equipment for Elections, cannabis policy and compliance, homeless programs, economic development/tourism/arts, and new uses for the Juvenile Hall.

Mr. Polt reported on the County's Pension and Retiree Health Benefits for Fiscal Year 2019/20, showing an unfunded liability of \$166 million for Miscellaneous employees; \$28 Million Safety Pool employees, and \$31 Million in Other Post Employment Benefits (OPEB). CalPERS has widened the pension gap over the next five years, with an approximate +35% increase in annual required contributions. Mr. Polt explained the actions taken by the Board to address pension costs, which has helped to stabilize pension contributions. For 2019/20, staff will be suggesting a new Pension Management Policy.

Mr. David Jones, Management Analyst II, provided an overview of the proposed Pension Management Policy, which staff will bring to the Board for consideration on June 18. It includes practices to target the long-term health of the County's pension plan, to stabilize pension costs, and to maintain budgetary flexibility in order to meet fiscal requirements in times of stress.

Mr. Barry Anderson, Management Analyst, provided an overview of what is ahead in State and Federal Budgets and how they might affect funding to Nevada County.

Mr. Polt concluded the Budget presentation, thanking the Budget Subcommittee, Auditor-Controller, and County staff.

The Board members also thanked the Budget Subcommittee and County staff for their efforts in preparing the Fiscal Year 2019/20 budget.

Board questioning ensued.

Chairman Anderson provided an opportunity for public comment, and the following members of the public provided comments: Mr. Matthew Coulter, District I resident; and Mr. Damon DeCrow, District V resident.

Mr. Stephen Monaghan, Chief Information Officer responded to concerns regarding maintenance of the Grass Valley Veterans Building, reporting on the projects that have taken

place as a result of recreation funding.

There being no further public comment, Chairman Anderson closed the public comment portion of the public hearing.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, requested the following budgets be pulled from the consent list for discussion: Clerk of the Board, Community Development Agency, Facilities, Airport, Probation, Elections, Public Guardian, budgets with a focus on reviewing fees during the scheduled public hearing at 10:45 A.M.

Board questioning ensued.

Recommended Actions:

- [SR 19-0458](#) · Motion of intent to adopt budgets remaining on the consent list.
- Discuss proposed budgets pulled from the consent list.

Approved.

Motion of Intent made by Supervisor Hall, seconded by Supervisor Scofield, to adopt Fiscal Year 2019/20 budget, less budgets with proposed revised Fee Schedules: Clerk of the Board, Community Development Agency, Information and General Services (Facilities, Airport), Probation, Registrar of Voters (Elections), and Social Services (Public Guardian).

Following a short break, Chairman Anderson recessed as the Board of Supervisors and reconvened as the Board of Directors of the Nevada County Sanitation District No 1.

SCHEDULED ITEM: 10:30 A.M.

Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Call the meeting to order:

Chairman Anderson called the meeting to order. All Directors present.

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2. [SR 19-0457](#) Public hearing to consider oral and written comments concerning proposed Fiscal Year 2019/2020 budgets for Zones 1-12 totaling \$11,340,938. (No rate increases proposed.)

- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Capital Acquisition and Improvement Budget; and
- Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1; Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5; Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; Valley Oak Court, Zone 12.

Public hearing held.

ACTION TAKEN: Chairman Anderson introduced the public hearing. Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, and Ms. Trisha Tillotson, Director of Public Works, together reviewed the proposed Nevada County Sanitation District No. 1 Fiscal Year 2019/20 budget. Ms. Tillotson provided an overview of efficiencies that staff has implemented, plus current and ongoing projects for improvements at the County's Wastewater Plants.

Recommended Action:

- [SR 19-0460](#) Motion of intent to adopt the Nevada County Sanitation District No. 1 budget totaling \$11,340,938.

Approved.

Motion of Intent made by Supervisor Miller, seconded by Supervisor Hoek, to adopt the Fiscal Year 2019/20 Sanitation District No. 1 Budget.

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Adjournment:

Chairman Anderson adjourned as the Board of Directors of the Nevada County Sanitation District No. 1 and reconvened as the Nevada County Board of Supervisors.

SCHEDULED ITEM: 10:45 A.M.

Deputy County Executive Officer: Martin Polt

3. [SR 19-0461](#) Public hearings to consider and establish revised Fee Schedules for the Nevada County Clerk of the Board, Community Development Agency, Information and General Services (Facilities, Airport), Probation, Registrar of Voters (Elections), and Social Services (Public Guardian). The proposed update will affect user fees related to the cost of providing certain individual services, and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead.

Public hearing held.

- [SR 19-0450](#) Resolution establishing a revised fee schedule for services provided by the Nevada County Clerk of the Board, Community Development Agency, Information and General Services (Facilities, Airport), Probation, Registrar of Voters (Elections), and Social Services (Public Guardian), effective sixty days after its adoption.

Adopted.

Enactment No: RES 19-242

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, introduced Mr. Daniel Chatigny, Community Development Agency (CDA) Chief Fiscal Officer, and Mr. David Jones, Management Analyst II, who provided a PowerPoint presentation regarding revised Fee Schedules for the Nevada County Clerk of the Board, Community Development Agency, Information and General Services (Facilities, Airport), Probation, Registrar of Voters (Elections), and Social Services (Public Guardian). Mr. Jones reported that the proposed updates will affect user fees related to the cost of providing certain individual services, and reflect changes in the costs to provide these services including the cost of labor, materials and overhead. He reported that the fees are based on yearly increases of Urban Wage Earners and Clerical Workers in California as published by the California Department of Industrial Relations, with annual fee adjustments to occur in the following two fiscal years. All fees have been reviewed and are considered reasonably necessary to recover the cost of providing the respective services.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 19-242. On a roll call vote the motion passed unanimously.

Recommended Action:

[SR 19-0462](#) Motion of intent to adopt the Nevada County Clerk of the Board, Community Development Agency, Information and General Services (Facilities, Airport), Probation, Registrar of Voters (Elections), and Social Services (Public Guardian) budgets.

Motion of Intent.

Motion of Intent made by Supervisor Hall, seconded to Supervisor Hoek, to adopt the Clerk of the Board, Community Development Agency, Information and General Services (Facilities, Airport), Probation, Registrar of Voters (Elections), and Social Services (Public Guardian) Fiscal Year 2019/20 budgets.

ADJOURNMENT:

ACTION TAKEN: Chairman Anderson adjourned the meeting at 11:01 A.M.

Signature and Attestation

Richard Anderson, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board